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Submitted by MCD  
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TOWN OF CHARLTON  
Minutes of Regular Selectmen's Meeting  
Tuesday – February 18, 2014

Present: Chairman – Frederick C. Swensen, Vice-Chairman – David M. Singer, Clerk – Joseph J. Szafarowicz and Member – Kathleen W. Walker. Also in attendance: Town Administrator – Robin L. Craver. Absent: Member – Brent Sellew and Student Selectperson – Emily Sprague.

*NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.*

I. Call to Order:

1. Chairman Swensen called the meeting to order with the pledge to the flag.
2. Chairman Swensen reminded everyone to treat each other courteously and be acknowledged by the Chair before speaking.

II. Consent Agenda:

1. Minutes of Selectmen's Regular Meeting – February 4, 2014. **Motion by Mr. Szafarowicz to accept the minutes of February 4, 2014, seconded by Mr. Singer, motion carries unanimously.**

III. Community Relations, Announcements and Open Forum:

- Chairman Swensen read the announcements.
- Karen Spiewak came forward and stated that there will be a presentation tomorrow in the senior center from 1:00 – 2:15 called prepared, not scared. This is a free seminar for senior citizens but any attendees are asked to bring in a non-perishable food item for Chip In.
- John McGrath, Chairman of the Planning Board came forward. He stated that at the Board's last meeting, there was some comments made about the Planning Board and EDC. He took offense to some of the comments made. They have worked to position the town to attract developers. He listed a few of the Economic Development projects in the last few years. The Planning Board strives to make Charlton Business friendly. He stated that until the water issue is all straightened out, it will be hard to get anyone in for a big business. Mr. McGrath went on to talk about the discussion of the Planning Board not attending the round table. He stated that they feel very robust with what they do. They have a process that after a development is done, they ask those same questions, how did we do? How do we make it better? He also reviewed "Ted's" site plan and what happened so that everyone would know. The Planning Board reviewed the plans for Ted's and they brought a change to the zoning bylaws to allow what they were looking for. The plans looked good but they had to send it to the engineer and Mass Highway who both stated that the Old Ted's had to be removed. Mr. McGrath stated that there were never any arguments with the owners of Ted's. He stated that they had to follow the laws in regards to the project. He thanked the board for allowing him to come forward. Mr. Szafarowicz thanked Mr. McGrath for coming forward and providing this information which has been very helpful. He also stated that this is why they wanted the Planning Board and EDC to attend the roundtable for this type of information. Chairman Swensen thanked Mr. McGrath for coming forward. Mr. McGrath stated that the Board is always welcome to come to the Planning Board meetings. All the information on projects is there and easier to access. Ms. Walker asked if the Planning Board would have any interest in someone coming there

and televising their meetings? Mr. McGrath stated that the reason the Planning Board stays in their office for meetings is because all the plans and things they need are in there. He stated that if anyone wants to come down from the cable committee to tape the meetings, they can.

IV. Appointments/Resignations: None

V. Scheduled Appointments:

**6:45pm** – Fire Chief Cloutier – Burning permit fees. Chairman Swensen stated that at the last meeting, Mr. Szafarowicz asked if Chief Cloutier could review and discuss the fire burning permit fees. Chief Cloutier came forward and provided the board with some information. (attached) He stated that the fee of \$20 that they now charge is a little low compared to other towns. He explained that permit fees have not been changed since 2008. The Fire Department is responsible for 45 permits under 527 CMR 1. Permit fees are statutorily at \$25.00 or by the Board of Selectmen and may not exceed \$50.00. The breakdown shows all the costs for employees and vehicles for each call. He would recommend that we stay at the permit fee. Mr. Szafarowicz thanked the Chief for the report.

Chairman Swensen stated that he saw an email about three weeks ago about three engines being out of service. Chief Cloutier stated that they are very grateful and Spencer was the first to respond to loan the Fire Department their vehicle. It did go back yesterday so we are down to two vehicles out of service. He stated that it's getting to that point where they have to look at replacing the apparatus. Mr. Singer would like to have the Board send a letter of thanks to the Spencer Fire Department for their help. The Board agreed.

