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Submitted by MD
Date 12/29/15
Received by KL
Date 12-29-15

TOWN OF CHARLTON

Minutes of Regular Selectmen's Meeting
Tuesday – December 8, 2015 at 6:30pm

Present: Chairman – Frederick C. Swensen, Vice-Chairman – Joseph J. Szafarowicz, Clerk – Cynthia B. Cooper and Members – David M. Singer and John P. McGrath. Also present: Town Administrator - Robin L. Craver. Absent: Student Selectperson – Bailey Ross.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

1. Chairman Swensen called the meeting to order at 6:30pm with the pledge to the flag.
2. Chairman Swensen reminded everyone to treat each other courteously and be acknowledged by the Chair before speaking. Those in attendance are requested to turn off cell phones or put them on vibrate so as not to disrupt the proceedings and remove hats, if any.

II. Consent Agenda:

1. Minutes of Regular Meeting – November 24, 2015. **Motion by Mr. McGrath to accept the November 24, 2015 meeting minutes, seconded by Mr. Szafarowicz, motion carries unanimously.**

III. Community Relations, Announcements and Open Forum:

- Chairman Swensen read the announcements.
- Curt Meskus, Building Commissioner, came forward with an update on the town hall project. Base coat paving was done today. They will be doing line painting which will add ten spaces in front of the building. Metal stairways are due here on Monday. Final landscaping will be done in the spring.
- Aviya Singer is doing her toy drive again this year. The gifts will go to the children at UMASS medical. The toys go to them for holidays, birthdays, surgeries, etc. They will accept new, unused toys. Stuffed animals are not allowed for health reasons.
- Mr. Szafarowicz stated that he attended the ribbon cutting ceremony at Bay Path last Friday and thanked everyone involved in the project.
- Chairman Swensen thanked everyone that participated in the tree lighting ceremony this past weekend. It was a great time.

IV. Appointments/Resignations:

1. Appointment to Cultural Council. Mrs. Craver stated that attached is a talent bank form from John Baumhardt of Masonic Home Road seeking to be appointed to the Cultural Council. This request was forwarded to the Cultural Council who feels Mr. Baumhardt is a great candidate and would recommend the board make the appointment. **Motion by Mr. McGrath to appoint John Baumhardt of Masonic Home Road to the Cultural Council, seconded by Mrs. Cooper, motion carries unanimously**. Chairman Swensen thanked Mr. Baumhardt for stepping up and volunteering.

2. Mrs. Craver stated that she received an email today from Finance Committee Chairman Frank Morrill. The Finance Committee has been seeking a secretary and we have been accepting applications for them. They held some interviews today and asked that Sheri Julian from Lincoln Point Rd, Charlton be appointed. The position is $15/hr and is an on-call position. Motion by Mr. McGrath that we appoint Sheri L. Julian as the Finance Committee Secretary, seconded by Mr. Singer. Mrs. Craver was asked to reach out to the Finance Committee to see if they would like to appoint an alternate if needed. She said she would ask. With no further discussion, **vote on the motion: motion carries.**

V. Scheduled Appointments:

6:45pm – Pole Hearing – City Depot Road. Mrs. Craver stated that attached you will find a request from National Grid requesting permission to locate poles, wires and fixtures including the necessary sustaining and protecting fixtures along and across the following public way: City Depot Road. Also attached is the notice that was sent to the abutters. This request has been forwarded and approved by both the Chief of Police and Highway Superintendent. Chairman Swensen read the notice as sent to abutters (attached) and declared the hearing open at 6:48pm. Steve Sousy from National Grid was present. With no comments or questions, **motion by Mr. McGrath to close the public hearing at 6:50pm, seconded by Mr. Szafarowicz, motion carries. Motion by Mr. McGrath that we allow National Grid to install 1 SO pole beginning at a point approximately 610' feet North of the centerline of the intersection of City Depot Rd and J. Davis Rd. National Grid to install 45' class 2 pole with 3PH tap to pole 19-51 on private property to interconnect DG solar site, seconded by Mrs. Cooper, motion carries.**

