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TOWN OF CHARLTON

Minutes of Selectmen's Meeting

Tuesday – March 11, 2014 – cancelled

Rescheduled – Wednesday – March 19, 2014 at 5:00pm

Present: Chairman – Frederick C. Swensen, Vice-Chairman – David M. Singer, Clerk – Joseph J. Szafarowicz and Member – Kathleen W. Walker. Also in attendance: Town Administrator – Robin L. Craver. Absent: Member – Brent Sellow.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

1. Chairman Swensen called the meeting to order at 5:05pm with the pledge to the flag.

II. Consent Agenda:

1. Minutes of Selectmen's Special Meeting – March 4, 2014. **Motion by Mr. Szafarowicz to accept the minutes of March 4, 2014, seconded by Ms. Walker, motion carries unanimously.**

III. Community Relations, Announcements and Open Forum:

- Chairman Swensen read the announcements.

IV. Appointments/Resignations:

1. Cable General Manager – Richard Vaughan. Mrs. Craver stated that we took the job description for the Cable General Manager and sent it to the Personnel Board and she made some changes. The Cable Committee has approved the description as well and would recommend the Board of Selectmen appoint Richard Vaughan as the Cable General Manager. Mrs. Craver said that he has a lot of experience in TV and radio and she would recommend the board appoint Mr. Vaughan as the Cable General Manager. This is a stipend position with a total of 14 – 17 hours a week and the total is \$3,900/year. This is funded by the cable contract. **Motion by Mr. Singer to appoint Richard Vaughan as the Cable General Manager, seconded by Mr. Szafarowicz.** Mr. Vaughan feels this is a great opportunity. He also gave a little background on what he's done. He also stated that he talked to the Ethics department and as soon as the appointment is made he will file the paperwork needed with the Town Clerk. Mrs. Craver stated that she would need to ask the board to appoint the Board of Assessors as special municipal employees which allows them to hold more than one paid position in town. **Vote on motion: motion carries unanimously. Motion by Mr. Singer that we designate the Board of Assessors as special municipal employees, seconded by Mr. Szafarowicz, motion carries.**

Chairman Swensen stated at this time we will be entering into executive session but will come out of executive session to conduct other business. **Motion by Mr. Szafarowicz to enter into executive session at 5:18pm under M.G.L. C. 30A, Sec. 21, #1 – to discuss the reputation, character, physical condition or mental health rather than professional competence of an individual, or discuss the discipline or dismissal of or complaints or charges against a public officer, employee, staff member or individual, #2 – to conduct strategy sessions in preparation for negotiations with**

non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel and #6 – to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and to exit executive session to open session to finish business, seconded by Ms. Walker. Roll call vote taken: Ms. Walker – aye, Mr. Szafarowicz – aye, Mr. Singer – aye and Chairman Swensen – aye. Chairman Swensen declares that an open meeting may have a detrimental effect on the negotiating position of the public body and that the Board will reconvene to open session for the purpose of conducting other business.

V. Scheduled Appointments:

VI. New Business:

1. BOS Annual Report – Chairman Swensen stated that he worked on the report for the Board for the Town Report. Mr. Singer would like a change to one sentence in paragraph 4 regarding the override and the implications. He feels it's accusatory. Ms. Walker stated that it's a true statement. Chairman Swensen explained his reasons and that it's a fact. Mr. Singer feels the town could have handled it better. He said he could give some examples and it was stated that this was not the time for that. He asked that it be put on a future agenda and he will bring in the numbers. **Motion by Ms. Walker to approve the Annual Town Report, seconded by Mr. Singer but he would like it not to include that sentence.** Mr. Szafarowicz agrees with Mr. Singer. **Motion by Mr. Szafarowicz that we amend the motion to include striking the last sentence in paragraph 5 for the words implication to the FY15 budget, seconded by Mr. Singer. Vote on amendment: Mr. Szafarowicz and Mr. Singer – aye, Ms. Walker and Chairman Swensen – nay, motion does not pass. Vote on original motion to approve the letter as written: Ms. Walker and Chairman Swensen – aye, Mr. Singer and Mr. Szafarowicz – opposed. Motion does not pass.** Mr. Singer stated that he would like to remove that one line. Chairman Swensen stated that we won't have an annual report for 2013. Mrs. Craver stated that she was told it was needed tonight, this is the last report needed to get the report out to be printed. Mr. Singer feels its upon us to be respectful to all the people in Charlton and that includes the Selectmen's report. He is fine with the report except for that sentence. Chairman Swensen stated that it's what we are dealing with right now. Mr. Szafarowicz asked if there was a different way we could re-phrase it. Mrs. Craver stated that implications could be used because she will be providing a report to the Finance Committee tonight. Chairman Swensen stated that he could withdraw the word certainly. This is not accusatory, it's stating a fact. Mr. Szafarowicz stated that maybe adding the words this vote and other fiscal constraints could lead to another challenging budget cycle for FY15. Chairman Swensen stated that Fin Com and this Board told the residents what was going to happen. Mr. Szafarowicz stated that we could keep it in there and add "and other fiscal constraints". Mr. Singer still does not agree with that sentence. **Motion by Mr. Szafarowicz to accept the letter with the following amendment to the last sentence with the implications of this vote and other fiscal constraints will lead to another challenging budget cycle for FY2015, seconded by Mr. Singer.** Chairman Swensen stated that he's not happy with the amendment but he's willing to compromise. Chairman Swensen offered an amendment to that motion – the implications of this vote along with other financial constraints will be felt as we plan out the fiscal year 2015 budget. **Mr. Szafarowicz withdrew his motion. Chairman Swensen would offer an amended motion that we accept the report as written with the final sentence in paragraph 5 reading the implications of this vote as well as other financial constraints will be felt as we plan out the FY2015 budget, seconded by Mr. Szafarowicz, motion carries unanimously.**
2. St. Joseph's Church – request for one day special license. Mrs. Craver stated that attached is a request from St. Joseph's Church for a special license for Wine and Malt beverages to be used on