**7:00pm** – Terry Burke Dotson – request for support for GLASS-STEAGALL. Ms. Burke Dotson from Millbury and also a candidate for State Representative for Charlton came forward. She was hoping the Board had time to review the links she sent and would also be in support of sending a letter of support. She explained that Bill S.1824, Millbury's Citizens' Petition, a Resolution petitioning the Massachusetts General Court to urge Congress to enact H.R.129, the "Return to Prudent Banking Act of 2013" is in the Joint Committee of Financial Services awaiting a Public Hearing at the State House on Wednesday, February 26, 2014. She stated that restoring the Glass-Steagall Act provisions would protect the public from these "Bail-Out" costs and free credit resources to be directed into large-scale infrastructure and other physical economic investments, with attendant restoration of skilled employment and the tax base. Mr. Singer has three reasons not to support this. He looked into this for more information. He was told this was a federal issue. He also stated that Ms. Burke Dotson mentioned she was running for State Rep and he thinks it would be dangerous for the Board of Selectmen to support this and the third was regarding the emails that were sent. Ms. Burke Dotson stated that she started working on this project before she decided to run for State Representative. She did not mean to offend anyone. Ms. Walker did her research and would support this herself personally. She has in the past, been against this board sending letters to legislatures and other towns. If the whole board agreed, she would but she also stated that the other issue was supporting a candidate is problematic. Mr. Szafarowicz agrees with what's been said. He feels that we should only send letters of support when they affect our town. Chairman Swensen stated that he feels this GLASS-STEAGALL is an important thing and each taxpayer should address it on their own. Chairman Swensen thanked Ms. Burke Dotson for coming.

VI. New Business:

1. Request for toll road – Ribbon Rockettes. Mrs. Craver stated to please find attached a letter from the Relay for Life Team: The Ribbon Rockettes. They are requesting permission to hold a toll road in Charlton Center on May 3, 2014 from 8:00am – 2:00pm. This request was also forwarded to Chief Pervier who is in support of the toll booth contingent upon the following safety precautions:

- All volunteers must wear bright colored vests;
- Orange traffic cones must be set out on Masonic Home Road for a distance of not less than 50 feet on each respective way prior to reaching the toll station. A minimum of 5 traffic cones on each roadway should be put in place at a distance no greater than 10 ft. apart;
- Signs warning “Voluntary Toll booth Ahead” must be erected on both Masonic Home Road and Main St. not less than 75 feet from the toll station.

The Ribbon Rockettes have noted that they will comply with the safety precautions as recommended by Chief Pervier. Should the Board approve this request, please consider adding the recommendations from Chief Pervier to the motion. **Motion by Mr. Szafarowicz to approve this request for a toll road with the recommendations by Chief Pervier in the memorandum, seconded by Mr. Singer, motion carries unanimously.**

2. Change of owners on Common Victualler’s license for Gulf Oil Limited Partnership. Mrs. Craver stated that attached is a request from Global Montello Group, Cop. Requesting approval of a common victualler’s license to be used at the Massachusetts Turnpike, East and West. As you know, the board approved the renewal of the common victualler’s licenses for Gulf Oil Limited Partnership which is operated under the name Gulf Express. The sublease for Gulf Oil Limited Partnership for these locations was not renewed. The lease has been given to Global Montello Group, Corp. who will still run the stores as Gulf Express. No CORI checks were required as the management has not changed. Mrs. Craver would recommend the board approve the requests. **Motion by Mr. Singer to approve the change, seconded by Mr. Szafarowicz, motion carries unanimously.**
3. Scholarships 2014 – Questions. Mrs. Craver stated that it is time to get the scholarships to the schools and in doing so, the Board chooses the question(s) each year. Last year the Board chose the following questions:  
**Cooking question:** “People today have instant access to cooking recipes and techniques through food network channels. You are requested to research three cooking shows and write a brief essay comparing the show’s focus, value to the public and helpfulness”.  
**All others:** “A renewed debate over the people’s right to bear arms has been spurred by the tragedy in the Sandy Hook school. Some people have asked for armed guards to be placed in schools. Some people have asked for more control of guns. What do you think is the government’s role, if any, in addressing public safety and people’s access to guns?” Does the Board have any recommendations for this year’s questions? Mr. Szafarowicz stated that he thought because we have the open government and other towns are different that the question could be: “Do you think the Town of Charlton should stay with an open government meeting format or would it behoove the town to switch to one of the other formats in other towns?” Ms. Walker feels we are inundated with sugar and she would like to see the cooking question have something to do with sugar and part of our diet. Ms. Walker will work on it and have it ready for the next meeting.
4. EDC Roundtable update – Ms. Walker brought up a point of order. At the last meeting Mrs. Craver encouraged her to point out that Mr. Lally is her husband and she did. A resident also came forward during the meeting and stated that she shouldn’t be involved because of her husband. Ms. Walker called the State Ethics and she has an email from them which asked her if her husband receives any compensation from the Town and she said he did not. They also asked her if he received any benefits such as health care and she said he did not. Ms. Walker was told from that end of it, she should be able to include herself in the discussions. She was asked if she could be objective in talking about the EDC and she responded that she certainly felt like she could be