VI. New Business:

1. Recommended policy and procedure for Affordable Care Act. Mrs. Craver stated to please find attached a recommended policy and procedure for the Affordable Care Act which addresses a portion of the Town of Charlton's responsibility as an employer under the Affordable Care Act. Town Treasurer Arsenault is asking the Board of Selectmen to review and vote to adopt the policy. His office will continue to ensure that the town is in full compliance with these new statutes. **Motion by Mr. McGrath to adopt the Affordable Care Act policy as presented by Town Treasurer Arsenault, seconded by Mr. Szafarowicz, motion carries unanimously.**
2. MMA Annual Meeting. Mrs. Craver stated that the MMA Annual Meeting and Trade Show will take place on January 22 and 23, 2016 at the Hynes Convention Center and Sheraton Boston Hotel. One of the highlights of the annual meeting is the numerous workshops they offer. This year, members will hear from U.S. Senator Elizabeth Warren who will discuss federal issues that affect cities and towns. In order to ensure timely reservations, she would ask the board members that will be attending to complete the attached registration form and return it to our office for processing. Reservations for the hotel would have to be done by each individual as they require your credit card to hold the room. At this meeting, each MMA member town is entitled to one vote. In order to vote at the meeting, a local official must be the Mayor in a member city, the Chair of the Board of Selectmen or the Chair of the Town Council in a member town. If an official from one of these categories cannot attend the business meeting, a selectman or manager from that same town can vote in the person's place but only with written authorization from the chair of the Board of Selectmen. If Chairman Swensen is not able to attend the meeting, a selectman or manager from that community can vote in the person's place but only with written authorization from the designated official. She would ask Chairman Swensen what his wishes are. Lastly, at this meeting, MIIA (Insurance) conducts their annual business meeting and luncheon which will be held on Saturday, January 23, 2016 from 12:00pm – 1:30pm. If any members are attending, please let our office know. Reservations are required by December 11, 2015. Chairman

Swensen will be double checking his calendar and if he cannot attend, he will designate Vice-Chairman Szafarowicz. Mr. McGrath and Mr. Szafarowicz will be attending the meeting and both would like to attend the MIIA luncheon.

3. Fay Mountain Farm Committee. Mrs. Craver received an email from Kathleen Walker, secretary for the Fay Mountain Farm Committee. The Committee had a meeting scheduled for Wednesday, December 2, 2015 but due to not having a quorum, they had to cancel the meeting and have rescheduled it for next Wednesday, December 9, 2015 at 1:30pm. Currently Chairman Swensen and Member – Cynthia Cooper are the two Selectmen representatives for this committee and due to conflicts in schedules, have not been able to attend the meetings. The Fay Mountain Farm Committee is asking the board to help resolve the issue by considering: possibly appointing new members of the board; give a time that works better with each members schedule or can a community member be on the committee in place of the Board members. What is the Board's wishes? Mrs. Craver said the committee was able to change the time which allows Mrs. Cooper to attend. Chairman Swensen offered his spot to another board member if they could attend otherwise he will do the best he can. The time has been changed from 1:30pm to 4:30pm. Mr. Szafarowicz asked if they have alternates on the committee and the answer was no. Mrs. Craver stated that they can have as many members as they want.
4. 2016 License renewals. Mrs. Craver stated that the following is the list of licenses to be renewed by the Board of Selectmen for the year 2016.

