

Meeting Minutes
Charlton Water and Sewer Commission
Date: August 19, 2013

Location: 8A Worcester Road, office at the sewer treatment plant

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Joseph Haebler	Y	Robert Lemansky	Y
Joseph Spiewak	Y	Paul Gagner	Y
Alex J. MacKenzie	Y		

Recording of minutes by Carol Goodspeed, Department Assistant

Mr. Haebler: I'd like to call the meeting to order. It is 6:03 p.m. and we are at the sewer plant. **Mr. Spiewak: Mr. Chair, I would like to approve the following warrants: Verizon: \$452.86; Charlton Gas & Market LLC: \$882.63 (7/3--8/4/13); Woodard & Curran: contract operations for August: \$42,253.00; E.J. Prescott, Inc.: purchase of 4 MXU ports: \$640.00; Elderly abatement warrants: Title V: \$451.50; Meters: \$250.20; abatement warrant: 1 Maple Street: \$363.84; 3 Maple Street: \$363.84; total: \$727.68; and commissioner payroll for August: \$400.00; seconded by Mr. Gagner. Mr. Lemansky: The Charlton Gas & Market has gone from \$700 to the high \$800's. Steve: That's not on us. It is their cost of driving the truck. Steve: Maple Street properties were capped January 25, 2013; and we had billed them the end of the third and fourth quarter. Mr. Haebler: All in favor? Vote: Unanimous. Mr. MacKenzie joined the meeting at 6:08 p.m. Mr. Spiewak: I make a motion that we approve the minutes of July 18, 2013; seconded by Mr. Gagner. Vote: Unanimous. Mr. Spiewak: I make a motion that we approve the minutes of July 22, 2013; seconded by Mr. Gagner. Vote: Unanimous.**

Steve's report: Charlton City: pressure testing; leak detection. The leak was at the bank on the corner. The valve box had been struck. Mr. Spiewak: Was that where the bank connected to water? Steve: Yes. Mr. Spiewak: That leaked the last time when the line was pressurized. Honey Farms agreement. Steve had provided copies to the commission. There is one signed copy – Honey Farms has it. We have been reimbursed for the McClure invoices. The check has been deposited into the Exxon-Mobil water account. Bay Path construction is ongoing. Steve: Follow up with McClure Engineering regarding Charlton City; S. Sturbridge interconnection and Muggett Hill – a completion meeting took place and a punchlist was developed; and we are waiting on a timeline for those items to be completed. Mr. Haebler: Did they meet all of our conditions? Steve: Yes. Mass DOT has been told to send us a check – there is no value or use that we can come up with between highway or other projects; so the check will be forwarded to us. Masonic Home had asked for samples of the clogged material which they were provided. Masonic Home was cleaned on the 12th and the 19th; and has been invoiced for both days. I met with George last week when I took the samples up there. He was going to send those to the lab for further investigation. They're ending up in our system. Mr. Lemansky: There are almost 200 units of independent living. The administration of the home has control over what goes down the sewer. Are they allowed to go into the manholes on their property? Steve: Yes. George indicated that they passed an edict that all of the problem material be thrown in the trash. When we checked the last manhole, there was no debris in it.

Mr. Haebler: IMA update. I sent everyone a note. I heard from Chris Clark. He finished his review and is meeting with his people and will offer counterpoints. I think we have an idea what they will be?

Privilege fees; fire suppression issues. Mr. Lemansky: Was there any mention of what we had tried to set up regarding technical things? Mr. Haebler: Only a note was received. Robin is aware.