objective about the EDC if however, the subject was her husband in his role and something to do with him personally on the EDC, then she would not participate in the discussion because she could not be objective. The State Ethics told Ms. Walker that she should file a disclosure for the conflict of interest with the Town Clerk and she has that in front of her and will file it. She just wanted to mention that. Chairman Swensen stated that the Board did have an EDC Roundtable meeting last Tuesday. It was generally agreed that it was a good start and a good discussion. The hope is to have another meeting and see where we go from there. Mike Lally came forward and stated that he has been on the EDC for fourteen years and it's been a privilege. He stated that they attend the all boards meetings twice a year. Mr. Lally explained what the EDC is responsible for and what they have been doing. They work to change the zoning when needed for the purpose of Economic Development. They attend an expo at the Worcester Centrum and had a lot of interest from businesses and residents regarding the Route 20 corridor. They also develop the Economic Development Guide Book. The Planning they do is long range. The EDC feels they are business friendly and very helpful. Mr. Lally feels the Board owes an apology to the public and to him and to anybody else that's been involved with EDC or Planning. He brought up the water that we have with Southbridge and how it's put on hold again. There is quite a bit of potential development if we get the water through. Mr. Szafarowicz stated that we can't say enough for all that you and your wife has done for the community. He said his comments about muddling around was not meant for one specific board or person. His reasoning is because there is a stigma of Charlton around that he's heard from so many different people that this is not a good place to do business. He appreciates that Mr. Lally came forward to give an update of what they have been doing. John McGrath came back to the table and stated that the comment that Mr. Szafarowicz made about how we are not friendly for development and that there's problems with the process. Any time that someone has a problem with the Planning Board, he invites them to come to the meeting and to discuss it. Chairman Swensen stated to be clear on one thing, the purpose of the round table was not to be a meeting for people to vent or do personal attacks. In his mind, his hope was to get all parties together and see what we could learn from this and how can we make it better. Mr. McGrath feels this is an attack on the Planner. He has never seen the Planner loose his cool. Chairman Swensen stated that this was not an attack on the Town Planner. It was to get together to see what we could do better. Mr. Singer stated that in regards to what Mr. Lally has said, everyone has their opinions. He's thankful for all the information that was provided tonight. Ms. Walker thanked them as well for explaining it all. She stated that she wanted to clarify because she's the one that said there was yelling and screaming, it came from a disgruntled developer, it did not come from Mr. Gordon. She stated that Mr. Gordon is very knowledgeable and very careful about everything he says. He stays on point and she has never seen him loose his temper. The other thing that troubles her more since the last meeting is that the EDC roundtable meeting was held without her knowledge. Mr. Lally wanted to emphasize that the interest of the community of Charlton has always been kept up front. Mr. Szafarowicz asked what kind of meeting would be good to put all the information together that's been gathered so far? Mr. McGrath will bring it back to the Planning Board. Mr. Lally stated that if you want things to go forward, we need water. The Board thanked them for coming.

