

Town of Charlton
Minutes of Prindle Lake Dam Repair Committee (PLDRC) Meeting
April 3, 2013 @ 5:30 PM

Attendees:

• PLDRC:

Present:

BOS - Peter Boria; CIT at LG – Arthur Breault; ALT - Bruce Hebert; PLA – Paul Naso and Serafino DeFranco

Absent:

BOS- Rick Swensen; CIT at LG – Brett Locicero; ConCom - Mitch Dunn

• Additional:

Town Adm. – Robin Craver; ConCom Agent – Todd Girard

• Guest:

Scott Charpentier, P.E., Project Manager, Lenard Engineering, Inc. (LEI)

1. PB called the meeting to order at 5:35 PM.
2. PB stated that the BOS approved to award the dam repair construction contract to R. Bates and Sons, Inc. who was the lowest qualified bidder. Approval by the PLDRC is now not required.
3. SC presented four each of the performance bond, Insurance Certifications, and signed contract to be executed by the Town.
4. SC presented a LEI “Additional Service Change Order” for several items described as “out of scope items”.
5. RC stated that most of the items were considered to be “in scope” according to the terms of the original contract with LEI could be considered to be not allowable.
6. SC disagreed with RC’s interpretation.
7. RC and PB informed the PLDRC members that they were required to vote to recommend approval or rejection of the request. If approval were recommended, the BOS approval would then be required to authorize the additional funding.
8. PB, at the request for clarification by SD, stated that even though RC stated that technically the requested items were “in scope”, the PLDRC could still recommend approval, which would then be subject to approval by the BOS.
9. AB motioned to approve LEI’s request for \$423.50 for producing and distributing seven extra copies of the bid package. SD seconded the motion. The motion was unanimously approved.
10. SC stated that some of the out of scope items presented included the weir board and pedestrian bridge design.
11. SD asked SC why his estimated cost of the pedestrian bridge as shown in the drawing package for the NOI process was ~\$6,000 and the contractor’s bid price was \$30,000. The difference seemed to be that the \$6,000 was the cost to use a prefab/off-the-shelf bridge and the \$30,000 was for a bridge that LEI custom designed without PLDRC knowledge and maybe an unnecessary added cost. SD also asked who authorized the apparent change in bridge design.

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12. SC stated that the bridge had not been designed at the time that the NOI was processed.
13. LEI's "Additional Service Change Order" included additional charges to oversee construction of the toe wall and toe drain system. This oversight was specified by the ODS. The committee discussed the possibility of expanding LEI's project oversight to include other phases of construction and to allow for a more flexible and effective oversight task.
14. PB suggested that LEI's request for additional hours for construction oversight required by the ODS be reviewed at a future meeting with the PLDRC with respect to LEI construction oversight in general. This would also help in negotiating with the ODS at the Pre-construction Meeting. The Pre-construction Meeting with the contractor and ODS should take place in approximately 2 weeks.
15. SC agreed to meet with the PLDRC to discuss additional oversight plans on 4/16/13 at 6:00PM.
16. Next PLDRC Meeting is scheduled for April 16 at 6:00 PM.
17. The Meeting was adjourned at 7:00 PM.

Submitted by:

Serafino DeFranco – Clerk, PLDRC

PLDRC Approved:

Peter Boria 4-16-13
Peter Boria Date

Arthur Breault 4/16/13
Arthur Breault Date

Rick Swensen Date

Brett Locicero Date

Serafino DeFranco 4-16-13
Serafino DeFranco Date

Mitch Dunn Date

Paul Naso 4/16/13
Paul Naso Date

Bruce Hebert 4-16-13
Bruce Hebert Date