



# Finance Committee

## Meeting

Day: Wednesday

Date: 4/10/2019

Time: 6:30 pm

Location: Board of Selectman's Room

Contact: Jerry Doble

Phone: 508-434-0297

Date Posted:

## Agenda

Approve past minutes

6:30pm ZBA

6:45pm Recreation

7:00pm Public Safety Building Committee

Old Business

New Business

Adjourn



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# Town of Charlton

Finance Committee Meeting Minutes

Select Board Meeting Room

Date: April 10, 2019

Meeting came to order at 6:30pm

**In Attendance:** Jerry Doble – Chairman, Carol Brodeur, Keith Johnson, Henry Camosse – Vice Chairman, Joe Spiewak & Maura O'Connor

**Absent:** John Grondalski & Jason Julian

**In Attendance:** Donna Foglio – Town Finance Director - **Absent:** Robin Craver – Town Administrator & Sheri Julian - Secretary

1. **Motion #1** to accept minutes from the April 3, 2019 meeting by Keith Johnson, 2nd by Carol Brodeur – All in Favor.
2. **Lucas Stevens & Diane Doherty** from **recreation** gave an update with Skate Park – and recreation added an Admin. Assistant for a few hours a month to assist Sue Gelb as things are progressing and office is busier. The department is level funded – main expense being the equipment. Henry suggested us giving an additional \$5000.00 to recreation for Old Home Day. Joe Spiewak commented that he would agree but would first like an accounting of the money from the old home day race. We discussed “various other expenses” line on the budget which was explained as mostly maintenance.
3. **Motion #2** was to add \$5000.00 to the Recreation budget Account # 0100-631-5791 Old Home Day from Finance Committee Reserve Account by Maura O'Connor – 2<sup>nd</sup> by Keith Johnson – 3 in favor – 1 no 1 Abstention (Mr. Doble)

**Jerry asked if anyone was interested to join several open committee's to please contact the Town Hall or visit the Town of Charlton website.**

4. We were presented with several of the town policies and Donna Foglio – the Town Finance Director – specifically wanted to review the travel policy for approval. We discussed some details regarding reimbursements and then accepted policy as written.
5. **Motion #3** was to accept the Town of Charlton travel policy as written by Hank Camosse, 2<sup>nd</sup> by Joe Spiewak – All in favor.
6. Public Safety Building Committee – Rob Barton – Secretary, Ralph Fiske and Joe Haebler gave an update – after meeting for over 2 years they are hoping that the project plans to move forward will be sooner than later. The approximate 19 acres of land they have agreed to purchase from the Masonic Home with the stipulation to build within 5 years or the Masonic home will buy back. They presented some drawings/plans that the Architects Tecton – who have local experience in building public safety complexes ( Sutton, MA ) completed initial designs with the ability to add considering future growth. They did a lot of work with the committee taking into consideration shared space/common use areas. The EOC (Emergency Operation Center) will

serve multi-purposes. The Committee spoke with Representative Peter Durant to help with getting a grant for equipment for the multi-purpose – common area space in the building.

**Water & Sewer was NOT included** in the estimate that was presented – and they are working on that now as well as the **computer/technology equipment needed that is also NOT included** in the estimate. It was stressed that the now **current estimate of \$27,634,263** – which was reduced from the **initial estimate of \$32,979,446** by reducing the size of the building – is very conservative and likely we can come in well under this price. The building will have a special room for Juveniles as the law doesn't permit them to be locked up – and a padded cell will also be added – something we currently do not have. Building will meet all current building codes.

7. Did a quick policy review of other policies presented by Donna Foglio – Finance Director.

**NOTE: ZBA was scheduled to be on our agenda but cancelled.**

**Motion #4** to adjourn by Hank Camosse, 2nd by Keith Johnson – all in favor. Meeting adjourned at 7: 57pm.

**Town of Charlton Finance Committee Meeting Minutes Approved:**

Voted:   
  
   
  
