

Meeting Minutes  
Charlton Water and Sewer Commission  
Date: June 17, 2013

Location: 8A Worcester Road, office at the sewer treatment plant

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Joseph Haebler	Y	Robert Lemansky	Y
Joseph Spiewak	Y	Paul Gagner	Y
Alex J. MacKenzie	Y		

Recording of minutes by Carol Goodspeed, Department Assistant

Meeting was called to order by Mr. Haebler at 6:10 p.m. **Mr. Gagner: I make a motion to approve the following warrants: Verizon: \$450.68; Ricoh USA, Inc.: \$142.27; AT&T: \$38.15; total warrant: \$631.10; Woodard & Curran: contract operations for June: \$42,253.00; Lefort Electric: \$1,120.00 (grinder pump change outs at 2 locations; \$5,240.00 (grinder pump change outs at 9 locations: total warrant: \$6,360.00; McClure Engineering, Inc.: #10694 re: 139 Osgood Road: \$746.06; McClure Engineering, Inc.: #10707 re data logger services (1/2 – 3/28/13): \$1,064.40; McClure Engineering, Inc.: #10696 re bidding assistance: Muggett Hill pump station: \$1,910.75; McClure Engineering, Inc.: #10703 re betterment help: \$375.00; McClure Engineering, Inc.: #10705 re Charlton City water line activation plan: \$202.50; McClure Engineering, Inc.: #10708: water system expansion: \$14,052.50; McClure Engineering, Inc.: #10709: S. Sturbridge Rd/Route 20 services: \$14,988.75; Jennings Custom Homes Co. Inc.: Charlton City leak repair at Brookfield Rd. and Rt. 31: \$2,500.90; Charlton Gas & Market LLC: 5/5/13 – 6/4/13: \$1,096.39; Charlton Police Department: police detail: \$781.16; seconded by Mr. Lemansky. Discussion: Mr. Lemansky inquired as to warrants on hold. Steve: The two McClure warrants in my opinion that should be held are: #10708 in the amount of \$14,052.50; and #10709 in the amount of \$14,988.75.**

Mr. Lemansky: The Charlton City turn on has been a nightmare. Steve, did Chris send a letter to Southbridge that would require a written response from them? Steve: That letter was sent out to the commissioners for comments. Mr. Lemansky: From my point of view – I did not want to spend \$120,000 for emails between Heather and Chris going back and forth that water was going to be turned on. I'm trying to be fair to McClure. What appeared to be simple is no longer simple. **Mr. Lemansky: I make a motion that the warrants we are holding: #10712 and #10719 be paid; and that we put a hold on #10708 for \$14,052.50 and #10709 for \$14,988.75; seconded by Mr. Gagner. Mr. Lemansky: I withdraw my motion to only include #10708 and #10709, approximately \$30,000; seconded by Mr. Gagner. Mr. Haebler: We should vote on the modification to the original motion. Mr. Lemansky: We have a motion to hold #10708 and #10709. We need to vote on this amendment to the original motion above. Vote on the amendment: Unanimous. Mr. Haebler: Is there any more discussion on the warrants? None. Vote: Unanimous (as to all of the warrants). Mr. Gagner: I make a motion to approve the minutes of May 13, 2013; seconded by Mr. MacKenzie. Vote: Unanimous.**

Steve: On behalf of Jody who will not be here this evening, it is my plan to write a letter to the engineer and to the town planner relative to what's going on at the school that is giving us some concerns. You all have a copy of the four situations that were discovered. 1. Increase in the building size and there is no notice to water and sewer as to what the additional sewer might be. Mr. Lemansky:

Shouldn't that be an application for additional gallons? Steve: Yes. 2. There is a sanitary manhole with an external drop. This is on their property. Most of the drops we prefer would be internal. If it is external, then we have to get in there with a backhoe to dig it up. They are proposing an outside drop without any references to what it is on the drawings. We are suggesting to them they put an internal drop with a drawing as to location. Mr. Lemansky: You are supposed to go back on the uphill side of the manhole, and put your connection into the line and not into the manhole. Mr. MacKenzie: When you get involved in drops and manholes, disbursement of sewerage creates hydrogen supplied gases which is a danger to humans, but it also degrades the concrete inside the manhole. It will be costly maintenance wise. Steve: They are defining it as an external drop with no details. There are no depths mentioned. Mr. MacKenzie: If it is a service connection, it should be done on the main on the upstream side prior to the structure. Steve: 3. Acid waste, sanitary issues, etc. is mentioned but there's no explanation. You can't send acid down there. We need a further explanation. 4. Concerns about patching of a manhole decommissioned with hydraulic cement. These are all things Jody suggests we should send letters about to both the school and the contractor to get answers. Mr. Lemansky: Shouldn't we pass this on to our engineer at Bay Path's expense? Mr. Gagner: I think Jody and Chris need to stay in the loop. Mr. Lemansky: The key is whether there is going to be industrial waste. Steve: I can send a letter to the Planning Board, the engineer and the school. Mr. Lemansky: The Planning Board does a peer review. Do we give it to McClure? To Bertin--Mike Loin? Mr. Haebler: Steve, also mention that they have to put in an application for an increase in the amount coming in. Steve: This is the final copy of Bay Path's plan. Mr. Lemansky: The load should be in there. Mr. Gagner: We may not have the capacity to accept this stuff. Mr. Haebler: The population will increase. We need to know what it is. **Mr. Lemansky: I make a motion to have this peer review done as far as the criteria that has been laid out here; and send this to Bertin; seconded by Mr. MacKenzie.** Discussion: Mr. Haebler: This letter will mention that we will have a peer review. Our operator has some questions and concerns about cosmetology, the release of chemicals, and total volume. Mr. Gagner: Steve will write a letter to the Planning Board, the school and the engineer. Steve will write a letter and provide copies for review to the commissioners. Mr. Haebler: I'm surprised they have gone this far without contacting us. Mr. Lemansky: I don't think they thought of it. I think they just thought they were remodeling. Is there anything mentioned about the number of students? **Vote: Unanimous.**

Steve gave his office report: Pole was taken down on Oxbow Road; we were called; Verizon issue; pressure testing in Charlton City continues. The South Sturbridge interconnection was advertised on June 26; bid opening set for July 10 at the town hall at 2 p.m. Commissioners have been provided with a revised draft water application. Letter was sent to the MA DOT regarding settlement acceptance. Calls were made for police detail as needed for water testing. The Masonic Home manhole has been clean the past 8-10 days. Pictures were taken at Muggett Hill (no work there for the past two weeks). The town of Southbridge has agreed to provide water through the system valve. Steve: Due to circumstances here, I have three days that I would like to carry over into next fiscal year. **Mr. Gagner: I make a motion to let Steve carry over three days; seconded by Mr. MacKenzie. Vote: Unanimous.** Mr. Haebler: Honey Farms agreement status. Steve: You have packets with the town administrator's comments. Mr. Haebler: On the agreement, Ms. Craver has made comments regarding #3, #7, #8, #9, #10, #11 and #12. The commission discussed the agreement. Mr. Spiewak joined the meeting at 6:55 p.m. Mr. Haebler: Robin is away this week. Mr. Lemansky; we are ok with #11. Mr. Spiewak: I think #12 is ok. Mr. Haebler: We need to set something up. I'll be away Wednesday, Thursday and Friday this week. Any of these we have signed by the town administrator – we need to sit down with her before we agree to accept it. I think we've answered all her points, and she wants to

listen to the tape of the last meeting when Paul McNeil was here. Mr. Haebler: Anyone have anything else to say on this? No one did. We will get our comments back to Robin. The water application – some of it has to be by-law and how long should the permit be for. Mr. Gagner: 6 months? Steve: The limitations should be on the water application (6 months with a 3 month extension). Mr. Lemansky asked Steve to print it out. **Mr. Lemansky: I make a motion that the life of the permit should be 180 days with a 90 day extension available upon request; seconded by Mr. Gagner.** Discussion: Mr. MacKenzie: Are there any requirements for road opening permits? Mr. Haebler: April 1 – November 1. Mr. MacKenzie: Make the application good for that timeframe. Mr. Haebler: I'd like a vote on the motion and a second on the 6 months and 90 days. **Vote: Unanimous.** Mr. Gagner: What basis do we have for accepting or denying that request for the extension? Mr. Haebler: If you want to change it, we will have to re-vote the motion. Steve: Lately, Southbridge has been accepting Charlton drainlayer licenses. Road opening permits are issued through the Highway Department. Steve issues trench permits. He asks for copies of hoisting licenses, Digsafe licenses for our files; and then the paperwork goes to Southbridge. Steve: Drainlayer licenses. He explained our requirements in order for someone to obtain a drainlayer's license; and also that IMA numbers are not being used at this time. **Mr. Lemansky: I make a motion that we accept this form as printed minus the IMA number; seconded by Mr. Gagner.** Discussion: Steve will remove the agreed upon changes to the water application. **Vote: Unanimous.**

