

Charlton Fire Station Building Committee

Members:

Chairman Ralph Fiske	Present	Secretary Rob Barton	Present
Brian Ouellette	Present	Robin Craver	Present
Joe Haebler	Present	Dave Ryan	Present
John McGrath	Absent	Keith Cloutier	Present

Vertex Members:

Kevin Heffernan

Tecton Members:

Rebecca Hopkins, Jeff McElravy, and Dennis Ross

Also in attendance:

Gerry Doble, Finance Committee Member
Chief Ed Knopf, Charlton Fire Department
Lt. Dowd, Charlton Police
Chief Maxfied, Charlton Police
Ross Lemansky
Peter Boria
Lisa Courville

Meeting held February 11, 2019

Motion to accept the minutes from the special meeting that was held on 1/28/19

Haebler

Second-Ouellette

Robin Craver requests it to be passed over till next meeting since it is not on the agenda. Haebler withdraws his motion.

Jeff McElravy gave an update on the program and states they need to know what the desire is of the town in order to proceed forward. Much discussion among members about the possible cost and that we need to let the process continue and see where it leads us as we cut down the space needs analysis to what we need.

Rebecca hands out (3) documents to the committee. The document was a comparison on our 1st space needs analysis, to the updated space needs analysis with some squeezing of spaces that can be done, to the final option is an extreme squeeze of spaces with some elimination of spaces.

Dennis informs us that all reductions were laid out to be sure they worked. Rebecca reviewed all spaces in analysis.

Ralph asked about whether there would be a full basement as a means to obtain more potential space in the future. Jeff states a partial basement could be an option.

Brian reminds the committee the need to continue the process without looking at potential cost numbers yet. Much discussion about the process and the direction. Keith discussed the need to be sure we improve the buildings and not just make a new building with no improvement in spaces.

Tecton gives out site plans for (2) conceptual designs. Rebecca gave an overview about the zoning requirements.

Discussion about site A and site B and some of the cost savings between the (2). Jeff discussed the benefits of A and some of the disadvantages as well as the benefits of B and some of the disadvantages.

Peter Boria asks about a 3rd floor option. Dennis and Jeff gave their opinion on how 3rd floor may not make sense on the proposed sites.

Discussion with the committee on the options for a driveway to St. Joe's and how this needs to be situated.

Ralph asked about the next steps for the committee. Jeff states we will begin conceptual floor plan layouts. Tecton asked about water and sewer in the streets and how we would tie into the proposed new building. Peter gave us our options depending on the site location. Robin asked Peter to come to the next meeting with some water and sewer proposals.

Rebecca gave us the proposed budget numbers from the original space needs analysis, to the squeezed space needs analysis to the extreme squeezed with elimination of spaces.

Committee also discussed our proposed timeline and the need to be ready for May meeting in order to be able to come back at the October meeting if the May meeting the plan is rejected.

Motion to adjourn at 1100

Haebler

Second by Ouellette.

Unanimous