   Liquor Licenses - renewal inspections have been completed by the Police, Fire and Building Departments. There are no concerns for not renewing. Two establishments are not renewing which are Mondo's and Overlook Catering, Inc. You are asked to approve the renewals for the following:

   1. Keg, Inc, d/b/a The Quarter Keg Pub
   2. Charlton Beagle Club
   3. Osten Assoc, LLC, d/b/a C & S Liquor Mart & Deli
   4. Kannagi, Inc., d/b/a Charlton Country Store
   5. Planpow Realty, Corp., d/b/a Heritage Country Club
   6. Oxbow Variety
   7. Tomski Trading, Corp., d/b/a Ted's
   8. Super Food Mart, Inc., d/b/a Charlton Food Mart
   9. Zorba's Pizzeria
   10. Shree Somnath, Inc., d/b/a Country Farms

   Class I (Auto)

   Patriot Buick GMC

   Class II (Auto)

   Basic Maintenance Truck Center, Inc.
   Bayne's Auto Body
   William L. Walker, Jr., d/b/a Bill's Classic Cars
   Larry McKissick, Sr., d/b/a Cindy's Auto Sales
   Jeffrey W. Hesselton, d/b/a Jeff's Garage & Auto Sales
   John P. Thomas, III, d/b/a John Thomas' Auto Service, LLC
   Karl E. King, d/b/a Karl's Used Autos & Repairs
   LaMountain's Construction, Inc.
   Michael J. Nardone, d/b/a Michael's Service Station, LLC
   Michael Cunningham, d/b/a New Car Alternatives
   Thomas O'Malley, d/b/a O'Malley's Truck & Auto
   Peter Millette, d/b/a Oxford Road Auto
   Scott Hall, d/b/a Pottervillage Garage

Antoine Nassour Nassour, d/b/a Rt. 169 Car Sales
Ron Royer, d/b/a Variety Auto
Gary Jackson Motors, LLC, Gary Innamorati
Bay State Auto Sales – Mitch Dunn – this license is in the process of tranfering ownership and the company name. A public hearing is scheduled for your next meeting.

Class III (Auto)

Karl E. King, d/b/a Karl's Used Autos & Repairs
ADT
Dick's Tire Barn
Stevens Auto, Inc.

Miscellaneous Licenses (Storage of unregistered vehicles, Junk & Old Metals, Manufacturing, Antique Autos and Transportation/Livery)

Charlton Well Co.	Storage of Unregistered Vehicles
Larry's Landscape	Junk & Old Metals
PCK Realty, LLC	Junk & Old Metals
Otto Lundstrom, Inc.	Junk & Old Metals
O'Brien Truckers	Antique Autos
A-Ride	Transportation
JSL Asphalt, Inc.	Manufacturing, Above Ground Storage

Common Victualler (coffee/food)

Bay Path Vocational
Charlton Manor Rest Home
Charlton Center Café
Clifford's Golfland, LLC
Dad's
DNJ, d/b/a Dresser Hill Clam Box
Douglas Donuts, d/b/a Dunkin Donuts
J & E's Yankee Diner
J & O Donuts, d/b/a Dunkin Donuts
Masonic Home, Inc.
Joseph Spadea, Selia Corp., d/b/a McDonald's
Papa Gino's, Inc., Mass Pike East
Papa Gino's Inc., Mass Pike West
Ronnie's Seafood, Inc.

D& P Associates, McDonald's Corp -	Auntie Annies's Pretzel (Westbound)
	Fresh City (Westbound)
	McDonald's (Westbound)
DKA – Pike, LLC, McDonald's Corp –	Auntie Annie's Pretzel (Eastbound)
	Fresh City
	McCafe
	McDonald's

Clifford's Golfland, LLC, d/b/a Practice Makes Parfect
Family House of Pizza & Seafood
Francesco's Italian Bakery
Honey Farms #88
Ye Olde Commons
Global Montello Group (East)
Global Montello Group (West)

The total revenue from license renewals is $13,220.00. She would recommend the Board approve the 2016 license renewals as presented pending all paperwork and fees are received. **Motion by Mr. McGrath to approve the 2016 license renewals as presented pending all paperwork and fees are received, seconded by Mr. Singer, motion carries.** Mr. Szafarowicz asked about the BYOB renewals. Mrs. Craver will provide the board with the updated list.

