

**MINUTES OF  
BOARD OF ASSESSORS MEETING**  
37 Main Street, Assessors Office  
TUESDAY May 20, 2014

*Note: all documents discussed at meetings are to be considered an integral part of the se minutes and will be available through the Assessor's office*

Present: R. Vaughan, D. Ceccarini, N. Landry  
K. Johnson, Chair

Staff: Amelia Morin – Janet Crockett

Scheduled Appointments: N/A

Meeting came to order at 6:00pm

The Board signed the warrants, commitments, monthly reports and payroll.

- 1.) Motion made by D. Vaughan, 2<sup>nd</sup> N. Landry to accept minutes from last meeting of April 15.
- 2.) Voted unanimous for K. Johnson to remain as chair and defer reorganization until after Sept. 1, 2014. Motion by R. Vaughan, 2<sup>nd</sup> by K. Johnson.
- 3.) Discussion on the response for ideas regarding the issues with the upcoming change to a 4 day work week. Suggestions were noted on Floating Holiday, Lunch and hours.
- 4.) Voted unanimous to request a meeting in executive session with the Board of Selectmen pertaining to the unfounded accusations between the Assessors staff members, Town Administrator and the Consultant for the Classification Plan. Motion by R. Vaughan, 2<sup>nd</sup> by Keith Johnson.
- 5.) Voted unanimous to have at least one or possibly (2) members of the Board of Assessors be on a committee with the Board of Selectmen in an effort to examine PILOT programs for nonprofits, as part of the Revenue Enhancements. Motion by N. Landry, 2<sup>nd</sup> by R. Vaughan.
- 6.) Discussion on the MAAO 2 Day Summer Conference week of June 23 – Patriot Properties User Group Meeting. All staff attends.
- 7.) Discussion of the UMASS Assessors School week of August 4<sup>th</sup> – Course 101 by the MA Dept. of Revenue.
- 8.) FYI Due Dates for Taxes will not change due to 4 day work week if the date falls on a Friday. A due date falling on any other day is not extended for any reason, including the closure of municipal offices for all or part of that day.

Adjourned: 7:15pm

DATE APPROVED: \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
Keith A. Johnson, Chairman

\_\_\_\_\_  
Nancy E. Landry

\_\_\_\_\_  
Richard H. Vaughan