Friday – April 4, 2014, Saturday – April 5, 2014 and Sunday – April 6, 2014 at St. Joseph Parish Church Hall, 10 H. Putnam Road, Charlton, MA during their musical play event, Jesus Christ Superstar. This request has been approved by the Building Commissioner, Fire Department and Police Department. The Building Commissioner has provided St. Joseph's with a separate list of conditions that they must follow during the event. The Police Department has given the following stipulations: All persons serving alcohol be TIP certified and that no one under the age of 21 be allowed to purchase or consume alcoholic beverages. All other requirements within the policy have been met. Per the Board's policy, the license if approved, should be issued for two additional days for the following reasons:

1. Day 1 – to allow delivery of alcohol to establishment (no sales allowed)
2. Day 2 – For sale on the approved date and time as listed
3. Day 3 – To allow for pick-up of any unused alcohol (no sales allowed)

Mrs. Craver would recommend the Board approve the special license as requested with the dates on the license to be April 3, 2014 through April 7, 2014. **Motion by Ms. Walker to approve, seconded by Mr. Szafarowicz, motion carries .**

3. Equal Pay Day 2014 – Proclamation consideration. Mrs. Craver stated that attached is a letter from Deborah Bouras, President of Business and Professional Women/MA stating that on Tuesday, April 8, 2014, the members of the Massachusetts Federation of Business and Professional Women will be joining millions of Americans nationwide in celebrating Equal Pay Day. Equal Pay Day is the symbolic day where woman's earnings reach a man's earnings of the previous year. It is always on a Tuesday as it takes a woman seven days to reach what a man makes in five days. They are asking cities and towns in the Commonwealth of Massachusetts to issue a proclamation marking April 8, 2014 as Equal Pay Day in Charlton. What is the Board's wishes? **Motion by Ms. Walker to support this, seconded by Mr. Singer, motion carries unanimously.**
4. CMMPO Annual Development of the 2015 – 2018 TIP Project Listing. Hold until next meeting.
5. Site Plan Application – GeoPeak Energy. Mrs. Craver stated attached, please find a copy of a site plan application submitted to the Planning Board by Waterman Design Associates, Inc. on behalf of GeoPeak Energy for approval to revise the previously approved site plan to install and operate a commercial ground mounted solar array on approximately 25 acres of a 35.9 acre site located at 9 Carpenter Hill Road. Said proposed site plan revision consists of reducing the size of the solar panel array and lay out by approximately two acres along with an accompanying reduction in tree clearing and stormwater management infrastructure design and installation. The Planning Board has scheduled the application public hearing for their April 2, 2014 board meeting agenda. The Board is asked to review and provide comments if any, no later than Thursday, March 27th. No comments.

VII. Old Business:

1. Annual Town Meeting – ongoing. Mrs. Craver asked if the board still wanted to have the 43D permitting on? Mr. Szafarowicz asked if we had to designate properties in that article or does it allow us to designate properties after? Mrs. Craver does not have that answer and was asked if she could get it just for Mr. Szafarowicz's research.

VIII. Committee Reports

IX. BOS Policy Review:

X. Student Selectperson Report:

XI. Town Administrator Report: Mrs. Craver reviewed her report.

XII. Other Business: (unknown at time of posting)

1. Mr. Singer stated that one thing that could help for him in the future on the financial, is to do a broad band survey from every employee in the town. He would like to hear thoughts and opinions from them as well as their individual departments. He would like to hear from the Department Heads as well. Mrs. Craver stated that the Finance Committee spoke about the same survey. Chairman Swensen asked Mr. Singer to work with the Town Administrator and the Finance Committee to put that together.
2. Chief Pervier stated that Highway Superintendent Foskett has a sign for Stafford Street stating no right turn and he would officially ask the Board to approve the sign so that he can put it up between Power Station Road and Brookfield Road on the South side. **Motion by Mr. Szafarowicz to authorize the placement of the sign, seconded by Mr. Singer, motion carries unanimously.**

XIII. Next Meeting Announcement:

- Special Meeting w/D-C Regional– March 25, 2014 – 6:00pm – At Charlton Middle School
- Next Regular Selectmen’s Meeting – April 1, 2014
- All Boards, Committees and Departments Meeting – April 8, 2014 – 6:30pm – Senior Center

XIV. Adjourn/Executive Session:

Motion to adjourn, seconded, unanimous.

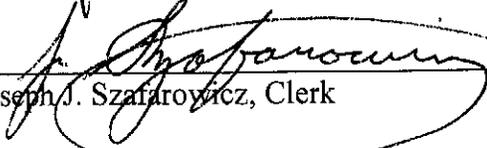
Submitted by:

Mary C. Devlin
Administrative Assistant

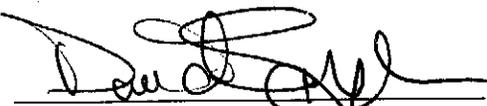
Accepted by:



Frederick C. Swensen, Chairman



Joseph J. Szafarowicz, Clerk



David M. Singer, Vice-Chairperson

Kathleen W. Walker, Member

Brent Sellev, Member (absent)