VII. Old Business:

1. CDBG Grant – Charlton and Leicester for ADA Compliance. Mrs. Craver stated that as you know, the town partnered with the Town of Leicester for a CDBG grant to install an elevator. We received $350,000 toward the elevator as well as some funding for housing rehab. She met last Thursday with the Town Administrator from Leicester, Pioneer Valley Grant Writer – Jim Mask and Janet Pierce, the Director of CMRPC to discuss the next grant round. In our present grant, Charlton received funds to install an elevator while Leicester did the design for a new elevator in their town hall. This round, Leicester is looking to construct a new elevator and Charlton could move forward with the barrier removal projects that were deferred because of financial constraints. Those included fixing the bathrooms, adjusting service windows, adding a ramp to access Chip-In and interior upgrades. Just like last year, we must hold a public hearing and get input from residents. The Municipal Building Committee can act as the Advisory Committee. She asked Curt Meskus to work with the architects to carve out the remaining work and write a scope. We will need a revised estimate too. We must also include any of the projects we are or have just completed. She is thinking the park, dugout and fixing Fay Mountain Farm roof. So assuming the Board is interested in applying in the next grant round, she proposes January 5, 2016 as at 7:00pm for the public hearing. We will complete the required advertising and notify the Advisory Committee. **Motion by Mr. McGrath to set a public hearing for the CDBG Grant for January 5, 2016 at 7:00pm, seconded by Mr. Singer, motion carries.** Mr. Szafarowicz asked if the Board has to set the Advisory Committee again. Mrs. Craver asked if the board would allow her to speak with the Municipal Building Committee first. She then said she would check with the original committee as it hasn't been disbanded.

VIII Committee Reports:

IX BOS Policy Review:

X. Student Selectperson Report – Not present

XI Town Administrator Report: Mrs. Craver reviewed her report.

XII Other Business:
Mrs. Craver asked the Board to recognize the Boy Scouts present that are earning their communication badge. The Board welcomed them. The Board was asked to sign their paperwork.

XIII Next Meeting Announcement:
* Next Regular Selectmen's Meeting – December 22, 2015

XIV Adjourn: **Motion by Mr. Szafarowicz to enter into executive session at 7:15pm under M.G.L. c. 30A, Sec. 21, #1 – to discuss the reputation, character, physical condition or mental health, rather than professional competence of an individual or discuss the discipline or dismissal of, or complaints or charges against a public officer, employee, staff member or individual, #3 – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a**

detrimental effect on the bargaining or litigating position of the public body and #6 – to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, seconded by Mr. McGrath. Roll call vote taken: Mr. Szafarowicz – aye, Mrs. Cooper – aye, Mr. McGrath – aye, Mr. Singer – aye and Chairman Swensen – aye. Chairman Swensen declares that an open meeting may have a detrimental effect on the negotiating position of the public body and that the board will reconvene to open session for the purpose of adjourning.

Motion by Mr. Szafarowicz to adjourn 7:20pm, seconded by Mrs. Cooper, motion carries.

Submitted by:

Mary C. Devlin
Administrative Assistant

Accepted by:

Frederick C. Swensen, Chairman

Joseph J. Szafarowicz, Vice-Chairperson

Cynthia B. Cooper, Clerk

David M. Singer, Member

John P. McGrath, Member

TOWN OF CHARLTON
OFFICE OF THE TOWN ADMINISTRATOR
37 Main Street
Charlton, MA 01507
WWW.TOWNOF CHARLTON.NET
Phone: (508) 248-2206
Fax: (508) 248-2374

TO: Board of Selectmen

FROM: Robin L. Craver, Town Administrator

DATE: December 3, 2015

SUBJECT: Town Administrator's Report – for Selectmen's meeting of 12/8/15

Casella – We have received a notice from Casella Waste Services that effective January 1, 2016, the rate for curbside collection of solid waste and recyclables in the Town of Charlton will increase by $3.00 per month.

