



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday – July 7, 2015 at 6:30pm

Submitted by 8/5/15

Date MCT

Received by KL

Date 8-5-15
COPY

Present: Chairman – Frederick C. Swensen, Clerk – Cynthia B. Cooper and Member – David M. Singer. Also present: Town Administrator - Robin L. Craver. Absent: Vice-Chairman – Joseph J. Szafarowicz and Member John P. McGrath.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

1. Chairman Swensen called the meeting to order with the pledge to the flag.
2. Chairman Swensen reminded everyone to treat each other courteously and be acknowledged by the Chair before speaking. Those in attendance are requested to turn off cell phones or put them on vibrate so as not to disrupt the proceedings and remove hats, if any.

II. Consent Agenda:

1. Minutes of Regular Meeting – June 23, 2015. **Motion by Mr. Singer to approve, seconded by Mrs. Cooper, motion carries with Mrs. Cooper abstaining.**

III. Community Relations, Announcements and Open Forum:

- Chairman Swensen read the announcements.
- Kathleen Walker, Chairman of the Old Home Day Committee, Jennie Frissella, Member and Chase Courville came forward. Ms. Walker said they are here with an emergency request and also an opportunity to appoint a new member if the Board would consider doing that. She introduced Chase Courville who would like to be a member of the Old Home Day Committee. Mr. Courville is 13 and will be a freshman attending St. John's in the fall. The Board appointed Mr. Courville at this time. (see below) Ms. Walker stated that the reason for the emergency is that for the first time in 20 years, the fireworks might be cancelled. The firefighters usually put on the fireworks but are not able to do that this year because of their fundraising problems. They were told it would cost about \$10,000 to put on the fireworks. The band and port-a-potties is about \$2,000. There is a deadline of July 15th to raise the money and get it committed. They have raised about \$2,000 so far and need to raise \$8,000 more or they have to notify the community that the fireworks will be cancelled. They just want to get the word out so that companies might be able to help. Mr. Singer mentioned setting up a go fund me page and anyone can go on and donate. Ms. Walker thanked the board.
- Steve Coleman from Berry Corner Road came forward to ask the Board to keep the residents by the landfill abreast of anything going on with Casella. He is here to say there are problems with that facility. Mr. Singer excused himself from the meeting. Mrs. Cooper said she would have to excuse herself to. Mrs. Craver stated that the Board may wish to reschedule this conversation as the board has lost its quorum for this discussion. Mr. Coleman does not want to put the board in a situation and said he doesn't have a problem coming back. He asked Mrs. Cooper why she could not participate and she said she is an abutter to an abutter of Casella and cannot participate in the conversations. Mr. Coleman said he just wanted to ask the board to keep the residents informed of what's going on and he will make his full statement at another time. Chairman Swensen stated that we will put Mr. Coleman on for the next meeting and make sure that there is a quorum of the board

present. Mr. Coleman has one more thing and it's not related to Casella. Mrs. Craver invited Mr. Singer back into the room. Mr. Coleman said it's been one year since the town hall changed their hours and have been closed on Fridays. He asked if the board knows what the cost savings of the heat was over the winter. Mrs. Craver will get the numbers together for the next meeting.

IV. Appointments/Resignations:

1. Old Home Day Appointment. Mrs. Craver stated that attached is a talent bank form from Chase Courville seeking to be appointed to the Old Home Day Committee. **Motion by Mr. Singer to appoint Chase Courville to the Old Home Day Committee, seconded by Mrs. Cooper, motion carries unanimously.**

V. Scheduled Appointments:

6:40pm – Tyler Wolanin for Senator Gobi – introduction. Mr. Wolanin was not present.

6:45pm – Chief Cloutier – update on radio project. Mrs. Craver stated that Chief Cloutier has asked for time on the agenda to update the board on the radio project. He will be seeking a signature from the Board to move the project along at the Buffumville Site. He reviewed the contract for the board. He said that there are some areas that are very difficult for coverage and one of those is the south east side of town for Buffumville which the board has the contract to review. If the Board approves, we can start building that voter station in the area of Buffumville Dam. The other side is the southwestern part and they are working with the DCR on a contract. He also thanked Bay Path for helping them out and allowing them to stay on that tower. **Motion by Mr. Singer to approve the contract, seconded by Mrs. Cooper.** Mrs. Cooper asked why is it called Barnstable County. Chief Cloutier will check it out. Mrs. Craver said the board could approve and sign it and she'll correct it. **Motion carries.**

VI. New Business:

1. Community Compact Initiative. Mrs. Craver stated that attached is information on the Community Compact Application that is now open. She would ask the Board to include this in the Goals & Objectives workshop. She asked if there are certain categories that the Board might be interested in working on and reviewed some of the areas of concern.

