



Charlton Cemetery Department

Rules and Regulations:

Cemeteries are open during daylight hours only.

No dogs are allowed in the Cemeteries even if leashed.

Parking is for cemetery visitors only. Parking for any athletic event or "park and ride" is strictly forbidden. Absolutely no parking on grass.

The Cemetery Department will not be responsible for anything placed on, or anything left on lots by the lot owners or visitors. All rubbish and excavated materials shall be deposited in an area provided for such.

Rose bushes or any type of thorn producing shrubs are not allowed in the cemetery.

Hanging flowerpots or the decorative metal hooks that they hang off, are not allowed.

Any type of: patio benches, bird feeders, raised borders, lawn edging, decorative fencing, ironwork, Shepherds hooks, wind chimes, pinwheels, and solar lighting are not allowed.

All flowers must be kept within a 12'' margin of monuments, but are not to exceed the length of monument; flowerbeds may be planted on one (1) side of the monument only. No planting is permitted around flat markers, artificial flowers and arrangements are not permitted.

Small objects, decorative rocks, glassware, or any kind of breakables are not to be placed on graves, as these items could be potential hazard to workers or others if accidentally thrown from a mower or a trimmer.

Lot owners are responsible for maintaining plantings and decorations in a condition acceptable to the Commission and the Superintendent. Any flowerbeds that become overgrown or untidy or lots that become overrun with too many decorations will be removed by the Cemetery Department.

Anyone who wishes to plant shrubs must seek approval from the Cemetery Superintendent. Only two (2) shrubs are allowed on any lot. They must be of the dwarf variety, and placed on each side of an upright monument only. It is the lot owners responsibility to maintain any shrubs planted by them or their designated representative, as the Cemetery Department will only maintain these items if time allows. Any neglected shrubs that: appear unsightly, grow over four feet high, outside lot boundaries, interfere with grave opening operations, or are planted in areas not suitable for shrubs will be removed without notice by the Cemetery Department. No shrubs are allowed: beside flat markers, on single grave lots, in cremation section, or in any other area or lot designated by the Commission or the Superintendent. Absolutely no shrubs with thorns will be allowed.

Winter decorations will be removed from lots the first Monday of April for spring cleanup. Summer decorations will be removed from lots first Monday of October for fall cleanup. Also all flowerpots, boxes, baskets, arrangements etc. will be removed at these times as well. Lot owners or their designated representatives should remove any decorations that wished to be saved before these dates.

The Cemetery Department must approve any monuments or markers before installation; all memorials are regulated by material type, size, location, and design. Monuments and markers must be made of a suitable material; i.e. granite, stone or marble. All foundations for monuments and the installation of flat markers are to be performed by the Cemetery Department only. Foundations and marker installations will only be completed from a work order placed by a licensed monument company and will be invoiced accordingly for services completed by the Cemetery Department. These work orders must clearly state the size of the monument or marker, a brief description, sketch, or picture of any type of artwork that is to be placed on the monument or marker. Any questionable matters will be brought before the Board of Cemetery Commissioners to be decided upon. The grave or lot and any other existing balances must be paid in full before any such order is to be processed, and the price of the foundation must be paid in full before the memorial is set. One raised monument per lot permitted, all flat grave markers are to be set flush with the existing grade level. Failure to abide by the above rules will result in removal of the monument or marker at the lot owner's expense. As of 1/1/2015, temporary grave markers issued from Funeral homes will not be allowed, also any existing damaged temporary markers will not be allowed for replacement.

Any of the above regulations may be modified, added to, or changed without notice to lot owners or respective parties involved, as various circumstances may occur and possibly dictate a cause for concern within this Department or its governing board.