

## Charlton Fire Station Building Committee

### Members:

Chairman Ralph Fiske	Present	Secretary Rob Barton	Present
Brian Ouellette	Present	Robin Craver	Present
Joe Haebler	Present	Dave Ryan	Present
John McGrath	Absent	Keith Cloutier	Present

### Vertex Members:

Kevin Heffernan-Absent

### Tecton Members:

Dennis Ross, Rebecca Hopkins, and Jeff McElravy

### Overlook Member:

Ryan Moore

### Also in attendance:

Gerry Doble, Finance Committee Member  
Lt. Dan Dowd, Charlton Police Department  
Chief Graham Maxfield, Charlton Police Department  
Chief Ed Knopf, Charlton Fire  
Lisa Courville, Friends of Public Safety Building  
Peter Boria, Water/Sewer Commissioner

Meeting held on March 25, 2019 at 0905

Motion to accept the minutes from the 3/11/19 as printed

Haebler

Second-Ryan

Passed with 1 abstain

Motion to begin weekly meetings at 0900 till May 20, 2019 annual town meeting.

Ryan

Second-Ouellette

Unanimous

Robin talked about the upcoming town meeting and started talking to bond council about the article. Discussed the need to have a ballot vote after the May town meeting vote since it is a debt exclusion article. Robin discussed the possibility of having the ballot vote before the town meeting vote, during the annual town elections, but would prefer not to since we will be doing the presentation at town meeting.

Question was asked by Joe Haebler regarding the margin of the vote. Robing states 2/3 at the town meeting and majority at the ballot vote.

Motion to agree to have the town meeting vote first, then the ballot vote afterwards.

Robin

Second-Haebler

Question was raised as to the timeline of the ballot vote after the town meeting vote, Robin states it will depend on the results of the town meeting.

Unanimous

Jeff gave us an updated plans of the building, reports a reduced square footage to about 39,500. Jeff and Dennis gave us an update of the changes that they made from the previous plans. Dennis states his plans have not been completely updated on the Tecton plans and will send them to Rob Barton for distribution this week.

There was a question of the “future growth” plan located on the police side between the firefighter day room and the police officer’s men’s locker room. Jeff states he will most likely work that area out some more to allow for future use easier.

Rebecca gave us some insight to how the outside of the building was designed by the architect team. Discussion about the area above the apparatus bays and needing to add dormers to help limit the snow accumulation in front of the bays.

Question from an audience member on the need for fill for the site, Jeff explained how the apparatus exiting from the bays will access Masonic Home Road on the same level. Jeff also explained how the 2<sup>nd</sup> entrance will primarily be used for police vehicles.

Discussion about the outside of the building architect design not conforming to a particular timeline of buildings and how it should blend in. Rebecca states they are looking into the ways of softening the building.

Jeff asked about the plans and if the committee was happy with the direction that Tecton is moving in. Robin states she would like a motion to be made to direct Tecton in the direction.

Motion to agree that the current plans submitted by Tecton are on track with the conceptual design ideas of the committee and for Tecton to continue to work on finalizing them.

Ouellette

Second Ryan

Unanimous

Question was asked by Joe Haebler regarding test bores and how that will affect the site plans. Jeff does not believe it will have any bearing on the design, but will effect cost.

Robin asked Tecton to provide a document showing where the committee started in regards to building square footage and where we are at now. Rebecca states she will provide it to the committee.

Jeff asked for the weekly meetings to be changed to 10 am, since 9 am makes it difficult for Tecton to arrive.

Motion to change the weekly meetings to 10 am

Barton

Second Ouellette

Unanimous

Tecton members left and the committee members stayed to discuss marketing ideas for the next 6 weeks or so.

Rob Barton discussed ideas to give the presentation to the Grange, Charlton Housing Authority at Meadowview, Senior Center, Library, Town Hall, PTO, Lions, and the cable access channel. Will work on setting up dates and times and will report back to the committee.

Reminded the committee members that we will be presenting the plan to the Board of Selectmen on 3/26/19 at 1930 and committee members are asked to attend.

Motion to adjourn  
Haebler  
Second by Ouellette  
Unanimous

Meeting adjourned at 1055, next meeting on 4/1/19 at 10 am.