

Meeting Minutes
Charlton Water and Sewer Commission
Date: March 11, 2013

Location: Selectmen's Meeting Room, Town Hall

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
John Elliott, Sr.	Y	Joseph Haebler	Y
Robert Lemansky	N	Paul Gagner	Y
Joseph Spiewak	Y		

Recording of minutes by Carol Goodspeed, Department Assistant

Meeting was called to order by Mr. Gagner at 6:06 p.m. Mr. Gagner: The first order of business is warrants and commitments: Mr. Spiewak: Mr. Chair, I make a motion to approve the following warrants: AT&T: \$43.68; Ricoh USA, Inc.: \$142.27; DNS: \$83.63 for bill paper; Osterman Propane LLC: \$1,082.89; Carol A. Goodspeed: \$53.59—petty cash reimbursement; Carol A. Goodspeed: \$48.84—mileage reimbursement; for a total of \$1,454.90; Woodard & Curran: contract operations for the month of March: \$42,253.00; and Woodard & Curran: repair and maintenance coverage: \$1,056.02 for a total of \$43,309.02; and E.J. Prescott for MXU single ports: \$1,239.52; seconded by Mr. Haebler. Vote: Unanimous. Mr. Spiewak: Next we have warrants signed between meetings. Mr. Spiewak: I make a motion that we approve the third quarter sewer user fees in the amount of \$229,881.54; and sewer user fee surcharges, bill date of March 7, 2013 for MTA service area 5E: \$26,652.99; and the sewer user fee surcharges, bill date of March 7, 2013 for MTA service area 6W: \$10,936.54, for a total of \$37,589.53; seconded by Mr. Haebler. Vote: Unanimous. Mr. Spiewak: I make a motion that we approve the minutes of December 3, 2012; seconded by Mr. Haebler. Vote: Unanimous. Mr. Spiewak: I make a motion that we approve the minutes of January 28, 2013; seconded by Mr. Haebler. Vote: Unanimous.

Administrator's Report: Steve: There are two residents coming in this evening with respect to the perspective tie-in at 139 Osgood Road. They plan to arrive at 7:30 p.m. Russ Jennings will meet with the commission as well. With respect to the hydrant damage issue, I will send out another letter to the Attorney General's office is the 93A demand letter if there is no response to the last one. Mr. Elliott regarding 139 Osgood Road: Each lot should have their own "T" "Y" into the main. Mr. Haebler to Mr. Elliott: If you have two coming into the same pipe, does that create the likelihood of clogs? Mr. Elliott: If that happened, you wouldn't know which house was causing the problem. Each property should have its own lateral. Let's see what Russ Jennings has to say.

Steve indicated that two quotes were received with respect to the water analysis and servicing the blowoff at a designated hydrant in Charlton City for that connection as required by the town of Southbridge. A third bid was received, but was not from a certified public water supply operator. Mr. Haebler: I make a motion that we offer the job to McClure being the lowest bidder on this project; seconded by Mr. Elliott. Vote: Unanimous.

Steve continued: GIS Pilot Program. We added it back into the budget. I had sent out emails after the last meeting. There was an additional \$1,400 added. The Assessors office is carrying \$2,400.00 in their budget. Mr. Gagner to Steve: mid May now, first of April. Mr. Gagner inquired when the budget has to be in. The voting sequence: tying the town voting in with the senatorial election. Mr. Haebler: First article at town meeting—then we go to the regular town meeting. Steve: The budget is due by the end of March. Honey Farms: I had talked with them today – the LSP, Paul McNeil. They were having a conversation at 3 p.m. I expect to hear something tomorrow. We met at the plant; cut the document down to two pages; contest: Honey Farms is in support of the fees that will cost us for the blowoff. I have received several telephone calls from Kleinfelder. There is a meeting at the treatment plant office upstairs at 8 a.m. on Thursday morning. There will be representatives from the town of Southbridge, Charlton, our engineer, Tom Cutler and Heather Blakeley, and Kleinfelder. Steve: I have been working on the budget. We had an EQ mixer break down. Cost to refurbish was \$2,000.00. Mr. Gagner: Mr. McClure was scheduled to meet with us but will not be here tonight as he is ill.