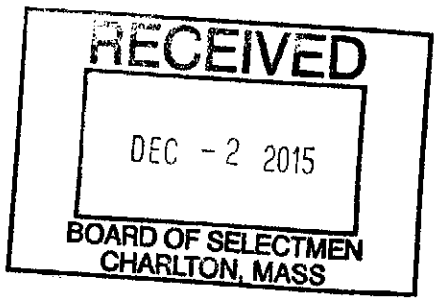
FEMA – Quinebaug Watershed Discovery - I attended the Quinebaug Watershed Discovery meeting with Carl Ekman and Curtis Meskus in Southbridge on December 1, 2015. Risk MAP is a FEMA program that helps communities identify, assess and reduce their flood risk. FEMA provides accurate and easy to use information to enhance local mitigation plans, improve community outreach and increase local awareness to flood hazards.

Municipal Aggregation – The Municipal Aggregation documents are on file at the Town Clerk's office and the Charlton Public Library. The Board of Selectmen will be holding a public hearing on January 5, 2016 at 6:45pm where you will accept oral or written comments concerning the municipal aggregation documents.

Board of Health – The Board of Health has requested to place the day-to-day supervision under the Town Administrator's office. I have agreed and am in the process of assisting them with issues regarding personnel and organization.

ExxonMobil – I have been working with counsel to prepare for the mediation with ExxonMobil later this month. Hopefully, we will be able to begin the "school loop" in the spring if all goes well. We have established a public water source, the Masonic Home has agreed to hook up and we are working on some grants that will assist us in planning for a future water system outside the present contamination areas.

Bay Path Tech Vocational High School – I attend the opening ceremony Friday for Bay Path. It was touching to see all the dedicated people who made the project a success. I would like to acknowledge the hard work of Superintendent John Lafleche, Past Superintendent David Papagni and Cliff Cloutier.



December 1, 2015

Town of Charlton
37 Main Street
Charlton, MA 01507

Attn: Robin L Kraver,
Town Administrator

Dear Ms. Kraver,

Please be advised that effective January 1, 2016 the rate for curbside collection of solid waste and recyclables in the Town of Charlton will increase by $3.00 per month.

Listed below are the prices for residential service for towns surrounding Charlton that are serviced by Casella Waste Services.

	Weekly Service	Every Other Week Service
Dudley	$45.95	$38.95
Leicester	$45.95	$38.95
Sturbridge	$45.95	$38.95
Webster	$45.95	$38.95

The rate for Charlton customers will be:

	$34.85	$29.65

We sincerely appreciate the opportunity to provide solid waste and recycle collection service to the residents of Charlton. If you have any questions regarding this change, please fell free to contact me.

Sincerely,

Gerry Galena
General Manager
Casella Waste Services

CERTIFIED MAIL

U.S. Department of Homeland Security
FEMA Region I
99 High Street, 6th Floor
Boston, MA 02110

FEMA

RC attended w/ Carl Clint TA Report

RECEIVED
NOV 23 2015
BOARD OF SELECTMEN
CHARLTON, MASS

November 20, 2015

Rick Swensen
37 Main Street
Charlton, MA 01507

Re: Quinebaug Watershed Discovery

Dear Rick Swensen:

I am writing about the Federal Emergency Management Agency's (FEMA's) upcoming Risk Mapping, Assessment, and Planning (Risk MAP) Discovery Meetings taking place on December 1, 2015 in Killingly, CT and Southbridge, MA. We will be undertaking Discovery for the Quinebaug Watershed, which includes more than 40 communities across Massachusetts (Hampden and Worcester Counties), Connecticut (New London, Tolland, and Windham Counties), and Rhode Island (Kent, Providence, and Washington Counties).

We hope you can participate in this Discovery Meeting being coordinated by Resilience Action Partners and Compass in partnership with FEMA Region 1. The Quinebaug Watershed, which is also known by the 8-digit hydrologic unit code (HUC) 01100001, includes the Quinebaug, French, Moosup, Little, Pachaug, and Five Mile Rivers and their tributaries, as well as other smaller streams in the watershed. The Quinebaug Watershed also includes Pachaug Pond, Beach Pond, Lake Chaubunagungamaug (Webster Lake), and numerous other bodies of water.

