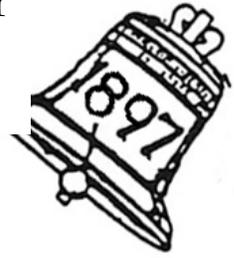




# 120<sup>TH</sup> ANNIVERSARY OLD HOME DAY - LABOR DAY 2016

*Old Home Day Weekend  
Saturday, Sept 3, 2016  
through  
Monday, Sept. 5*



Date: March 14, 2016

Dear Old Home Day Vendor,

We hope the past year has been rewarding for you, and you are ready to participate again in the Charlton Old Home Day festivities. Our committee looks forward to an active and exciting Labor Day, and we hope you will be able to join us.

We have three categories of Booths on the Common.

**Crafters**  
**Commercial Vendors**  
**Non-Profit Vendors**

The Application is included with this letter or a form can be found on the Town web site, filled in online, downloaded and mailed with your check to the Town.

<http://www.townofcharlton.net/oldhomedaycom.htm>

### **Food Vendors please note!**

In an effort to maximize profits for the non-profit organizations, the Committee will endeavor to discourage the selling of the same food product by more than one organization. The Commercial Food Vendors will be limited to selling food items not already being sold by the Non-Profit Vendors. Please apply with what product you would like to sell, and if possible, indicate an alternate product. Applications are due by **July 15th**. Failure to apply by the July 15th deadline may jeopardize your opportunity to market the product you endeavor to sell.

The Committee will decide on your application and notify you no later than August 1st.

**All vendors and crafters are responsible for cleanup of their areas and disposal of any garbage.**

Monday morning will feature the Annual Soap Box Derby as well as the Annual Charlton 50<sup>th</sup> Road Race. During the day, bands and singers will fill the air with music to entertain the guests. The finale of the day will include community awards for citizenship as well as the Grand Parade through Charlton Center.

If you are interested in sponsoring a car in the Soap Box Derby, please call Jerry Doble at 508-434-0297 for details. Your name will be displayed on the car you sponsor.

All are welcome to enjoy the **FREE** entertainment and take part in the spirit of the community.

Thank you so much for your participation in this great day; we will be so happy to welcome you! Please email [oldhomeday@charter.net](mailto:oldhomeday@charter.net) for further information. You can also call 508-248-9200 x 2408. Jennie will get back to you.

Sincerely,

Old Home Day Committee

# Old Home Day Charlton, Massachusetts Booth Registration



## Old Home Day Committee Officers

Kathleen Walker, Chairman  
Cathy Kuehl - Treasurer/Parade Chair

Tel. 508-248-2200 ext. 2408

Email: OldHomeDay@charter.net

www.townofcharlton.net/oldhomedaycom.htm

### Contact Information

Date Submitted	<input type="text"/>	Title	<input type="text"/>	
Company	<input type="text"/>	First	<input type="text"/>	Last
Address	<input type="text"/>			
City	<input type="text"/>	State	<input type="text"/>	Zip
		Bus. Phone	<input type="text"/>	
		Cell Phone	<input type="text"/>	
		Home Phone	<input type="text"/>	
		Email:	<input type="text"/>	

### Setup Information

Number of Booths	<input type="text"/>	Craft Fair? Please Check.	<input type="text"/>	Will you need an electric connection? Check if Yes.	<input type="text"/>
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Vendor Items Please list the items you wish to sell.

Please provide your own electrical cord extensions.  
Even # Booths 4-36 near drops. DO NOT RUN  
extensions across the walk area to the opposite  
side of the common.

Will you be preparing/serving consumable food/beverage items?	<input type="text"/>	Food Permit from Board of Health?	<input type="text"/>
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Note: If your booth is for the purpose of preparing/serving, consumable (food/beverage) items, you are responsible for the Board of Health temporary one-day food permit/complying with all requirements. Only those items approved by the Committee, and approved by the Board of Health will be permitted. An attempt to sell consumable items not approved is prohibited.

### Payment and Status

Cost per Booth (Non-Profit and Craft Fair \$25, Commercial for Profit \$100)

Status (Profit, Non-Profit)	<input type="text"/>	Booth Fee	<input type="text"/>	Payment must be included with this form and sent to:  Town of Charlton Old Home Day 37 Main Street Charlton, MA 01507
Insurance Rider Form Included?	<input type="text"/>	Donation (Optional)	<input type="text"/>	
		Payment Type	<input type="text"/>	
		Payment Total	<input type="text"/>	

### Guidelines

1. If you are preparing and selling food to the public you are required to complete a Board of Health Permit at the Town Hall before you sell on Labor Day. Please do NOT DELAY.
2. Propane Permits required.
3. Sale of items is subject to committee approval. Be sure that you have not been disqualified from that item.
4. A liability insurance certificate is required for commercial vendors. Non-Profit organizations are excluded.
5. Vendors must provide their own tables, coverings, chairs, awnings (10' x 10' or 10' x 12'), utensils, etc.
6. The map of the booth layout in pdf format may be used as a 'guide only' as trees on the common have been removed affecting the exact layout which may be found at <http://www.townofcharlton.net/oldhomedaycom.htm>.
7. No alcohol is permitted.
8. Raffles are permitted. Obtain a permit at the Town Clerk's Office.
9. Vendors will be permitted to unload vehicles at the Common. No parking will be permitted on or around the Common. Parking is available at other locations. Vehicles illegally parked in handicap areas will be towed at the owner's expense.
10. There will be a registration tent (checkerboard) set up on the common on Sunday after 1 PM where you must pick up a Registration/Booth Assignment Form. Vendors are being assigned spaces by the committee.