

Meeting Minutes
Charlton Water and Sewer Commission
Date: November 4, 2013

Location: Selectmen's Meeting Room, Town Hall

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Joseph Haebler	Y	Robert Lemansky	Y
Joseph Spiewak	Y	Paul Gagner	Y
Alex J. MacKenzie	Y		

Recording of minutes by Carol Goodspeed, Department Assistant

Mr. Haebler: I'd like to call the meeting of November 4, 2013 together. It is 6:00 p.m. Mr. Spiewak: Mr. Chair, I make a motion to approve the following warrants: National Grid: \$7,071.50; AT&T: \$44.71; Quill Corporation: \$186.67; Ricoh USA, Inc.: \$383.26 (annual contract); Ricoh USA, Inc.: \$142.27; Carol A. Goodspeed: \$47.03; total: \$7,875.44; Peter D. Starkus, Master Plumber: meter related service calls at four locations: \$300.00; McClure Engineering, Inc.: #10874: work regarding betterment process; update of maps; review of Phase 1 and 2 properties; plus reimbursable expenses: \$12,767.00; McClure Engineering, Inc.: #10948: Charlton City water line activation request; hydrant flushing; and pressure test activities, plus reimbursable expenses: \$16,954.21; McClure Engineering, Inc.: pay application No. 1; South Sturbridge Road – Route 20 water line connection: \$15,421.00; Jennings Custom Homes Co., Inc.: labor and materials with respect to the hydrant repair on Route 20: \$2,130.48; second warrant: for additional labor regarding the hydrant repair on Route 20: \$200.00; Northeast Battery: miscellaneous equipment: \$396.87; The Maher Corporation: Trojan sensor adaptor kit: \$3,054.34; Jeff D. Helgerson Excavating, Inc.: service at North Sturbridge Road lift station: \$300.00; Elderly abatement warrants: Title V: \$136.50; Meter: \$293.29; Kopelman & Paige, P.C.: services regarding water project assessments: \$76.00; seconded by Mr. Gagner. Discussion: Mr. Gagner: We have \$50,000 here for McClure. I wondered if Steve has checked these invoices. Steve indicated that there have been betterment expenses which we are incurring as we go. Mr. Haebler: All in favor of the motion? **Vote: Unanimous.** Mr. Lemansky arrived at 6:07 p.m.

6:08 p.m. Steve's report. I received this from Ms. Craver. I will summarize and send it to all of you in the morning. There was a communication that took place between Gary Stumpf and Ms. Craver with respect to connections on Northside Road that were to be done by ExxonMobil; and ExxonMobil has not done those. Gary indicated to me that his authority and his limits for the Charlton projects is gone. The new projects and further connections on Northside Road need to be reapplied for from him or someone else through ExxonMobil. Robin asked that I read this to you this evening. This applies to Northside Road and five other roads. Mr. Lemansky: Steve would you repeat Gary's response or email it to me tomorrow. Steve read the email from Ms. Craver to Gary Stumpf. Steve: His authority has expired. He has to apply for authority and money to continue further support in the negotiations in the town. Mr. Lemansky: I remember Gary saying he had to have this thing cleared up by an end date of March of 2015.

Mr. MacKenzie arrived at 6:18 p.m. Steve: Water information. McClure Engineering spoke with Highway; and they are accepting of a good permanent patch next year and given such, they would waive the curb to curb overlay on S. Sturbridge Road. That would be a cost savings of about \$10,000. The question was: What is the Commission's position on this? There would need to be a change order. The contractor isn't objecting to it. Mr. Haebler: If the highway does a good patch, I see no problem

