

Town of Charlton
Water and Sewer Commission
37 Main Street
Charlton, MA 01507



Phone: (508) 248-4953
Fax: (508) 248-0917

Water Tie – in Application

Potable Water and Fire Suppression

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Dear Applicant:

Applying for Potable water and/or Fire suppression, tying into the Charlton Water System. Water is provided from the Town of Southbridge, Charlton's operator. This is the process needed to be followed.

Water connections must be made by a Charlton & Southbridge, licensed drain Layer. All work is inspected by Southbridge, by appointment 24 hours prior (7 to 3) M thru F through their DPW Office, located at 185 Guelphwood Road Southbridge, MA 01550. Their hours are 8 to 4 M-F . Application for connection Approval for water supply form must also be obtained and filled out. Payments for their services will require payment by check, to the Town of Southbridge at the D.P.W.

Charlton departments (listed on the following pages) must be visited and sign off on pages attached before proceeding to the Town of Southbridge's water application process. When the attached pages have been signed off, please bring the package with copies of all permits issued, back to the Water & Sewer Commission at 8A Worcester Road. The Charlton Water & Sewer Department will review the application before making copies, and the resident takes the application to the Town of Southbridge DPW for their water connection permit.

Payments for the Charlton permits are to be made out to the Town of Charlton. Each department will inform you as to what their costs are and will sign off on appropriate pages attached. This acknowledges payment and that this application has been reviewed by them.

Home Owners / applicants are made aware that any water pressure less than 35 psi (approximate elevation of 915 feet) at the highest free flowing tap, will require a booster pump to be installed, maintained and operated at the home owner's / applicant's expense.

Application is good for (6) six months from issue/Renewals (90 days), upon request available from this office.

saved as : Water Application permit for review Jun 17 2013

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Received

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Property-Applicant

Street Address _____ Map _____ Block _____ Lot _____

Owner name _____ Phone _____

Mailing Address _____ City _____ State ____ Zip _____

Contact person if different _____ Phone _____

Potable water: (Y) / (N) Line size _____ ; Fire Suppression (Y) / (N) Line size _____

Owner's Signature: _____ Date : _____

Responsible Party

Name _____ Phone _____

Mailing Address _____ City _____ State ____ Zip _____

Contractor

Name _____ Phone _____

Mailing Address _____ City _____ State ____ Zip _____

Water & Sewer Department 508-248-4953

\$25.00 Fee

Tie in card received and reviewed by _____ Date _____

Trench Permit No. _____

Charlton Drain Layers License No. _____

Southbridge Drain Layers License circle one Yes No

Hoisting License No. _____

DIG Safe No. _____

Water & Sewer Department 1st sign off _____ Date _____

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Water Tie – in Application

Town Collector's Office 508-248-2293

Town Collector _____ for All Projects (MGL c. 40 § 57)

Highway Department 508-248-2212
(Only needed if working within the street)

Sign off _____ Date _____

Department of Inspectional Services 508-248-2241

Any work performed to the plumbing and/or electrical systems require permitting from the Department of Inspectional Services. The Charlton W&S will be forwarding the above information to the Inspectional Services Department. Any work performed without proper permits will be prosecuted to the fullest extent of the law.

Water & Sewer Department 508-248-4953

Final review before going to Southbridge _____ Date _____

Southbridge review and process

Southbridge DPW for review and completion of their process

Copy of Southbridge approval received _____ Date _____

Copy of Southbridge Tie card received _____ Date _____

Final Inspection approved sign off _____ Date _____

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Tie Card Sketch of the existing plot plan

Sketch & Dimension-Curb Stop & Well ; Relative to house corner, driveway, Utility Poles etc.

Three (3) dimensions (Pulls & Ties) per item, must include depth

This document must be provided to both water departments immediately upon completion as the actual installation of the water connection