

Town of Charlton

Finance Committee Meeting Minutes

Wednesday, Jan 22, 2014 6:30 PM

Selectmen's Meeting Room

Present: Frank Morrill (Chair), Doug Stepien, Kristin Kustigian, Peter Cooper Sr., Dan Prouty, Robin Craver (Town Administrator), Dana Murphy, Ron Wilmot(Cable Access Committee, and online Charlton News), Chelsea Davis(Charlton Villager)

1. Approval of Minutes from Jan 15, 2014 meeting
 - i. Motion to approve by Peter Cooper Sr., 2nd Doug Stepien / passes unanimously
2. Two reserve fund transfer requests
 - i. \$2528 to fund Veteran's Agent salary through May 2014 requested by Robin on Jan 22.
 - ii. \$8081 to fund Veteran housing benefits that were miscalculated previously. (State reimbursement of 75% of these costs will be received next fiscal year).
 - iii. Motion to approve both reserve fund transfers by Doug Stepien, 2nd Dan Prouty / passes unanimously.
3. Reminder that on site meetings have been scheduled for FinCom to visit all departments to help assess capital needs. Frank will send a reminder via email. Specifics are posted to the calendar on the website, under FinCom.
4. Note to committee: Governor's (preliminary) budget includes only level funding of local aid.
5. Update concerning library A/C noise issue: This project has gone out to bid twice, neither bid was acceptable. This project is going out to bid for the third time. Frank will email the Library Trustees with two ideas we discussed: possibly contacting local HVAC contractor Mark Meacham for his thoughts, and also calling the original contractor and manufacturer of the A/C unit for their help.
6. Motion to Adjourn at 7:05 PM
 - i. Motion made by Kristin Kustigian, 2nd Doug Stepien / passes unanimously

Minutes respectfully submitted by Kristin Kustigian