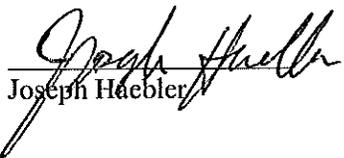
Road surfacing scheduled for June 26 – 28. Data logger summary and future process. Steve: Jody and Chris had both worked something out. The data logger summary and processing is not part of the scope of work under the contract we have with Woodard & Curran. I checked with Chris as to what he would charge. He came back with a figure of \$800. Mr. Haebler: Hopefully we will have Jody at the next meeting so we can ask him. Mr. Lemansky: \$800 per incident? Steve: It is however often you want this done. There is one data logger on each pump station. Mr. Spiewak: We got these data loggers as part of the I/I. Steve: Yes. They have been in place about five or six months. Mr. Lemansky: Nothing has been brought up as to payment for Jody to read the data loggers. He is contracted for 40 hours per week. Mr. Haebler: We accepted a contract that did not include data loggers. Do we want to amend the contract and put that in there? Mr. Gagner: The staff would have to drop some other task to take time to read the data loggers. Mr. Lemansky: This would be an additional task. I think we would have to pay him additional money. Mr. Spiewak had concerns about the Woodard & Curran contract being adhered to and would like to talk with Jody when he comes to our next meeting. Mr. Haebler: We will get Jody in to discuss this. Mr. MacKenzie: Data loggers are important. Mr. Lemansky: I think we can work this out with Jody. Jody is extremely sensitive about his plant. He also does things he shouldn't be doing that we end up not having to pay for. We didn't fight him on the additional fees he asked for. Give and take.

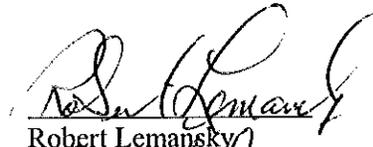
Mr. Haebler: Letter from the town administrator as to how joint meetings function. Mr. Lemansky: I recall that there was a movement going on that the selectmen side of it was happy with accepting \$200,000 or \$250,000 from ExxonMobil; and the Water and Sewer Department said that wasn't enough money. Each board in order for a vote to be affirmative, both groups had to vote in the affirmative. I think the Selectmen are working well with us. Mr. Haebler: They can decide at a meeting whether they want to do separate votes or one vote for the two boards. **Mr. Gagner: I make a motion that when we have combined meetings with the Board of Selectmen and the Water and Sewer Commission, that each board vote separately with the exception of things covered by law; seconded by Mr. Spiewak. Vote: Unanimous.**

Mr. Haebler: Update on the IMA. Do we want to go into Executive Session? 7:47 p.m. Mr. Lemansky: I move that we go into Executive Session Adjourn / Executive Session – Motion to go into executive session under M.G.L. c. 30A, Sec. 21, , #3 – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and #6 – to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and to exit executive session for the purpose of adjourning.

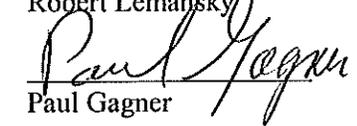
8:17 p.m. Mr. Gagner: I make a motion to adjourn Executive Session; seconded by Mr. Lemansky. Roll call vote: Mr. Lemansky: I; Mr. MacKenzie: I; Mr. Spiewak: I; Mr. Gagner: I; Mr. Haebler: I. Mr. Gagner: I make a motion to adjourn our regular meeting with the next meeting being July 8<sup>th</sup> at the town hall at 6:00 p.m.; seconded by Mr. Lemansky. Mr. Haebler: All in favor? Vote: Unanimous.

Meeting adjourned at 8:18 p.m.

  
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Joseph Haebler  
Date 7/22/13

  
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Robert Lemansky  
Date 7/22/13

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Joseph Spiewak  
Date \_\_\_\_\_

  
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Paul Gagner  
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Alex J. MacKenzie  
Date 22JUL13