



TOWN OF CHARLTON
Minutes of June 17, 2019
Water/Sewer Commission

Submitted by _____

Date _____

Received by _____

Date _____

Present: David Cantwell, Paul Gagner, Russ Jennings, Jennifer Vaughan, Peter Boria, Sue Guerin
Absent – Robert Lemansky

I. Call to Order

Mr. Gagner called the meeting to order at 6:30pm

II. Commissioner's Public Forum

III. Consent Agenda/Warrant/Abatements Approvals as Needed

Mr. Jennings motioned to approve the minutes from June 3, 2019 as printed. Seconded by Mr. Cantwell. Motion passes unanimously with Mr. Jennings abstaining.

Mr. Jennings motioned to approve the warrants for review as printed in the amount of \$5,491.46. Seconded by Mr. Cantwell. Motion passes unanimously.

IV. Scheduled Appointments

6:40pm Zach Donahue of Veolia

Mr. Donahue reviewed the May MOR. There were no injuries, the safety training this month was on Ergonomics. Drew Allard went for and passed his grade 2 waste water license exam today. In May there were 3 effluent zinc daily max exceedances, which also caused an exceedance for the monthly average. In May, we ran our 2nd quarter toxicity testing. One of the limits the NOEC did not pass. Due to the small size of the Cady Brook, where the facility discharges, we have a strict limit of 93. The exceedance could possibly be due to high ammonia levels. Also the BOD's have had a drastic increase with the source being the brewery - They are tested weekly and Mr. Donahue will keep a close eye on it as well as the ammonia. Mr. Boria stated that McClure Engineering does the brewery testing/sampling and is working on getting the numbers back down as well as working with a company to begin their pretreatment process. They have hopes to have it (pre-treatment process) up and running by the end of the year. He also stated that the levels could be a combination of the brewery and the MTA and having a holiday weekend, which can have quite an impact.

On May 15 the mixer located in the sludge holding tank # 2 failed due to damaged wiring inside the tank. Mr. Donahue does not believe there is anything wrong with the mixer itself, and will have Lafleur take a look to see what it would take to repair. On Friday, (June 14h) there was a power outage and since the Vine Street pump station will not transfer over automatically. Mr. Donahue has been in contact with our generator service company and will have them stop by to check it out. There was an SSO on 5/13/19 - there was a force main sewer break at a cow tunnel on Old Worcester Rd. It is estimated that less than 25 gallons of sewer made its way into the ground. This happened in an area where a couple of members of Albanese were digging - The repair was made promptly. There were 6 grinder pump calls, Mr. Donahue stated that the majority of grinder pump calls are due to stuck floats from natural grease build up which tend to be a quick fix.

Attached to the MOR was a breakdown of the updated/back up SCADA computer system. This would prevent loss of treatment and facility control if something were to happen to the older system we are currently using.

Mr. Gagner asked if the current software has any value, Mr. Donahue was uncertain, it is older software and not sure if it can be transferred to another computer. Mr. Boria stated that if the commission approves it we can encumber the funds from our capital account from FY 19 while Mr. Donahue gets

the information regarding the software transfer. Mr. Cantwell asked what the turnaround time was. Mr. Donahue stated one week. Mr. Jennings asked what if we supplied the computer? Would the company be able to install the software? After researching Mr. Donahue didn't feel the markup was all that much. Mr. Gagner feels we should encumber the money. Mr. Jennings stated he would feel differently if this was the main computer. **Ms. Vaughan motions to encumber the funds of \$8200.00 and continue the conversation when Mr. Lemansky is in attendance. Seconded by Mr. Gagner. Motion does not pass. Ms. Vaughan and Mr. Gagner in favor and Mr. Jennings and Mr. Cantwell against.**

V. New Business

Sewer Grinder Pump Purchase

Mr. Boria stated that we keep an inventory of grinder pumps on hand. Should a pump fail, we can just change it out. We are down to 3 Grinder Pumps and 11 Control Panels in inventory. We rec'd a quote for 10 pumps, 9 float trees and 7 disconnect check valves. This would give us a total of 10 full upgrade packages totaling \$14,793.92. We do not rebuild any of our older ones, and ordered 10 just over a year ago. **Mr. Jennings motions to purchase the grinder pumps as Mr. Boria suggested and quoted. Seconded by Ms. Vaughan. Motion passes unanimously.**

Purchase and Sale Agreement & Limited Power of Attorney Phillips' Property –Gale Rd Purchase and Sale Agreement & Limited Power of Attorney Burns' Property –Gale Rd

Attached was a copy of the Purchase and Sale agreement for the Phillips property for review and if you are willing to enter into it, Town Counsel has recommended a motion be made just in case something comes up. Once approved Mr. Boria will get a clean copy for the commission to sign. Town Counsel is also asking you sign a limited Power of Attorney for himself, so that he is able to represent the commission in the closing, (which needs to be notarized)

Mr. Jennings motions to approve purchase and sale agreement with such revisions as Superintendent Boria approves after consultation with legal counsel concerning the Phillips' property on Gale Rd. Seconded by Ms. Vaughan. Motion passes unanimously.