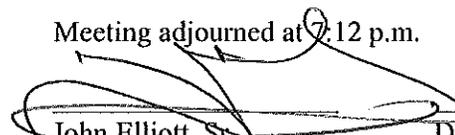
Old Business: Steve: Water project status and related issues. They are ongoing. I'll carry the line item on for as long as there is work ongoing in the town. I'm putting together this meeting for Thursday which was supposed to happen last week. They are busy getting into the 169 issue which we all know at this point that Exxon has said they would fund; so they have contracted with Kleinfelder to do the engineering work. Steve provided commissioners with the capital budget. I have more here we can discuss. Mr. Gagner: We had a tie in fee for water at Charlton City; and you had mentioned earlier Paul McNeil from Williamson Environmental representing Honey Farms; and we signed minutes tonight for December 3rd. In the beginning of the second paragraph when Paul was here, he stated that Honey Farms has definitely agreed to pay for any blowoff necessary down there. As I understand it, we still don't have a commitment in writing. I suggest we table this for now, and see if Honey Farms will step forward with a written agreement for that. Steve: They were discussing this today at 3 p.m. by telephone. Mr. McNeil said he'd try to get me something before 3:30 p.m., he would; but I did not receive anything from him. Mr. Elliott: Are they putting the actual blowoff in? Steve: They are going to do the connections of the people; but that's between them and the residents. Mr. Elliott: We are talking about the blowoff which is at the end of the line. Who is paying for that meter and everything that goes on there? Steve: That will be part of the cost that we are talking about with Honey Farms. Mr. Gagner: If Honey Farms does not go through with their promise to pay for this blowoff, we would have to assess it to the people involved who will be receiving the water; and I think at this time, we don't really want to do that. While we are waiting for Mr. Jennings, I'll call a recess at 6:30 p.m. and we will pick it up when Mr. Jennings arrives, unless you have something. Steve: I have the results regarding the meeting on Monday. Direct and indirect costs. There was a meeting of the minds on the budget. We had incurred a cost based on our budget vs. the town budget which was 10.39%+ . They came up with 31.8% of the indirect costs for water; 68.2% of the indirect costs for sewer. They dropped the allocation being charged back to the Water and Sewer Commission, and those numbers are reflected on what I gave you. That all can't go against sewer. Some of this should be allocated against the water budget. The whole town budget is \$22M. Mr. Spiewak: We were pretty close to 10%. Water was broken up separately. We were close to the town numbers. Steve: It was \$2.2M or \$2.3M. Mr. Spiewak: \$102,313.15 will be assessed against sewer and water, so we are paying the same amount. Steve: We got a reallocation. Mr. Gagner: This is the money the Water and Sewer Commission is charged for mostly processing our paperwork. I will call a recess at 6:35 p.m. and we will resume when our next guest, Mr. Jennings, arrives.

6:57 p.m. Mr. Gagner: I'll reconvene the meeting. Russ Jennings from Jennings Custom Homes arrived to discuss the tie-in for 139 Osgood Road. Mr. Jennings: We are here to address the sewer tie in for 139 Osgood Road and resolve a situation that has happened. They have been paying a betterment and are entitled to a tie in. We would like to use the existing lateral that is being used for 137; make a cut into the lateral at 137 Osgood Road which seems to be the easiest solution, thus avoiding cutting into the street later and avoid complications and easements. Mr. Gagner: I think that might cause confusion if there is a problem; which property is contributing to the problem--137 or 139?. We are looking for something more than that. Is there enough space between the edge of the asphalt and the private property lines? If there's a way to get in a manhole there, it would be good so each property would be separate; and we could determine from which property a problem arose. Mr. Jennings: That's not a problem. Mr. Gagner: It might be a little more expensive as we would ask that you go to an engineer and provide us with a plan. Gerry Foskett is adamant about not digging in the road. We had promised the customer that he is entitled to sewer and digging up the road would be a last resort. It would be good if you could submit a plan. Mr. Elliott: You might have to put a couple of 'T' 'Y's on the end of the existing one and a cleanout. We have to have access to where the two go together. They need their own individual services to their property lines. Russ: Short of the engineering work, I can work it out with my customer. Mr. Elliott: All we ask is that you submit a plan. Russ: Bertin Engineering is my engineer. Mr. Elliott: Have him look at the line. Russ agreed. Robert Reinfurt; 137 Osgood Road, was in attendance: I take an exception that it is the best solution for everyone. I don't see any advantage to me. The 'T' 'Y' is on my property right now. It increases my risk. I am at 137 Osgood Road where the "T" "Y" is. Mr. Elliott: If the engineer says it won't be a problem for you, could you live with it? As long as the problem is out in the right-of-way, it's a town issue. We are looking out for you too. Mr. Reinfurt: If water backs up into my cellar, and I have to take up residence elsewhere, who is going to pay for that? Mr. Elliott: If the clog is out in the street, then we own it right to the property line. You guys own from the property line in. Mr. Reinfurt: Would I own