5. Joint Financial meeting with Town of Dudley and Dudley Charlton Regional School District. Mrs. Craver stated that as the Board is aware, there was a Joint Financial Meeting at the Dudley Charlton Regional School with the towns of Dudley and Oxford as well as the Bay Path School and you have been briefed on why Charlton officials were not in attendance. She would ask the Board whether they would like her to work with the School District and Dudley to set up a meeting for the original purpose – namely, to have a budget kickoff meeting for our school district. Mrs. Craver also stated that she had an opportunity today to talk to Representative Paul Frost who suggested that this meeting was early because there's very little known about the

budget and what the state numbers are. She would recommend looking at March to do this. The Board agreed and recommended the end of March for a meeting. It was recommended to have a separate meeting with Bay Path.

VII. Old Business:

1. Annual Town Meeting

(a) Warrant

(b) Budget

Mrs. Craver stated that she is working on compiling the Annual Town Meeting warrant and will provide it to the Board once the deadline of March 10, 2014 ends. She is also compiling all budgets as they come in and will present them to the Board at the next meeting.

2. Water IMA Legal Representation – Mrs. Craver asked to put a hold on this item at this time.

VIII. Committee Reports

Mr. Singer stated that Fire Negotiations have been completed and we are getting ready to start with Highway Negotiations.

Ms. Walker stated she went to an MMA meeting last week. She reviewed a few of the things that she heard regarding the Governor's budget and how much money should be held in stabilization. Lottery revenues should be coming to us and they are not. She also stated that there is a legislative breakfast coming up in March at the Library.

Chairman Swensen – REAS foundation had their annual taste of the towns and it looks like it was a very successful event. He thanked everyone who attended and put it together.

IX. BOS Policy Review: Mrs. Craver stated that at the Board's September 17, 2013 meeting, it was discussed to have the BOS Policies divided by each member of the Board for review and have them on each agenda for discussion until completed with no more than 5 policies per meeting for review. The following are what has been reviewed with recommendations if needed:

**Policy #20** – Employee Parking in Front of Municipal Building. *Mr. Singer has recommended some changes.* He is recommending the following in bold:

Parking for all employees of the Town Hall Municipal Complex will be on the West Side of the street only along the Town Common **during their normal working hours**. All parking spaces immediately in front of the Town Hall are 30 minutes only and are for visitor's parking. **These spaces immediately in front may be used by town hall employees for attendance at evening/night board and committee meetings that are not part of their normal work hours.**

Employees with disabilities or temporary injuries may request a waiver from the Town Administrator's Office.

**Motion by Mr. Singer to adopt the changes, seconded by Ms. Walker, motion carries.**

**Policy #24** – Exit Interview Policy and Form. *Mr. Singer recommended no changes.* Ms. Walker would like to add after the Town Administrator or her designee, "and at least one to two Selectmen". Chairman Swensen asked Ms. Walker to work with Mr. Singer for language.

**Policy #57** – Winter Parking Ban. *Mr. Singer recommended some changes.* Chairman Swensen asked if we could forward this to the Chief of Police to get his feedback and bring it back to the next meeting.

X. Student Selectperson Report: Absent

XI. Town Administrator Report: Mrs. Craver reviewed her report.

XII. Other Business: (unknown at time of posting) Chairman Swensen stated that he, Mrs. Craver and Mr.

Szafarowicz attended the topping off ceremony at Bay Path. It's great to see progress going so well there. He also thanked all the public safety personnel for all their work during the snow storms that we've been having.

XIII. Next Meeting Announcement:

XIV. Adjourn/Executive Session:

**Motion by Mr. Szafarowicz to enter into executive session at 7:40pm under M.G.L. c. 30A, Sec. 21, #2 – to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and to exit executive session for the purpose of adjourning and the chair so declares, seconded by Ms. Walker. Roll call vote taken: Ms. Walker – aye, Mr. Szafarowicz – aye, Mr. Singer – aye and Chairman Swensen – aye.**

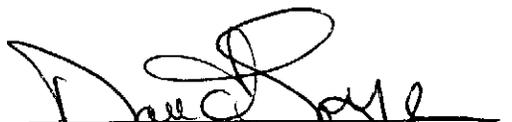
The Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and that the Board will reconvene to open session for the purpose of adjourning.

