

**Meeting Minutes**  
**Charlton Water and Sewer Commission**  
**Date: April 7, 2014**

Location: Selectmen's Meeting Room, Town Hall

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Joseph Haebler	Y	Robert Lemansky	Y
Joseph Spiewak	N	Paul Gagner	Y
Alex J. MacKenzie	Y		

Mr. Haebler: I'd like to call the meeting to order. It is exactly 6:30 p.m.; it is April 7. Mr. Spiewak is not in attendance. **Mr. Gagner: I make a motion to approve the following warrants: National Grid: \$7,846.84; Osterman Propane LLC: \$1,857.38; Ricoh USA, Inc.: \$156.49; AT&T: \$44.83; total: \$9,905.54; Slim's Sewer Service: camera service to locate pressure line at 6 Vine Street: \$1,000.00; Fire Detection Systems: invoice #P28531: installation of pull station in garage and head end building; horn and strobe replaced in garage; commercial services plus parts: \$430.43; Fire Detection systems: invoice #P28532: installation of Nema duct detector per proposal #10148; installation labor plus parts: \$1,661.43; total: \$2,091.86; Sulzer Pump Solutions Inc.: pump for the Glen Echo Shore Drive pump station: \$1,898.64; E.D.S. Mechanical Inc.: service call at the sewer treatment plant; labor and materials: \$1,742.81; McClure Engineering, Inc.: #11001; services from 10/1/13 - 10/31/13 regarding betterments: \$4,750.00; reimbursable expenses: \$221.28; total: \$4,971.28; McClure Engineering, Inc.: #11125; services through 2/28/14 regarding S. Sturbridge Road: \$137.50; Kopelman and Paige, P.C.: services through 2/28/14 regarding water project assessments: \$114.00; Abatement warrant: 60 Park Road (property changed from a 3 bedroom to a 1 bedroom per inspection by assessors' agent): \$140.00; Abatement warrant: 40 Main Street; erroneous reading due to readings having three vs. four digits: \$394.32; Abatement warrant: 40 Sturbridge Road (transfer to meter): \$164.63; Town of Charlton: cost of gasoline and diesel for the period 1/14/14 - 2/4/14: \$849.43; Town of Charlton: cost of gasoline and diesel for the period 2/4/14 - 3/5/14: \$1,395.77; Town of Charlton: cost of gasoline for the period 3/5/14 - 4/1/14: \$452.34; Town of Charlton: cost of gasoline and diesel for the period 7/12/13 - 1/14/14: \$3,851.90; seconded by Mr. Lemansky. Discussion: Steve explained the paperwork that was presented regarding fuel. We were buying fuel from the Citgo station. They opened it back up some time in September. There was a delay in billing in that particular bill that came up for July 2012 - January 2014. Since those discussions, I had not dealt with this. Robin had talked to Steve about this. Mr. Lemansky: There was a period of time when the town used to have available a mechanism to deliver fuel to different departments. Steve: Everyone had their own card for a meter to measure how much fuel we were purchasing. Mr. Lemansky: So that's when we started buying fuel at the local Citgo station for about 14 months. Mr. MacKenzie: The abatement warrant for the 40 Main Street, Steve: There was an extra digit on one of the readings thus creating an abnormal usage; so it was corrected. **Vote: Unanimous. Mr. Gagner: I make a motion to approve the minutes of January 27, 2014; seconded by Mr. Lemansky. Mr. MacKenzie was not in attendance at that time. Vote: Mr. Lemansky: I; Mr. Gagner: I; Mr. Haebler: I; Mr. MacKenzie abstained. Mr. Gagner: I make a motion to approve the minutes of February 10; seconded by Mr. Lemansky. Vote: Unanimous. Mr. Gagner: I make a motion to approve the minutes of March 10; seconded by Mr. MacKenzie. Mr. Lemansky wasn't at that meeting. Vote: Mr. Haebler: I; Mr. Gagner: I; Mr. MacKenzie: I.****

Mr. Lemansky: The equipment we purchased for \$1,800; to Steve: was it installed? Steve: No it's on the shelf. We had a coliform hit at the town hall on Tuesday of last week. I sent notices to the

departments. They pulled 3 samples on Wednesday which were clean. Mr. Lemansky: Coliform doesn't mean that the water is compromised. Steve: Correct. We had a meeting at DEP with the Town of Southbridge, the Town of Charlton and ExxonMobil in Worcester. A year or so ago we had put an additional water line connection and valve into Route 20; part of that required a permanent patch. The date has been set to start work on June 2 and it will take 3-4 days. At the same time we will complete the 3A S. Sturbridge Road connection. Steve continued: Honey Farms: I was told they have the bid going out the middle to the end of this month. I have asked for an updated list as to who is and isn't going to be connected. We received the second check from Honey Farms (\$1,146.20) against the \$5,700 bill. I talked to Paul on Thursday or Friday of last week. He said he would get back to us. He did call back saying that someone had screwed up the billing. He agreed that we were due at least \$3,000. They had budgeted \$24,000, realistically I'm expecting a response back indicating that we will cover both bills: \$8,000 - \$9,000. I talked with the IT group; and we will plan to replace the computers after the next reading and billing sometime the first part of May. Called an electrician regarding getting better lighting at the plant. Jody and I are working on developing specs...Burlingame Road...I have corrected the issue with the fuel bills owed by the town. Mr. Gagner: The town of Southbridge is picking up the job of hydrant testing.