with this. Who will do the permanent patch? Steve: The contractor. Honey Farms: The contract has been awarded to R.H. White. They will need to obtain a drainlayer's license. The activation letter to DEP was sent. 9 Trolley Crossing Road: They have applied to us to connect to water. They've applied for a sewer connection; and are asking for our blessing to connect at Route 20. Information had been provided to them – there had been a plan and application filed. The moratorium came in and their money was returned to them; and as long as the moratorium was in place, they could not do anything. If in the future when they choose to connect, they would need to have a grinder pump installed. There is no lateral on Route 20. They will be at our next meeting to plead their case. Mr. Lemansky: The alternative was to work with an abutting property. The next door neighbor has installed an 8" sewer line with two manholes which was inspected by the department. That line is not connected on to Masonic Home Road. Steve: I think it is. Jody looked. Mr. Lemansky: The applicant is saying that where the Cedar Building is, they would have to install a pump. Steve: The depth of the manhole looks to be 15 - 20 feet. Mr. Lemansky: The next property going east, Miniature Tool, they do not have a lateral. Steve: I was told by McClure that the next three properties up have got water and sewer laterals. The Cedar Building does not have a lateral. Mr. Lemansky: They are 1" lines; the rule is 2" lines. The only one I know of that was given an exemption was Southbridge Savings Bank. They put in a 1" line. Looking back at what it cost the Juniper Hill apartments; they paid \$80,000 to cross Route 20. Steve: The concerns of the people who are coming to see us tonight are that their neighbors up the street had a lateral put in both for water and sewer. They don't have a lateral for either one. Their question to us will be whether they can get some consideration from the commission against the betterments because they don't have any. He has a failing situation and is paying for pumping once a week. They have been paying a \$1,701 sewer betterment each year for the past seven years. He wants to get something in the ground as soon as possible to get connected up to the municipal sewer system. Mr. Haebler: I wished he had presented us with a plan. Steve: The gentleman indicated that if a plan is necessary and he has your support, a plan will be forthcoming within a week. Mr. Spiewak: What we did on Osgood Road—we indicated our support. **Mr. Spiewak: I make a motion that we would support the connection providing we get an acceptable engineering plan; and further ask that Steve contact the homeowner and ask that at the next meeting, he brings the plan; seconded by Mr. Gagner.** (motion relates to 9 Trolley Crossing for sewer) Discussion: Mr. MacKenzie: Mr. Lemansky brought up the point that there is nothing on the plans with any connection on Masonic Home Road to Trolley Crossing Road. Mr. Lemansky: There's nothing on our sewer plan. The property owner is trying to pursue going from his own property out to Route 20. If that won't work, then he would need to make an agreement with his neighbor. Steve: There are two manholes that show the line is outside the road bed. Mr. MacKenzie: Why can't you tie into a manhole? Steve: That's past practice and was stated by the former chairman. Mr. Lemansky: Preference is not to so you don't have to deal with splashing. Mr. MacKenzie: Put a drop in. **Mr. Haebler: All in favor? Vote: Unanimous.**

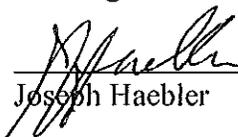
Steve: Follow-up telephone calls and emails. There have been 57 to date including personal visits relative to betterments. Honey Farms connections: I talked to Mr. McNeil earlier. R.H. White has been contacted with respect to obtaining a drainlayer license. The Masonic Home manhole has been clean for the past two weeks, and we have asked them what their plan is for the cold weather. Data loggers: McClure Engineering took readings the last week of October and a report will be forthcoming. We are waiting for a hard copy for the sewer extension at N. Sturbridge Road. They will be meeting with us on the 18th to pursue an approval by the commission relative to that extension. Mr. Lemansky: Has a plan been submitted for Osgood Road? Steve: Yes, 139 Osgood Road. Steve completed his report at 6:42 p.m.

Discussion of the Rules and Regulations: Steve: I sent out on the 24th a copy of these to the commission with my suggested changes. I don't have any comments back as yet. Mr. Lemansky: You sent out one on sewer and one on water? The concern I have is passing regulations under the current mode that we are operating under because they don't apply. They are Southbridge's rules. Steve: Rules and Regulations are handled here. By-laws are handled on town floor. Rules and Regulations are approved by three commissioners. Mr. Haebler: We all need to look at them. Please put them on the agenda for next meeting. That's all we have unless we want to discuss the IMA. Mr. Lemansky: I was reminded that the sewer bills needed to be completed by the 5th of this month because what happens is when they go out you have a 30 day payment period; and then you have a demand period and notices go out so there are another 30 days. Lucia is concerned about them going out timely. Carol explained that normally she receives readings from Southbridge on the 1st; but she hasn't received them yet. Steve has been in touch with Southbridge. Mr. Lemansky: Is there a reason why they all have to go out exactly the same date? Could we have done the Title V bills first and then do the rest later? Carol: I'm hoping to run the invoices tomorrow; but have to have a signed commitment by the commission before mailing the invoices. We also have been inundated by telephone calls about water. Mr. Lemansky: All we can ask is for you to do your best. I'll be in town tomorrow. Carol: I print the bills in our office; then I prepare the commitment based on the total \$\$ amount; and then I must obtain three signatures on the commitment and provide that to the tax collector before I can actually mail the invoices.

