

Planning Board Meeting Minutes
November 20, 2013

Present: Vice-Chair Patricia Rydlak

Member: Jean Vincent, Pete Starkus

Planning Board Alternate: Alycia Dzik

Staff: Planning Director Alan Gordon and Administrative Assistant Jayne Garney

Not Present: John P. McGrath

Vice-Chair Patricia Rydlak opened the meeting at 7:00 p.m.

Patricia Rydlak reviewed bills and payroll

Member Alycia Dzik made a motion to approve the vouchers for bills. Member Jean Vincent seconded the motion. All members were in favor.

Member Pete Starkus made a motion to approve payments for vouchers for payroll. Member Jean Vincent seconded the motion. All members were in favor.

Patricia Rydlak reviewed mail and correspondences

Ms. Rydlak reviewed mail and other communities' correspondences.

Elly Pond Estates Partial Release of Covenant & Performance Guarantee Acceptance

Town Planner stated that the letter of credit has not been received yet.

Member Pete Starkus made a motion to release covenant as soon as the performance guarantee has been received for lots 3,4,13, and lot #17. Member Jean Vincent seconded the motion. All members were in favor.

Member Jean Vincent made a motion to sign the covenant. Member Pete Starkus seconded the motion. All members were in favor.

Member Jean Vincent made a motion to approve the performance guarantee amount of \$77,628.00. Member Pete Starkus seconded the motion. All members were in favor.

Jennings Road Extension Performance Guarantee Acceptance

Member Jean Vincent made a motion to accept the Jennings Road Extension performance guarantee extension for remaining subdivision and infrastructure field construction items within Phase I of the Jennings Road Extension subdivision.

Member Pete Starkus seconded the motion. All members were in favor.

Member Jean Vincent made a motion to extend the surety coverage to November 17, 2014. Member Patricia Rydlak seconded the motion. All members were in favor.

Swadia Retail & Completion Items

The Board reviewed the final Swadia completion items.

Member Jean Vincent made a motion to consider the three modifications to the site plan which include eliminating the rear light, eliminating the bike rack, and installing the stop sign at the entrance way to store. Mr. Gordon stated the sign is on order, and will be installed as soon as it is delivered.

Member Pete Starkus seconded the motion. All members were in favor.

Mass DCS Urban Forestry Grant Project

Town Planner Alan Gordon updated the Board on the status of the tree project and explained that the champion black cherry tree has been trimmed and treated by the Arborist. The bill from Bartlett tree experts was \$1,395.00 in grant funding.

Mr. Gordon passed out pictures he took of the trimmed black cherry tree for the Board. The Board commented that the tree is still in good shape.

Mass. REDO Program

Alan Gordon updated the Board on the South Central Chamber's recent grant approval from the Mass. Office Of Business Development to continue for another year (FY 2015) the ongoing REDO regional economic development program. Alan Gordon and Alycia Dzik represent the Planning Board and EDC in this effort.

The Board reviewed the annual project work plan as prepared by Chamber Director Alex McNitt, as well as several Route 20 corridor economic development parcels that the EDC is forwarding to the Chamber's REDO Program webpage listing.

Member Jean Vincent made a motion to adjourn. Member Pete Starkus seconded the motion. All members were in favor.

Motion to adjourn at 8:05 p.m.