Mr. Lemansky: Charlton City. How many properties are there on Gillespie Road that could connect? Steve: I believe there are three. Mr. Lemansky: One of the things I learned at the DEP meeting was that with Marielle Stone, she made a statement that we have been told that in order to extend the water line, you have to extend it with an 8" pipe. Southbridge—its policy – pipe diameter – 2" line goes to the turnpike property. The abutting property is Upham Farms. Maybe we should be encouraging these people or write a letter to Southbridge and ask them for a waiver. These people have tainted water. Upham Farms – sale from the turnpike. Mr. Gagner: Across from Cook's Farm – we had four approved lots; but with the information we had, we had to deny him. The smaller the feed pipe, the less the need for looping. Steve was directed to write a letter for those three properties: across from Cook's Farm; the one on Gillespie Road and Upham Farms. Mr. Lemansky: If they follow the current policy on Route 20 by Upham Farms, the 2" pipe is between 5,000' and 8000' that runs currently along Route 20, and it goes to the state police barracks. We are proposing that the abutting property be able to connect to the 2" pipe without having to go all the way back and install an 8" pipe and then bring it all the way down. Mr. Lemansky: Upham Farms: Their water has been severely impacted. Mr. Haebler: Anyone have an objection to that? Mr. MacKenzie: Once you go on to a public water supply, you have to abandon any other water source. Mr. Lemansky: Yes, but they would still have the infrastructure in there for delivering the water to all the units. The 2" line is currently in the entrance way to the turnpike state police barracks. The thought is to run that line up to their pump house; disconnect their water line and hook up to the public water line from Southbridge and become a consecutive water source; and they abandoned the holding tank.

Old Business: The budget. Mr. Haebler and Mr. Spiewak had met with Finance Committee. The total for water is \$11,795.11; and sewer is \$82,173.71 for a total of \$93,968.82 of indirect costs. Mr. Lemansky: Last year's indirect costs were \$72,000. Mr. Lemansky: We already voted the budget; so this is an item that will come up on the town floor. The taxpayers will vote this up or down. It is totally unreasonable for an indirect cost factor that we paid \$70,000 for is now \$93,000. We would agree to a 2-1/2% raise as to our contribution to the costs for the tax collector, the assessors, the accounting department, treasurer's department; and the town administrator. We have 600 bills going out, you are asking every one of our customers to pay an extra \$40 for what's happening at the town hall. I would ask that the rest of the commissioners take the position that we are in agreement of a 2-1/2% raise and

that we object to what is going to be presented. Mr. Haebler: He explained that he was bringing it up to where in his opinion it should be - they had worked the figures. He broke it down like he normally does. We are one of the larger departments as to use of town money. Mr. Gagner: It doesn't seem this department uses \$2,000 a week from the town hall. Mr. Lemansky: Keith makes a good argument. Last year they took the position that this is what other towns do. I don't care what other towns do. I think we have no other choice but to hope that others will be at town meeting and feel as we do and say the numbers aren't equitable. Mr. Lemansky: We had a good group at the DEP meeting. Mr. Haebler: Anything regarding Southbridge or Exxon. I would like to take a position which would fall into executive session. Mr. Haebler: The next meeting scheduled for the 21<sup>st</sup> is a state holiday—Patriot's Day. The next Monday is April 28<sup>th</sup>. Do you want to meet April 28<sup>th</sup> or move it to May 5<sup>th</sup> after the election and do the reorganization then? Mr. Gagner: We don't have a heavy workload at this time. Mr. Lemansky: My only concern is if something breaks with our work with Southbridge/ExxonMobil. Steve: We are posted for April 21<sup>st</sup> and May 5<sup>th</sup>. Mr. MacKenzie: I am fine with May 5<sup>th</sup> as the next meeting. **Mr. Lemansky: I make a motion that we replace the meeting of April 21st with a meeting on May 5, 2014; seconded by Mr. Gagner. Vote: Unanimous.** Mr. Haebler: Our next meeting will be on May 5<sup>th</sup> here in this room. Do we want to go into Executive Session for discussion of negotiations between Charlton and the town of Southbridge, and ExxonMobil and with relationships with the DEP?

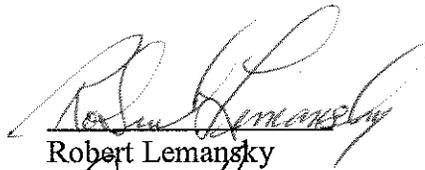
7:08 p.m. **Mr. Lemansky: I make a motion that under Articles 3 and 6 of the meeting rules that we go into Executive Session and return out of Executive Session for the purpose solely of adjourning. Roll call vote: Mr. Lemansky: I; Mr. Gagner: I; Mr. MacKenzie: I; Mr. Haebler: I.**

7:39 p.m. **Mr. Gagner: I make a motion to adjourn Executive Session; seconded by Mr. MacKenzie. Vote: Mr. Lemansky: I; Mr. Gagner: I; Mr. MacKenzie: I; Mr. Haebler: I. Mr. Gagner: I make a motion adjourn our regular meeting with the next meeting being May 5, 2014; seconded by Mr. Lemansky. Vote: Mr. Lemansky: I; Mr. Gagner: I; Mr. MacKenzie: I; Mr. Haebler: I.**

Meeting ended at 7:39 p.m.

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Joseph Haebler

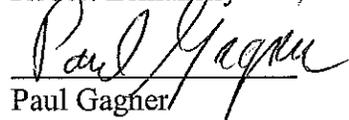
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Date

  
Robert Lemansky

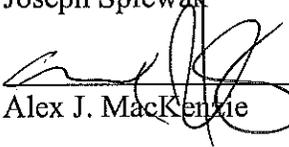
May 5, 2014  
Date

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Joseph Spiewak

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Date

  
Paul Gagner

5/5/14  
Date

  
Alex J. MacKenzie

5 MAY 14  
Date