Letter from Cliff Harrison. Mr. Lemansky: This letter from the Board of Health. There is no water line scheduled to go down that street. Mr. Haebler: His water is o.k.; it has been tested; and he doesn't want to pay a betterment fee. He wants to continue the ExxonMobil testing as in the past. This was originally sent to the Board of Selectmen. Do we want to have Robin refer him to us? Mr. Lemansky: Send him an answer: the betterment is not charged to individuals. It is charged to the property. Mr. Haebler: When we are ready to do the betterments, we will have a public hearing and address this. Mr. Spiewak: I don't believe that the Board of Health is expecting anyone to cap their well unless it is contaminated. Mr. Lemansky: I believe they have a lot of latitude if they feel there is a high likelihood of contamination.

Mr. Haebler: It's 6:35 p.m. and we will now meet with Chris McClure. Chris: We found the leak in Charlton City – it involved high pressure overnight, use of correlators and in addition to listening while uncovering service laterals, we found the leak at the Country Bank which has a service connection from Southbridge and from Charlton. It was after the service box which is behind a 2' retaining wall (west side of the corner). I met with the town of Southbridge regarding the hydrant on Carpenter Hill Road, but Tom wasn't there. We need to flush that line and keep it active. We have the approval to activate from the DEP. Mr. Lemansky to Chris: So nothing came out of the meeting today. Chris: We can't tell Honey Farms to start the connection until the line is activated. Steve: Paul has 13 that are in and we should be done at 18. Chris: Hydrant – Russ said if he's going to backfill it, you have to get permission from Southbridge; and you have to get a waiver. Steve says fix it. Chris: Being crooked does not affect its function. It still needs to be backfilled. If anyone hits that in either direction coming across from Stafford Street, the granite curb is so high that it's not sticking out of the ground that much. Mr. Lemansky: Is Dunkin Donuts going to connect? Chris: Yes. Next, the S. Sturbridge Road/Route 20 interconnection: We provided our report and our input based upon our decision making process. There were originally three insertion valves—we know what the pressures are at the intersection. When Dewberry did the proposed new pumping station with the new pumps in there and fire flows, pressures in that area were 170-180 p.s.i. There was an insertion valve that was 150 p.s.i.. We now have 250 p.s.i. valves. There are two types of valves out there: one that cuts a hole in the top of the pipe (they have no way to shut the water line off from Mass Ave to Route 169). They did insert a couple heading east because they needed to shut off the water at the Cady Brook bridge. Insertion valves were put in down by Cady Brook. The valve we specked has a resilient wedge seat and cuts a hole through the whole pipe and it's married to both sides of the pipe; and at the bottom, it has the resilient wedge seat. Southbridge specifications call for that in the new application. There's no hydrant on that pipe. E.J. Prescott does not supply it – there is another supplier out there that does. E.J. Prescott does supply a proprietary one. They supply a valve that doesn't have the resilient wedge. They are worried about collusion. I'm certain that E.J. Prescott is a contract materials supplier. I'm certain that E.J. Prescott has met the requirements of M.G.L. Chapter 39F. **Mr. Lemansky: I make a motion that we send our response to E. J. Prescott as soon as possible; seconded by Mr. Gagner.** Discussion: Mr. Haebler: This is based on Chris' recommendations. Steve: The CPO suggested a time response of 7 days. The chairman suggested we consider this going to DECAM as a pre-emptive in case they did file. Mr. Lemansky: I think 7 days is a reasonable response time. I think Prescott will make a big deal of this or not. Mr. Haebler to Chris: What's the standard amount of time to get a response to this? Mr. MacKenzie to Chris: The town of Southbridge has some construction standards as to insertion valves and have installed some at Cady Brook. Chris: They don't. Chris: Class 52 is passable. Mr. MacKenzie: If it's toward the end of cast, you can run into problems. The resilient wedge will seat on

the inside of the pipe, especially if you are talking about ductile pipe. Southbridge needs to adopt a standard. Chris: Both tested at 250 p.s.i. I can't change the bid. Mr. Lemansky to Mr. Haebler. If our engineer is worried about the seat, let it fly. We need this Charlton City thing to get this going. Mr. Haebler: We have a motion on the floor, and a second. Do we want to add a timeframe?

