

**MINUTES OF
BOARD OF ASSESSORS MEETING**
37 Main Street, Assessors Office
TUESDAY June 17, 2014

Note: all documents discussed at meetings are to be considered an integral part of the se minutes and will be available through the Assessor's office

Present: R. Vaughan, D. Ceccarini, K. Johnson, Chair
N. Landry, Absent

Staff: Amelia Morin – Janet Crockett

Scheduled Appointments: N/A

Meeting came to order at 6:00pm

The Board signed the warrants, commitments, monthly reports and payroll.

- 1.) Motion made by D. Vaughan, 2nd K. Johnson to accept minutes from last meeting of June 3, 2014
- 2.) Motion K. Johnson and 2nd R. Vaughan to approve the Assessors summer meeting schedule. No meetings in the months of July or August unless necessary and will post. Assessors will resume regular meetings starting on Sept. 2, 2014.
- 3.) New Hours for town hall are posted. Assessor's hours approved. 7:30AM – 5PM Mon. Wed. Thurs. Tues. 7:30AM – 7PM. Closed Friday.
- 4.) FYI – Clerical Union Memo
- 5.) FYI Meeting for classification discussion w/TA postponed until after the holiday.
- 6.) Discussion on Deb's vacation thru July 3rd, Office closed for Patriot Properties Workshop June 21/22nd.

Adjourned: 6:30pm

DATE APPROVED: _____

APPROVED BY:

Keith A. Johnson, Chairman

Nancy E. Landry

Richard H. Vaughan