Mr. Jennings motions to sign the limited Power of Attorney agreement as printed for both the Phillips' and Burns' property. Seconded by Mr. Cantwell. Motion passes unanimously.

Mr. Jennings motions to approve purchase and sale agreement with such revisions as Superintendent Boria approves after consultation with legal counsel regarding the Burns' property on Gale Rd. Seconded by Ms. Vaughan. Motion passes unanimously.

Mr. Boria presented warrants for the commission to approve for the property deposits and remainder of the purchase for the Burns' property.

Mr. Jennings motions to agree to pay the \$10,000.00 for the Gale Rd Properties as printed, \$5,000 for Robert and Beverly Burns and \$5,000 for James Phillips and Joyce Mellon-Phillips. Seconded by Ms. Vaughan. Motion passes unanimously.

Mr. Jennings motions to pay the \$103,000 to Robert and Beverly Burns for the purchase of their property Gale Rd. property. Seconded by Mr. Cantwell. Motion passes unanimously. Mr. Boria stated that funding will come out of the Water Capital improvement RRFA. For the Phillips property we will wait until after July 1st in order for the grant reimbursement.

Insurance Advisory Committee.

The Insurance Advisory Committee is made up of members from the various unions, non-union personnel and Retirees. Any time that the town considers making changes to the health insurance that affects the personnel, the IAC meets with the Administration and how it will affect them. Sue is interested in representing the Clerical Union. They meet approximately once per month and would

share the spot with Eric Tully. **Mr. Gagner asked if there was a motion to allow Sue to take the position. Ms. Vaughan “so moved”. Seconded by Mr. Jennings. Motion passes unanimously.**

VI. Old Business

Water Line Construction Update.

Berry corner Rd. - The water main and service laterals have all been installed, pressure tested and passed and are finalizing one last portion on Eleanor Lane. Currently they are installing water line services on private property to the residences.

School Loop - Albanese Brothers has completed the water line on Old Worcester Rd, minus the 2 culverts they have to cross. They were waiting for school to get out because they won't be able to open the road once they close it, but they jumped over to Muggett Hill Rd. They have 3 full crews working.

Rte. 169 Pump Station - National Grid has dropped power for the utility pole and we are currently waiting for them to install a meter to get power to the pump station. Once that is done, RH White and United can come in and initiate the startup procedure. We are looking at mid-July to hopefully have it completed

Bay Path & Overlook Pump Stations - Albanese Brothers have submitted drawings for Kleinfelder to review. Once approved, the drawings will be sent to United to have the pump stations built, and are looking at having them installed by the end of the year.

Trolley Crossing - The water main and laterals have been installed. They flushed the system; pressure tested, chlorinated and tested the system. Sidewalks will be repaved.

Buffumville Public Water Supply - after the approval at our last meeting, Advantage Enterprises has been onsite creating a new access path to the wells on the Burns' property. It's not as passable as Mr. Boria would like it to be. But is a good look at what the access path could be.

In 2017 we received the DEP Water Master Plan Grant for FY18.

(which expired in June 30 2018) With BETA, we were able to complete the initial engineering work. For them to build the programs we would need, should we go consecutive, So that the DEP would see that we are ready.

In FY 19 (Expiring June 30, 2019) after telling the DEP what we had going on at Buffumville, we were extended a year and were given a fresh 200k which we spent just over 160K.

Mr. Boria reached out the DEP again to see if we could extend to FY 20, they got back to us, said yes, we will get a fresh 200k. Mr. Boria has been speaking with Peter Newton of Bristol Engineering, and BETA to discuss what our next steps will be. We will need to meet with the DEP to discuss our initial ideas are as well as getting the ACOE on board.

Mr. Boria sees the work to be done in phases. Phase one is to get the civil engineering work done. Phase 2 would be the actual land clearing and phase 3 after we see what is left of the grant money, drill wells. Mr. Boria will have more info after he meets with BETA.

Mr. Boria stating is hoping to close on the Burns' property by June 30th and the Phillips to close by August 30th.

He reminded the commission to stop by the Town Administrators office to sign the Limited Power of Attorney (it must be notarized) and the Purchase and Sale agreement.

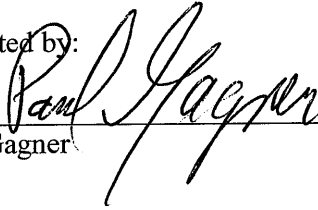
VII. Other Business (unknown at time of posting)

VIII. Next Meeting - July 8, 2019


Mr. Jennings made the motion to adjourn at 7:35 pm Seconded by Ms. Vaughan. Motion passes unanimously.

Submitted by:
Sue Guerin
Administrative Assistant

Accepted by:



Paul Gagner



David Cantwell

Jenn H. Vaughan

Rob Lemansky

Russ Jennings

Minutes were approved and signed on 7/18/19.