Mr. Haebler: It is 6:50 p.m. Do we want to discuss the IMA? Mr. Lemansky: We want to talk a little bit about strategy. Mr. Haebler: I will entertain a motion to go into Executive Session under M.G.L. Chapter 30A, Section 21, #3 to discuss strategy and #6 to discuss the purchase, exchange and lease of value. Mr. Lemansky: I will make that motion; seconded by Mr. Gagner. Vote: Mr. Lemansky: I; Mr. Gagner: I; Mr. Haebler: I; Mr. MacKenzie: I; Mr. Spiewak: I. We are now in Executive Session.

7:07 p.m. Mr. Lemansky: I make a motion to come out of Executive Session; seconded by Mr. Gagner. Vote: Unanimous. Mr. Gagner: I make a motion to adjourn our regular meeting with the next meeting being November 18; seconded by Mr. Lemansky. Vote: Unanimous.

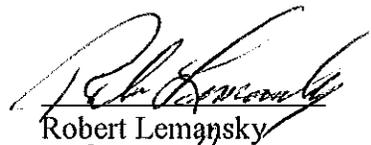
Meeting ended at 7:07 p.m.



 Joseph Haebler

12-16-13

 Date



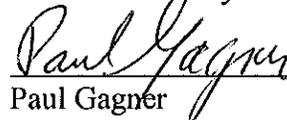
 Robert Lemansky

12/16/13

 Date

 Joseph Spiewak

 Date



 Paul Gagner

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 Date

 Alex J. MacKenzie

 Date

Town of Charlton
Water and Sewer Commission
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Oct 23 2013

This summary is in conjunction with the attached Rules and Regulations for the Water portions. These attached rule & Regulation were adopted by the commissioners stated on the cover page.

These are concerns I believe need to be addressed by the current commission. Your opinions and eventual vote to edit are needed.

Under 1.0 General

Currently the Town of Charlton (to be known as TOC) is a water customer of the Town of Southbridge (to be known as TOS) and they have accepted their Water ByLaws, Rules and Regulations.

Where conflict exists TOS's Water ByLaws, Rules and Regulations prevail.

Where TOS does not cover or address issues TOC's Rules and Regulations prevail

Where issues are not clear they shall be submitted clearly, in writing to TOC attention water & sewer commission for clarity and resolution. This process can take 30 to 60 days after receipt.

Page 5 Article XXII water use ByLaws Sections 1; 2; and 3 do not address existing builds or homes.

A section will need to be drawn up, written. Until then each existing situation will be managed on a case by case basis based on current available information. Example current well has been contaminated; drilling a new well to acquire a higher rate of water flow, etc..

A section will need to be written to address free services and no – charge situations. There is no income to a water operational budget. Therefore nothing be free of charge. Further property owners shall be responsible for water connections from the main to all buildings.

Article 3.2 water meter policy:

Amend to read where TOS meters are installed they maybe accepted for reading for sewer billing purposes. Note the type of meter is currently stated to be " Sensus " this is a brand name.

Note 6.0 Service Lines 3rd paragraph 2nd to last sentence states " Materials from the main to the building shall be supplied by the applicant ."

Page 18 2nd paragraph states " in all cases water mains must abut property before service connections will be approved or constructed." Attn please to the last two paragraphs comments please!

7.0 Specifications

Having read these spec's under the current supplier – customer situation these sections I believe should be temporarily suspended until such time that other water situations are involved.

Saved as: Water & Sewer rules & Regulations Nov 23 2013.doc