Mr. Lemansky: I would like to add a 72 hour response from the time they receive it? Mr. Gagner agreed to this addition. Motion restated: I make a motion that we send our response to E. J. Prescott; and upon receipt of the letter, they have 72 hours to respond. All in favor? Vote: Unanimous. Mr. Spiewak: So if Prescott is concerned, how are they directly involved in this bidding process? They are a supplier to a bidder. If they respond, I'm not sure what our obligation is to them other than to answer their questions. Mr. McClure: E.J. Prescott could file a protest. Mr. Haebler: Legally, can we inform the contractor who the protest is coming from? Chris: I think he knows. He just wants edification where we came with that spec. We defaulted to their new valve specification for the insertion valve. Mr. Spiewak: I don't understand why they didn't do this during the bid process? The contractor bid on a different valve. Chris will send a letter out tomorrow by certified mail/RRR. Mr. Lemansky to Chris: What is their expected timetable? Chris: They were going to have the piping done in less than a week's worth of time. Mr. MacKenzie indicated to the commission that E.J. Prescott just opened up an office in the Worcester area.

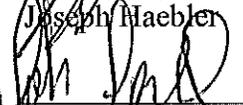
Muggett Hill: Chris: Dennis, Steve and Joe went to a private walk through; and we had provided a walk-through memo with punchlist items (August 14, 2013). There are some items that need to be completed. They sent their req; and we sent back our version of it with items we feel they need to address; and once they provide us with their certified payroll, we will approve that first pay req with our retainage and percentages based on what we feel needs to be done. There are 9 items. Steve: It was suggested they put ripwrap west of the finished site to stop the erosion. Chris: Overall it looks good. Mr. Lemansky: And the station is fully operative. Chris: Yes.

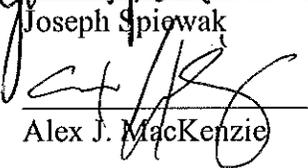
Chris: Right now the hydrant at the end of S. Sturbridge Road is in front of the last house on that road. When we install the blowoff, there is no drainage in that immediate area. We would have to run a line across that driveway back up towards the east. There is a drain swale that comes across the power easement (Steve: about 100 feet). Mr. Lemansky: We'll need 230 feet of pipe. The end of that pipe will be beyond where we start construction to extend the pipe. Chris: For the temporary blowoff, we will need to direct it to a swale and then to a water body. Mr. Lemansky: Why can't we go directly across the street? Chris: We could do that. Mr. Haebler: That would take it into Cady Brook. Chris: There is drainage flowage from the high tension wires across. Mr. MacKenzie: This is encompassing with the S. Sturbridge Road project. Chris: It's the phase before the S. Sturbridge Road project. That project will alleviate the blowoff. Steve: The line will need to be dechlorinated. Chris to Steve: Relative to the Honey Farms connection, when I talk to Tom, are they going to be shovel ready? Steve: Yes.

Mr. Haebler: The last item of business is the by-law review. Steve: This is an old review with updates. Mr. Lemansky downloaded Article 25 of the General by-laws: The commission discussed revisions to the by-laws for a little over an hour. Mr. Haebler: Are we all done with this? We will put this on the agenda for the next meeting to review it. Mr. Lemansky requested that Steve highlight the changes that the commission made prior to the next discussion.

Mr. Gagner: I make a motion to adjourn with our next meeting being September 9, 2013 at 6 p.m. at the Town Hall; seconded by Mr. Lemansky. Vote: Unanimous. Meeting adjourned at 8:33 p.m.

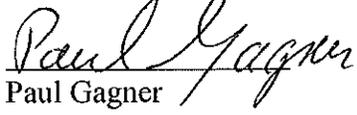


Joseph Haebler


Joseph Spiowak


Alex J. MacKenzie

9-23-13
Date
9/23/13
Date
23SEP13
Date

Robert Lemansky Date

Paul Gagner 9/23/13
Date