

## Town of Charlton

### Finance Committee Meeting Minutes

Wednesday, June 26, 2013 6:30 PM

**Present:** Frank Morrill, Dana Murphy, Dennis Tully, Doug Stepien, Kristin Kustigian, Peter Cooper Sr, Joan Walker (later on Kathleen Walker, Rick Swensen, Joe Szafarowicz, Robin Craver also attended)

1. Committee Reorganization: One additional opening is anticipated on the finance committee.
2. Nominations:
  - i. Clerk: Kristin Kustigian
    - a. Motion Doug Stepien, 2<sup>nd</sup> Peter Cooper Sr/ passes unanimously
  - ii. Vice Chair: Dana Murphy
    - a. Motion Doug Stepien, 2<sup>nd</sup> Frank Morrill / passes unanimously
  - iii. Chair: Frank Morrill
    - a. Motion Dana Murphy, 2<sup>nd</sup> Peter Cooper Sr, with discussion concerning training another member since Frank is very skilled at Chair / passes unanimously
3. Council on Aging requested a reserve fund transfer on 5/13 to pay \$174.00 in salaries needed to finish EOY payroll.
  - i. Motion Doug Stepien , 2<sup>nd</sup> Peter Cooper Sr, / passes unanimously
4. Reserve fund transfer requested for overexpenditure in municipal gas/diesel of \$5000.00
  - i. Motion Doug Stepien, second Peter Cooper Sr/ passes unanimously
  - ii. Discussion concerning new tank and maintaining some sort of controls on it. Frank will follow-up with Robin.
5. Update from the Municipal Building Committee (Peter): Fay Mountain Barn roof (town owned) has severe leaking. Elliot Burlingame and Kurt Meskus assessed the roof situation and determined much flashing is missing. It was agreed that up to \$2000 can be spent to patch the roof.
6. Proposition 2 ½ Override Discussion: Reviewing budget spreadsheet created by Robin and Joan. Robin received input from all departments.
  - i. Many questions arose: How was the 8.8 % cut determined, who on Finance Committee would support that across the board solution?

- ii. Why is revenue forecast \$2M lower than previous year?
  - iii. In the event of an override not passing, is it more realistic to cut optional services drastically, in addition to cuts to public safety? Ex. services not vital to town operations: COA, Library, Recreation.
7. Discussion of override amount needed to stabilize town operations: \$800,000 is the minimum needed (see breakdown below) . \$1.1M would enable level funding plus slight contractual increases, and assumes no water betterments are received (\$384K).
- \$627,000 stabilization (incl. increase to minimum school funding per Ch. 70)
  - \$100,000 lost Millenium revenue
  - \$ 47,000 for state mandated public safety training
  - \$ 12,000 for mapping software, assessors
- Total: \$786,000
8. Frank requests all finance committee members attend the 7/9 override hearing.
9. Request for reserve fund transfer of \$3000 for highway to pave the animal control parking lot (needed to get the occupancy permit). Leaves \$12,826 reserve fund balance.
- i. Motion Peter Cooper Sr., 2<sup>nd</sup> Doug Stepien/ passes unanimously
10. Joe suggested scheduling a joint meeting of the Selectmen, Finance Committee and DCRSD School Committee prior to the 7/9 override hearing .
11. Motion to Adjourn
- i. Motion Frank Morrill, 2<sup>nd</sup> Dana Murphy/ passes unanimously