VII. Old Business:

1. Westwell's Web Works website contract renewal. Mrs. Craver stated that at the board's last meeting, you approved the renewal and reimbursement to Westwell's Web Works for the Hostgator for three years. The Board had questions regarding the website renewal and asked that we invite Lisa Westwell from Westwell's Webworks to tonight's meeting. Attached is information from Mrs. Westwell regarding the website and her responses to some of the questions that were asked which were:

- What was the increase in 2010? The Town's website was originally designed in 2001. At that time, the monthly contract amount was \$150.00. In 2004, there was an increase of \$25.00 to bring the monthly contract amount up to \$175.00. In 2010, the site was redesigned and the monthly fee was increased by \$25.00 to \$200.00. For 2015, Westwell's Web Works is asking to increase the monthly fee by \$50.00 to bring the total monthly fee to \$250.00.

- How many hours are spent maintaining the website on a weekly or monthly basis? Updates are done daily and the number of updates provided during the month are unlimited at the flat fee. A lot of the updates are provided to her by email. Some are left in their mailbox such as the town report which is too big to email. Non-profits and community groups email postings for the community calendar or to be added to the community listing and business people email to have their business listing edited or added.

Just a reminder, the renewal was due for July 1, 2015. At this time, no updates can be completed by Westwell's Web Works until the renewal is completed and approved by the Board. What is the Board's wishes? Mr. Singer thanked Mrs. Westwell for her response to the questions. He feels she does a great job and provides a great service. **Motion by Mr. Singer to renew the contract.** Mrs.

Cooper notified the board that she has an affiliation with Westwells Web Works and will be abstaining. **Chairman Swensen seconded the motion, motion passes with Mrs. Cooper abstaining.**

2. Stormwater Coalition Inter-Municipal Agreement. Mrs. Craver stated that attached is an inter-municipal agreement for matching grant funds for the Towns of Spencer and Charlton. This was funded by town meeting. As you know, 30 communities were part of the CIC Grant. The amount that was supposed to be awarded was reduced from \$200,000 to \$80,000. In February of 2013, the steering committee for this initiative felt that the best way to handle this reduction was to request matching funds from the 30 communities to fulfill the entire project budget. This year's share is \$4,000 per community. As you know, this work is being required under the EPA's MS4 permit. The Town of Spencer will continue to be the lead community for administration purposes. She would ask the Board to approve the inter-municipal agreement. Payment is due to the Town of Spencer prior to July 31, 2015. **Motion by Mrs. Cooper that the Board approve the Inter-Municipal agreement as presented, seconded by Mr. Singer, motion carries unanimously.**

VIII Committee Reports:

IX BOS Policy Review:

X Town Administrator Report:

1. Mrs. Craver stated that we did get notified that our Bay Path School Committee representative has resigned so we will post the opening on cable and the web.

XII Other Business: (unknown at time of posting)

XIII Next Meeting Announcement:

- * Special Selectmen's Meeting – July 14, 2015 – 6pm
- * Next Regular Selectmen's Meeting – July 21, 2015 – 6:30pm
- * Special Selectmen's Meeting – July 21, 2015 – 5:30pm – EDC

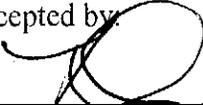
XIV Adjourn/Executive Session:

Motion by Mr. Singer to adjourn at 7:12pm, seconded by Mrs. Cooper, motion carries unanimous.

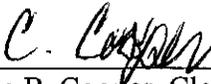
Submitted by:

Mary C. Devlin
Administrative Assistant

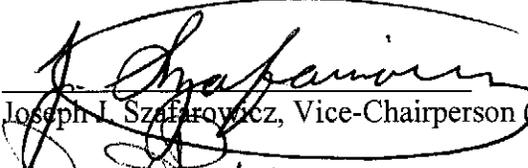
Accepted by:



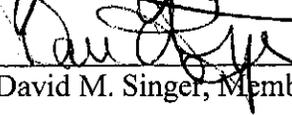
Frederick C. Swensen, Chairman



Cynthia B. Cooper, Clerk



Joseph J. Szafarowicz, Vice-Chairperson (absent)



David M. Singer, Member

John P. McGrath, Member (absent)