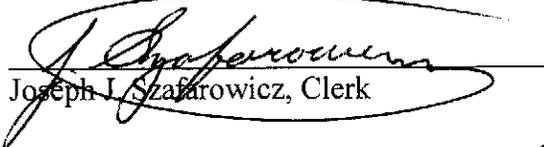
**Motion by Mr. Szafarowicz to adjourn at 9:00pm, seconded by Ms. Walker, motion carries unanimously.**

Submitted by:  
Mary C. Devlin  
Administrative Assistant

Accepted by:

  
\_\_\_\_\_  
Frederick C. Swensen, Chairman

  
\_\_\_\_\_  
David M. Singer, Vice-Chairperson

  
\_\_\_\_\_  
Joseph J. Szafarowicz, Clerk

\_\_\_\_\_  
Kathleen W. Walker, Member

  
\_\_\_\_\_  
Brent Sellev, Member (absent)



**TOWN OF CHARLTON  
OFFICE OF THE TOWN ADMINISTRATOR  
37 Main Street  
Charlton, MA 01507  
WWW.TOWNOF CHARLTON.NET**

Phone: (508) 248-2206

Fax: (508) 248-2374

TO: Board of Selectmen  
FROM: Robin L. Craver, Town Administrator  
DATE: February 14, 2014  
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 2/18/14

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**Site Visits to Review Capital** – February 3<sup>rd</sup> and 7<sup>th</sup> members of the Finance Committee and Board of Selectmen attended site visits to the Fire Station, Police Station and Fay Mountain Farm to review capital needs including looking at the buildings, equipment and vehicles.

We had a snow cancelation on that Wednesday where we were supposed to go to the Highway Department and Library. The Highway Operations Building site visit will be February 19<sup>th</sup> at 9 am, but the Library has decided not to participate although they may be asking for funding for a chiller. I have heard, but not receive any written communication that they are planning on a roundtable on the Chiller. At this time I do not believe they any other capital issues.

**Historical Commission** – We have begun to move the Historical Commission from the attic to the office vacated by the last Veteran's Agent. As you know, the new agent has an office downstairs near the COA as he is also the Assistant Director.

**MMA Energy and Environmental Policy Committee** – I attended the MMA's Energy and Environmental Policy Committee meeting. I presented a case study on Great Ponds to them and the other discussion was about the bottle bill.

**Solar Net Metering Credits** – As you know, we signed a 3 month letter of intention to purchase new metering credits from a proposed solar project in Spencer. That was nearly a year ago. I am now looking to see if there are any projects that are closer to being completed. I have concerns that we will have a repeat with the cell tower- a company was given a contract and since he can't get an anchor, we have not receive the revenue promised.

**CIC Grant for Stormwater Management** – I am happy to say that the Central Mass Regional Stormwater Management Coalition has received a CIC grant for the 3<sup>rd</sup> year for stormwater management. We will be receiving \$80,000 to complete the next tasks. As you know, Spencer is the lead and Charlton is second contact for the 30 towns.

I would like to direct your attention to the Data Collection Sheet. As you can see we are comparable to surrounding communities. Although there are some differences.

Permit fees have not changed since 2008

Fire department is responsible for 45 permits under 527 CMR 1

Permit fees are set statutorily at \$25.00 or by the Board of Selectmen and may not exceed \$50.00.

Last year the FD brought in \$23,635 in permit fees. FPO wages are \$61,000 annually

Burning permits accounted for \$8,000 last year

Over the past 3 years we have responded, on average, to 52 calls for service pertaining to open air burning. Each call averaged 3 persons responding for 1 hour. That equates to 156 staff hours. The staffing cost is \$4,628.52

Anticipated reoccurring cost 3% for Burning Permits is \$250 annually

The software costs us \$2,000 one-time charge, plus the 3% cost

The permit can be obtained at the Town hall and the Assistant to the Building Commissioner takes time out of her day to assist us in issuing permits. As of right now that time is approximately .5 hours per day. There are 106 days that burning is potentially allowed. The Assistant to the Building Commissioner works 75 of those days. That cost is \$716.25 at the Assistant to the Building Commissioner's rate.

The permission to activate your permit must be turned on daily. The Chief turns burning permits on or makes the determination that burning is allowed according to DEP regulations and fire danger. He also reviews permits for accuracy and payment information daily. At noon time he also emails or prints out the active permits for the day and sends them to the OIC. This process takes 1 hour per day, 106 days, and costs \$3,234.

