



# Town of Charlton

## Veterans' War Monument Policy

The Charlton Veterans' War Monuments are designed to honor Charlton veterans of different war eras. This policy allows eligible veterans to have his or her name added to the appropriate monument. This policy shall be effective April 1, 2014. The following war monuments are applicable to this policy: Korea, Lebanon-Grenada, Persian Gulf, Vietnam, World War I, and World War II. This policy has been adopted as follows:

1. The program shall be coordinated through the veterans' agent, who shall oversee the program.
2. The program will be advertised through the month of March via internet, the Town of Charlton cable channel, and local newspapers.
3. The program shall include the following information:
  - a. The documentation of veterans' status and eligibility
  - b. Selection of applicants
  - c. Inscribing of approved applicants to the appropriate veterans war monument
4. The applicant must complete a veterans' war monument application.
5. The applicant must be a veteran, as defined in Massachusetts General Law clause forty-third of section 7 of chapter 4.
6. The applicant must have a form DD-214.
7. The applicant must have been on active duty for at least 30 days during the timeframe that coincides with the appropriate war monument.
8. The applicant must have been a resident of Charlton at time of entry to active duty for the applicable war.
9. Engraving of names to war monuments will be conducted once a year before Memorial Day.
10. Applicants who complete their application process by April 1<sup>st</sup> will be added to the war monument for that year.
11. Veterans will be added to the appropriate monument as long as there is room to add the name on the applicable monument.
12. In the event that no room exists on a monument to add names, a committee shall be formed to assess possibilities of expansion.

**Approved by the Charlton Board of Selectmen at their meeting on March 4, 2014.**