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Date 11/17/15
Received by KL
Date 11-17-15

TOWN OF CHARLTON

Minutes of Regular Selectmen's Meeting
Tuesday – October 27, 2015 at 6:30pm

Present: Vice-Chairman – Joseph J. Szafarowicz, Clerk – Cynthia B. Cooper (6:50pm) and Members – David M. Singer and John P. McGrath. Also present: Town Administrator - Robin L. Craver. Absent: Chairman – Frederick C. Swensen.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

1. Chairman Szafarowicz called the meeting to order at 6:30pm with the pledge to the flag and a moment of silence for Herbert C. Stevens who passed on October 16, 2015 who served on the first Charlton Conservation Commission and was also honored by the Charlton Old Home Day Committee by receiving the Community Service Award in 2002 for his services to the citizens and Town as a farmer, teacher, community servant and family man.
2. Chairman Szafarowicz reminded everyone to treat each other courteously and be acknowledged by the Chair before speaking. Those in attendance are requested to turn off cell phones or put them on vibrate so as not to disrupt the proceedings and remove hats, if any.

Consent Agenda:

1. Minutes of Special Meeting – October 6, 2015. **Motion by Mr. McGrath to accept the October 6, 2015 special meeting minutes, seconded by Mr. Singer, motion passes with Mr. Singer abstaining.**
2. Minutes of Regular Meeting – October 13, 2015. **Motion by Mr. McGrath to accept the regular meeting minutes of October 13, 2015 as written, seconded by Mr. Singer, motion passes unanimously.**

III. Community Relations, Announcements and Open Forum:

- Chairman Szafarowicz read the announcements.
- Chief Pervier came forward and gave a quick safety reminder for Halloween to ask motorists to please keep your eyes open for the children. Children should have a flashlight or some type of lamination and should stay with an adult.

IV. Appointments/Resignations:

V. Scheduled Appointments:

VI. New Business:

1. Special one day license request – Craig Zecchino – wedding. Mrs. Craver stated that attached is a request from Craig Zecchino for a special liquor license for Wine and Malt beverages to be used on Saturday, November 7, 2015 at Camp Joslin, 150 Richardson Corner Road from 3:30pm – 10:00pm for a wedding. This request has been approved by the Building Commissioner, Fire

Department and Police Department. Per the Board's policy, the license if approved, should be issued for two additional days for the following reasons:

1. Day 1 – to allow delivery of alcohol to establishment (no sales allowed)
2. Day 2 – For sale on the approved date and time as listed
3. Day 3 – To allow for pick-up of any unused alcohol (no sales allowed)

She would recommend the Board approve the special license as requested with the dates on the license to be November 6, 2015 through November 8, 2015. **Motion by Mr. McGrath to approve a one day special license for Craig Zecchino for the event on November 7th with the license to read for three days, November 6 – 8, seconded by Mr. Singer, motion passes unanimously.**

2. CMRPC request for letter of support – Pre Disaster Mitigation Plan. Mrs. Craver stated that she received an email from Trish Settles at the CMRPC. CMRPC is working with all 40 communities in their region to develop or update a Pre Disaster Mitigation Plan. In 2012, they completed the first such plan for 27 communities, including Charlton and its due for an update. They are encouraged to apply for funding to update the 2012 plan so funds are available and planning can be completed before the update is due. They are asking the Board for a letter of support for the update project from each of the 27 communities including Charlton which they can include with the application package which is due mid-November. She would recommend the Board approve this request. A letter of support has been prepared and is in your signature folder. She has also spoken with the Fire Chief and the Emergency Management Director and they are both in support of having this done. **Motion by Mr. McGrath to send a letter of support to CMRPC for the pre-disaster mitigation plan, seconded by Mr. Singer, motion passes unanimously.**

VII. Old Business:

VIII Committee Reports:

IX BOS Policy Review:

X. Student Selectperson Report – Bailey Ross.

X Town Administrator Report: Mrs. Craver reviewed her report.

XII Other Business:

XIII Next Meeting Announcement:

* Next Regular Selectmen's Meeting – November 10, 2015
* Conflict of Interest Seminar – November 17, 2015 – Selectmen's Meeting Room
  - 5:00pm for employees / 6:30pm for all boards/committees/commissions

XIV Adjourn: **Motion by Mr. McGrath to adjourn at 6:56pm, seconded by Mr. Singer, motion carries.**

Submitted by:

Mary C. Devlin
Administrative Assistant

Accepted by:

Frederick C. Swensen, Chairman (absent)

Joseph J. Szafarowicz, Vice-Chairperson

Cynthia B. Cooper, Clerk

David M. Singer, Member

John P. McGrath, Member

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TO: Board of Selectmen
FROM: Robin L. Craver, Town Administrator
DATE: October 7, 2015
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 10/27/15

2016 License Renewals - The 2016 license renewal process has begun. The renewal paperwork has been mailed to license holders and inspections by the Police, Fire and Building Department are being completed. The renewals will be brought to you for approval during the months of November and December.

Land for Sale – The Treasurer, Conservation Agent and myself toured the properties for sale. At this time we have an auctioneer and plan to hold a public auction the first two weeks of December. In preparation, we will be perking about 8 properties in order to ensure the best price. If they are buildable, the value is greater. I will keep you informed as we progress.

Southbridge Landfill Well Contamination – Charlton has been informed that well testing on 3 H.Foote Road properties turned up reportable levels of Vocs and contaminates. Casella notified the Charlton Board of Health and DEP as required. The sampling is now increased to wells within 500' feet of the contamination. Casella said in an email that they have offered residents bottled water and are expediting the testing including an air sample because of the VOCs. We will be asking Casella to reimburse costs associated with the Town's LSP overseeing the contamination and meeting with DEP. I will keep you informed. This only heightens my resolve that public is necessary for those properties located near the landfill.

Rt. 20 Fatal Accident on the Oxford/Charlton town Line – We are all saddened and heartbroken over yesterday's tradegy that took the life of a mother and her infant on Rt 20. The accident happened on a strip of road that the Board recently had to fight to get back on a long range plan to be reconstructed. This stretch, as you know, has two lanes going at high speeds with no protection from vering into oncoming traffic. It's a dangerous strip. While attending a hearing a couple months back the Oxford Fire Chief told the panel that they were being dispatched to the area for an accident. Last week there was a motorcycle accident there. This week a true tragedy. We have again reached out to our State and Federal representatives asking for help. Representative Paul Frost's office worked to set up a meeting with MADOT for Thursday at one pm. I have been informed that in attendance will be:
Transportation Secretary and CEO Stephanie Pollack (tentative)

Jonathan Gulliver, District 3 Highway Director
Barry Lorion, District Operations Engineer
Arthur Frost, District Project Development Engineer
Joseph Frowley, District Traffic Engineer
Neil Boudreau, State Traffic Engineer
A representative from the State Police
Janet Pierce, CMRPC Executive Director

Oxford Town Manager Brian Palaia
Representative Paul Frost
Representative Peter Durant
Representative Joseph McKenna
Senator Gobi's Chief of Staff Brain Ferrarese
An aide from Senator Fattman's office
An aide from Congressman Neil's office
An aide from Congressman McGovern's office

I would like to let them know who will be coming from Charlton. At this point myself and the two Chiefs will be attending. I believe the Chairman will also be going.