The Tax collector's office checks permits for back taxes. They take the payments and reconciles the Unipay program for turnover daily. The cost for that process is \$2,117.25.

#### Vehicle Cost

For the 52 calls we receive annually we usually have 1-3 vehicles on scene. The cost for one vehicle is \$31.66 per hour. The vehicle cost for the department for those calls is \$1,646.32

Total costs of allowing burning permits is:

	\$ 4,628
	\$ 250
	\$ 2,250
	\$ 716
	\$ 3,234
	\$ 2,117
	\$ 1,646
<hr/>	
Total	\$14,841

If that is divided by the 400 burning permits we issue, the cost of the permit should be \$37.10 per permit.

#### Environmental Impact

Burning brush has also an environmental impact to the community. According to the Massachusetts Department of Public Health, asthma rates in Massachusetts were the highest in the United States.

Smoke is made up of a complex mixture of gases and fine particles produced when wood and other organic matter burn. The biggest health threat from smoke comes from fine particles. These microscopic particles can get into your eyes and respiratory system, where they can cause health problems such as burning eyes, runny nose, and illnesses such as bronchitis. Fine particles also can aggravate chronic heart and lung diseases.

Consider composting your brush. Organic material is great for gardens and is better for the environment.

#### Fire is Inherently Dangerous

We must also remember that this permit is to build a fire; which in itself is a dangerous situation if not controlled properly. Please adhere to the following when using your open air burning permit:

The permitted fire cannot cause a nuisance.

The permitted fire must be at least 75 feet from any structure.

The fire must be attended at all times.