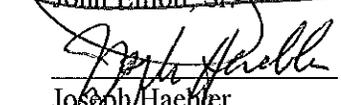
responsibility for the damage caused by the town past the point of the property line? Mr. Elliott: I think the town would be. If you give us what the engineer says is an acceptable solution, then we are accepting responsibility. Mr. Reinfurt: Any engineer's solution will have some increased risk, and I would like to know what that risk is. Mr. Elliott: That's why you would have a chance to review the engineering plans. Mr. Reinfurt: I did not know about this meeting until last night. What guarantee would I have going forward? What guarantee would I have about when the next meeting is? Mr. Elliott: I'm sure they will be bringing paperwork to Steve. They are trying to get something going over there. We will review the engineering plan and we will probably say yes. Mr. Jennings: We notified you of this meeting. When it boils down to the simplest solution—it concerns you from the point of view you express here. It is taking place on town property. We notified you to be good neighbors and in good faith, I'm going forward with the job on behalf of the highway superintendent to work out a solution for the town. Any future meetings—we will notify you. We notified you simply to keep you in the loop; and in the future, we will probably do the same. Mr. Gagner: No voting takes place between meetings. You can check with the administrator as to location of our meetings. Mr. Gagner: As long as the pipes are sized properly, I don't see a problem. If it is the opinion of Bertin Engineering and McClure Engineering that the project can go forward, hopefully you will have some confidence that there won't be a problem for you. Mr. Spiewak asked Steve to make certain that we have all of Mr. Reinfurt's contact information. Steve does. Steve was asked to provide if there is an agenda item for that address, that Mr. Reinfurt be notified; and once a plan is done and we receive it, that Mr. Reinfurt gets a copy. Mr. Jennings: The tie in will take place on town property. I am trying to work with the town. Mr. Gagner explained to Mr. Reinfurt that our meetings are every other week usually on a Monday. There is no voting that takes place between meetings. You can check in with our administrator. We alternate from the sewer plant to this room. Mr. Gagner to Mr. Reinfurt: ...as long as the pipes are designed by Bertin Engineering properly. You will have the opinions of Bertin and possibly our engineer, McClure Engineering. Hopefully you will have confidence that there won't be a problem for you. Steve has Mr. Reinfurt's contact information and is to notify him if the commission will be discussing this situation at a future meeting so that he may attend. Also, once we have the plan, please send him a copy of it. Mr. Spiewak: Mr. Jennings will have information for us by the next meeting. The next meeting will be at the sewer treatment plant on March 25th at 6 p.m. Mr. Haebler: Rob needs to be here. We had the incident with 6B Worcester Road. I think we need to implore Gerry to try to give us a road opening permit. It would take some of the problems away. Mr. Elliott: No one is opening roads before April 15. Mr. Gagner: You could call Mr. Foskett yourself or with the presence of our administrator; and if you think there might be some agreement there, we would have to call Mr. Jennings back before he spends any money on engineering. Mr. Haebler: I'll stop down and see Gerry. I just hope there won't be any problems with this in the future.

Mr. Haebler: I make a motion to adjourn; seconded by Mr. Spiewak. Vote: Unanimous.

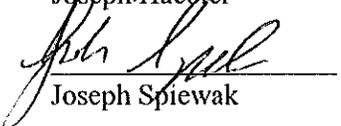
Meeting adjourned at 7:12 p.m.



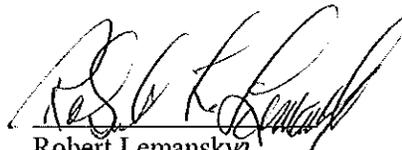
 John Elliott, Sr. Date



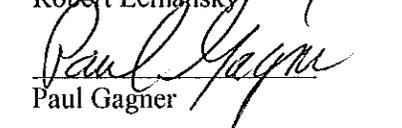
 Joseph Haebler Date 4-22-13



 Joseph Spiewak Date 4/22/13



 Robert Lemansky Date 4/22/13



 Paul Gagner Date 4/22/13