

Charlton Fire Station Building Committee

Members:

Chairman Ralph Fiske	Present	Secretary Rob Barton	Present
Brian Ouellette	Present	Robin Craver	Absent
Joe Haebler	Present	Dave Ryan	Absent
John McGrath	Absent	Keith Cloutier	Present

Vertex Members:

Kevin Heffernan-Present via phone

Tecton Members:

Jeff McElravy and Rebecca Hopkins

Also in attendance:

Fire Chief Ed Knopf

Meeting held on June 3, called to order at 1000

Motion to accept the minutes from the 5/20/19 as printed

Ouellette

Cloutier

Passed with 1 abstain

Ralph congratulated the committee on the successful passage of the warrant article on 5/20/19 town meeting, states one more hurdle to overcome with an upcoming ballot vote.

Discussion was had about the upcoming ballot vote, soonest possible will be on 7/22/19, however it is contingent on the completing of the Town Meeting on 6/12/19. There will be a Selectmen meeting on 6/18/19 to set a date for the ballot vote. Rob and Ralph will be in attendance to speak to the Selectmen.

Discussion on the timeline of contracts from Phase I and then Phase II. Need to approve any bills from Tecton and Vertex, all bills to be sent to Vertex for their review and then approved at a committee meeting.

Question to Tecton about what can be worked on for Phase II if the ballot vote is delayed till the fall, Jeff states there is not enough money from Phase I to continue work till a fall ballot vote.

Keith asked if we could work on a questionnaire during the summer. Question on what equipment is going to be moved over; computers, display screens, etc. Question to Tecton on if they have a consultant for dispatch center. Jeff states they do not have a consultant; the town usually has one however he states he could get one if need be.

Keith asked about money available for upgrading the town radio system from a possible VGG donation. Keith concerned about having to go to the townspeople after the building is constructed to ask for money to improve the radio system. Ralph mentioned we can't talk about money we don't have yet.

Kevin was asked about any owner owned items that exist and FFE items, says he has a form he can send out. Jeff gave an explanation of the cost estimate spreadsheet with like items in place and explained how it is laid out in the estimate. Jeff states his IT does the pathways, but does not include the servers.

Question to Tecton about survey of land, Rebecca will talk with the engineers.

Keith asked about a technology sub-committee, Kevin states it should be called a technology working group.

Brian Ouellette makes a motion to create a technology working group for new technology within the building. (1) Fire Member, (1) Police Member, (1) Town, and (2) Outside with Kevin from Vertex to advise.

Second by Haebler.

Rob and Keith state they are interested. Question was asked to Curt Meskus regarding the Technology Committee within the Town involvement, states they would be advisors.

Unanimous

Next meeting scheduled for 6/20/19 at 1000

Motion to adjourn at 1115

Haebler

Second by Ouellette

Unanimous