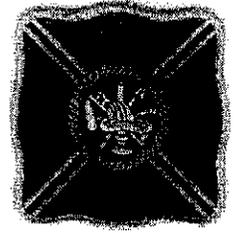


# TOWN OF CHARLTON

## Fire Department

PO Box 114, Charlton City, MA 01508  
Phone 508-248-2299 Fax 508-248-6190

*Headquarters Located at 10 Power Station Road*



Permit Type Reference	Regulation or Law	Fee	Duration	Form
Blasting	527 CMR 13.04(2), 13.04(11)	\$ 25.00	30 Days	FP6
Blasting Complaint Form	527 CMR 13.04(2), 13.04(11)	No Fee	30 Days	FP296
Bonfires and Burning Christmas Trees	527 CMR 10.23	\$ 25.00	30 Days	FP6
Bowling Pin and Lane Refinishing	527 CMR 10.15	\$ 25.00	30 Days	FP6
Cannon and Mortar Firing	527 CMR 22.03	\$ 25.00	30 Days	FP27C
Carbon Monoxide Certificate	MGL 148 Sec 26F1/2	\$ 25.00	60 Days	FP7
Cellulose Nitrate Film	527 CMR 10.27	\$ 25.00	30 Days	FP6
Combustible Fibers	527 CMR 28.03	\$ 25.00	30 Days	FP6
Compressed Natural Gas (CNG)	527 CMR 26.08	\$ 25.00	No Exp.	FP6
Covered Mall Buildings	527 CMR 10.26	\$ 25.00	No Exp.	FP6
Crop Ripening or Color Processing	527 CMR 35.03	\$ 25.00	No Exp.	FP6
Cutting and Welding	527 CMR 39.04	\$ 50.00	2 Years	FP6
Dust Explosion Prevention	527 CMR 10.16	\$ 25.00	30 Days	FP6
Explosives and Black Powder	527 CMR 13.04	\$ 50.00	2 Years	FP6
Fire Protection Equipment	527 CMR 10.03(15); M.G.L. c. 148, § 27A	\$ 25.00	60 Days	FP6
Fire Protection System	527 CMR 10.03(15)	\$ 25.00	60 Days	FP6
Fireworks, Display	527 CMR 2.05; M.G.L. c. 148, § 39A	\$ 25.00	30 Days	FP27
Fireworks, Manufacture, Storage & Handling	527 CMR 2.03; M.G.L. c. 148, § 12	\$ 25.00	1 Year	FP6
Flammable and Combustible Liquids	527 CMR 14.03, 15.04; M.G.L. c. 148, § 23	\$ 25.00	1 Year	FP6
Flammable Gases and Solids	527 CMR 14.03	\$ 25.00	1 Year	FP6
Fuel Transfer Operations	527 CMR 5.08	\$ 25.00	1 Year	FP6
Fumigation and Insecticidal Fogging	527 CMR 10.06	\$ 25.00	30 Days	FP6
Hazardous Substances, Left Unattended	527 CMR 25.08	\$ 25.00	30 Days	FP6
Limited Special Effects	527 CMR 2.09	\$ 25.00	30 Days	FP6
LP-Gas Under 501 Gallons	527 CMR 6.08	\$ 25.00	No Exp.	FP6
LP-Gas above 501 Gallons	527 CMR 6.08	\$ 25.00	1 Year	FP6
Matches	527 CMR 10.18	\$ 25.00	1 Year	FP6
Oil Burning Equipment	527 CMR 4.03	\$ 25.00	No Exp.	FP56A
Open Air Fires	527 CMR 10.22	\$ 20.00	Seasonal	CFDP1
Ovens and Furnaces	527 CMR 10.19	\$ 25.00	1 Year	FP6
Re-Inspection Fee	MGL 148 Sec 10A	\$ 25.00	Per event	FP6
Rubbish Containers	527 CMR 34.03	\$ 25.00	1 Year	FP6
Salamanders	527 CMR 20.01	\$ 25.00	1 Year	FP6
Smoke Detector Certificate	MGL 148 Sec 26F	\$ 25.00	60 Days	FP7
Smoke Detector and C/O Certificate	MGL 148 Sec 26F & 26F1/2	\$ 50.00	60 Days	FP7C
Special Seasonal Decorations	527 CMR 21.02	\$ 25.00	60 Days	FP6
Storage, Combustible Material	527 CMR 10.03	\$ 25.00	1 Year	FP6
Tank Vehicles Parked Overnight	527 CMR 8.04, 14.03	\$ 25.00	1 Year	FP6
Tanks and Containers	527 CMR 9.06, 9.07; M.G.L. c. 148, § 38A	\$ 25.00	30 Days	FP292
Tar Kettles on Roofs	527 CMR 10.03	\$ 25.00	1 Year	FP6
Temporary Overnight Shelter	527 CMR 10.13	\$ 25.00	Per event	FP6
Tire Recapping and Rebuilding Plants	527 CMR 10.21	\$ 25.00	1 Year	FP6
Tire Storage	527 CMR 10.03	\$ 25.00	1 Year	FP6
Torches and Heat Producing Devices	527 CMR 10.24	\$ 25.00	1 Year	FP6
Transportation of Combustible Liquids	527 CMR 8.04	\$ 50.00	2 Years	FP44

January 1, 2011 Permit Fees

Data Collection Sheet 2014

		Charlton	Oxford
1.	How much do you charge for a burning permit?	\$20.00	\$10.00
2.	How many days is it good for?	Season	3 burns per season
3.	How many burning permits did you issue last year?	387	278
4.	Do you issue agricultural burning permits?	Yes 11	Yes
5.	Do you use a burning permit software?	Yes	Yes
6.	If so what software do you use?	GeoTMS	If so what do you use? We used to use IMC. We now use People GIS software. We use this software for mapping and generating forms for many different things.
	7. Are your permits available online?	Yes	No
	8. Do you inspect the piles?	Random	No

	Southbridge	Dudley	Spencer	Brookfield	Auburn
1	\$10.00	\$20.00	\$10.00	\$0.00	\$10.00
	2 Days	Season	Season	1 Day	2 Days
3	87	242	358	450	263
4	Yes 13	Yes 14	Yes	Yes	Yes 2
5	No	No	Yes	No	No
6	Hand written permit.	Looking at e-permits through GeoTMS	Yes from Sanderson Technologies. No longer in business but will support it. Geo TMS is trying to get us on line but still not as of today so we won't use it this year.	State Police dispatch takes care of tracking	Hand written permit. Difficult to track.
7	No	Looking	Looking	No	No
8	Yes	No	No	No	Yes