

COPY



**TOWN OF CHARLTON**  
Minutes of Special Selectmen's Meeting  
April 8, 2014 @ 6:30pm  
Senior Center

Submitted by ME  
Date 9/9/14  
Received by KL  
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All Boards/Commissions/Committees & Departments Meeting

Present from the Board of Selectmen: Chairman – Frederick C. Swensen, Joseph J. Szafarowicz and Kathleen W. Walker. Also in attendance: Robin L. Craver, Town Administrator.

Present from other committees: Paul Gagner, Rob Lemansky, Frank Lombardi, Douglas Stepien, Frank Morrill, Mike Lally, Bob Burnham, Cheryl Hansen, Chief Pervier, Lisa Westwell, Ann Sellew, Michael Caron, Matt Gagner, Carl Ekman, Drew Anderson and Ron Wilmot.

1. Ms. Walker stated that as most of the people here know that her time on the Board is almost over. She thanked everyone for this support and for all their help.
2. Ann Sellew and Lisa Westwell reviewed what they have had for calls so far. Mrs. Sellew stated that the rabies clinic is usually put on by the Board of Health. As she no longer is the Animal Inspector and has already started to put together the rabies clinic, she asked Chief Pervier for approval for her to do it as Animal Control. It is this Saturday from 1 – 3 at the shelter on Old Town Road. Mrs. Westwell gave an update on the number of dogs that are licensed in town. She also stated as the webmaster that anyone running for election can send her the information and she will put it on the web.
3. Paul Gagner and Rob Lemansky from the Water/Sewer Commission stated that they are still working on getting water for the three schools and they are getting Exxon Mobil to pay for it. The problem is we don't have enough users. Mr. Lemansky gave an overview of what the issues have been.
4. Frank Lombardi from the Zoning Board said that they have two openings for alternates. Their meetings are less sporadic now compared to the last few years.
5. Joe Szafarowicz stated that he's been on the board for one year. They are working on the budget now and also working with Exxon and DEP to get water to the town. He stated that he is part of a town hall usage committee and they will be meeting with Mrs. Craver in the future.
6. Doug Stepien from the Finance Committee deferred to the Chairman, Frank Morrill. He did state there are openings on the Finance Committee if anyone is interested, they should contact the town or the Moderator who does the appointments.
7. Robin Craver, Town Administrator stated that we wrote a grant and received for ALICE training. It's a two day intensive training for seven employees to attend. There will be representatives from all of the buildings. She's been working on the budget and warrant. She mentioned that the Veterans Agent resigned and she has been talking with five other towns and we may be able to enter into a district. She also stated that she did a show with Dick Vaughn our new Cable Director. It's education and he will be contacting all departments so that people will know what we do.
8. Rick Swensen, Chairman of the Selectmen stated that this time of year takes up a lot of the board's time with the town meeting warrant and budget. He said as far as water, there is an article on town meeting for any new houses or projects, they have to hook up to the water line. He also thanked Kathleen Walker and Brent Sellew for their work on the board and wished them well.

9. Frank Morrill, Finance Committee Chairman stated that as most are aware, the budget has been particularly tight. He said we are deep in the red without the school numbers coming in. It's a very difficult process to go through.
10. Gerry Doble from the Old Home Day Committee stated that he pretty much runs the lawn mower races. They get set up like a drag race. Soap box derby was the same thing.
11. Mike Lally stated that he's been on the EDC for the past fifteen years. He gave a description of what the EDC does. The EDC works with the Town Planner. They work together to implement the Charlton Master Plan.
12. Bob Burnham from the Bylaw Committee has been working with General Code on the recodification of the bylaws. They are ready to go to town meeting for approval.
13. Cheryl Hansen, Library Director gave an update of what the Library has been doing. In January, they were selected to be the test Library for the overdrive media station which is a marketing tool to market ebooks to people. The Friends of the Library have been dormant for a while and they have reactivated to do fundraisers for new books. Karen Spiewak, Library Trustees stated that she will only be a trustee for one more month. She personally thanked the Director for all her work. One of the things the Trustees do is advocate for money.
14. Chief Pervier reviewed the medical marijuana bylaw that he asked to be put on town meeting. He also asked to change the fingerprinting bylaw from 1 to 3 years. The Police Department will be conducting a child seat safety check during Earth Day.
15. Carl Ekman, Emergency Management Director explained the Tri-Epic and the drills they do. He also received a letter from FEMA trying to get the town more money from the storms. Mr. Ekman stated he was trying to get \$62,500 more.
16. Michael Caron from the Historical Commission stated that they are mandated to basically preserve some of the historical buildings in the town. They have been able to take all the historical documents that were upstairs and get them in order and are over at the library. He thanked Mr. Foskett for his help in putting granite posts in where they were needed. He stated that they currently have three members and can't always get a quorum. They could use people.
17. Matt Gagner from the Board of Health stated that they have been really busy with food permits, etc. Mrs. Spiewak asked why organizations couldn't do chili cook offs anymore? Mr. Gagner stated that the reason being is chili is considered a potentially hazardous food. He said that if you can find a kitchen that would be a home base for the inspector to go do his job, then it can be allowed. (such as Beagle Club, Bay Path, Camp Joslin, etc)
18. Drew Anderson from the Cable Committee stated that they are working on getting the educational channel going. They have been covering more meetings thanks to Mr. Wilmot. Dick Vaughan has joined them and is working on programs.
19. Kathleen Walker stated that the Fay Mountain Farm roof has to be re-done. The committee is waiting to find out if they received a grant. The REAS Committee is looking for ideas for a new fundraiser. She talked about the Recycling Committee and the Pet Show for Earth Day.

Meeting ended at 8:10pm

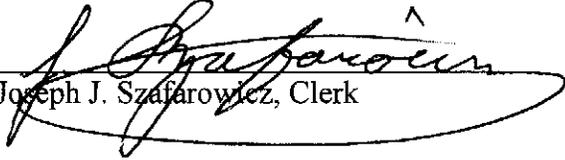
Respectfully Submitted by:  
Mary C. Devlin  
Administrative Assistant

Accepted by:



Frederick C. Swensen, Chairman

David M. Singer, Vice-Chairman



Joseph J. Szafarowicz, Clerk

Kathleen W. Walker, Member

Brent Sellew, Member