What is Risk MAP and the Discovery Process?
Risk MAP is a FEMA program that helps communities identify, assess, and reduce their flood risk. By combining quality engineering with updated flood hazard data, FEMA provides accurate and easy-to-use information to enhance local mitigation plans, improve community outreach, and increase local awareness to flood hazards.

The Discovery process commences at the beginning of a Risk MAP project and assists in identifying the scope of the watershed study. The Discovery Meeting is part of the Discovery process, and the information exchanged between FEMA and communities within the Quinebaug Watershed during Discovery will improve our understanding of your watershed's flood hazard mapping and mitigation planning. **This information will help FEMA to prioritize which areas within the watershed will receive restudy, so feedback from the local communities is important to identify local needs for consideration.**

What is the purpose of a Discovery Meeting?
At the Discovery meeting, we will provide you with a Community Information Sheet and Community Information Map that list and display data and comments that we have collected as part of our initial research into the Watershed.
During Discovery, FEMA:

- Gathers information about local flood risk and flood hazards.
- Reviews mitigation plans to understand local mitigation capabilities, hazard risk assessments, and current or future mitigation activities.

At the Discovery Meeting, we will review the flood risk data we have gathered to date and will discuss your community's flooding history, flood risk concerns, and mitigation. Any data or information that you can provide will aid in this discussion and will help to inform the final Discovery Map and Discovery Report, as well as prioritization for any restudies.

What are the Quinebaug Watershed Discovery Meeting Details?
The Quinebaug Discovery Meetings are scheduled for Tuesday, December 1, 2015. Both Discovery Meetings will cover the same content, so you may attend at either of the following times and locations:

- **9:00 a.m.-11:00 a.m.**: Northeastern Connecticut Council of Governments (NECOGG), 125 Putnam Pike, Killingly, CT 06241 *(Parking available at NECOGG)*

- **1:00 p.m.-3:00 p.m.**: Southbridge Town Hall Council Chamber, 41 Elm Street, Southbridge, MA 01550 *(Please do not park in Town Hall lot. Parking is available on Elm Street and in the lot behind Southbridge Savings Bank)*

Please RSVP to the Quinebaug Watershed Discovery Meeting by responding online at http://goo.gl/forms/8YYyTmTCpD, or e-mailing Toni Pignatelli at toni.pignatelli@mbakerintl.com

Who should attend the Discovery Meeting?
In addition to inviting community leaders, emergency managers, and local planners to the Discovery Meeting, FEMA will invite other stakeholders with a vested interest in the Quinebaug Watershed's resources, floodplains, and flood risk. This may include representatives from State, Federal, regional, and local agencies and associations. Together, we will discuss the study that will be conducted in the Quinebaug Watershed, any data and information you have to provide, and the importance of mitigation planning and community outreach.

What is requested from meeting attendees?
We encourage you and/or any other relevant floodplain management staff to attend this important meeting. The partnership and exchange of data between FEMA and your community will be vital to our success in identifying flood risks and needs that may exist.

If there are any data related to your community's flood risk that you would like to discuss and/or have taken into consideration when reviewing your flood risk, please bring it to the meeting, email it to toni.pignatelli@mbakerintl.com, fax it to (617) 577-8985, or send it to the following

address: Toni Pignatelli, Resilience Action Partners, 245 First Street (14th floor), Cambridge, MA 02141.

Additionally, we have created the Quinebaug Watershed Discovery Questionnaire where communities can indicate flooding or mapping updates that are needed. This form generally takes 15-30 minutes depending on the amount of information you'd like to share and can be found here: http://goo.gl/forms/6McgWw6vhg

If you have any questions regarding the Discovery process, the scheduled Discovery Meeting or the data requested, please contact Toni Pignatelli by email at toni.pignatelli@mbakerintl.com, or by calling (781) 370-2242. Also available to answer any questions is Kerry Bogdan, Senior Engineer, FEMA Region I, at (617) 956-7576 or kerry.bogdan@fema.dhs.gov.

Sincerely,

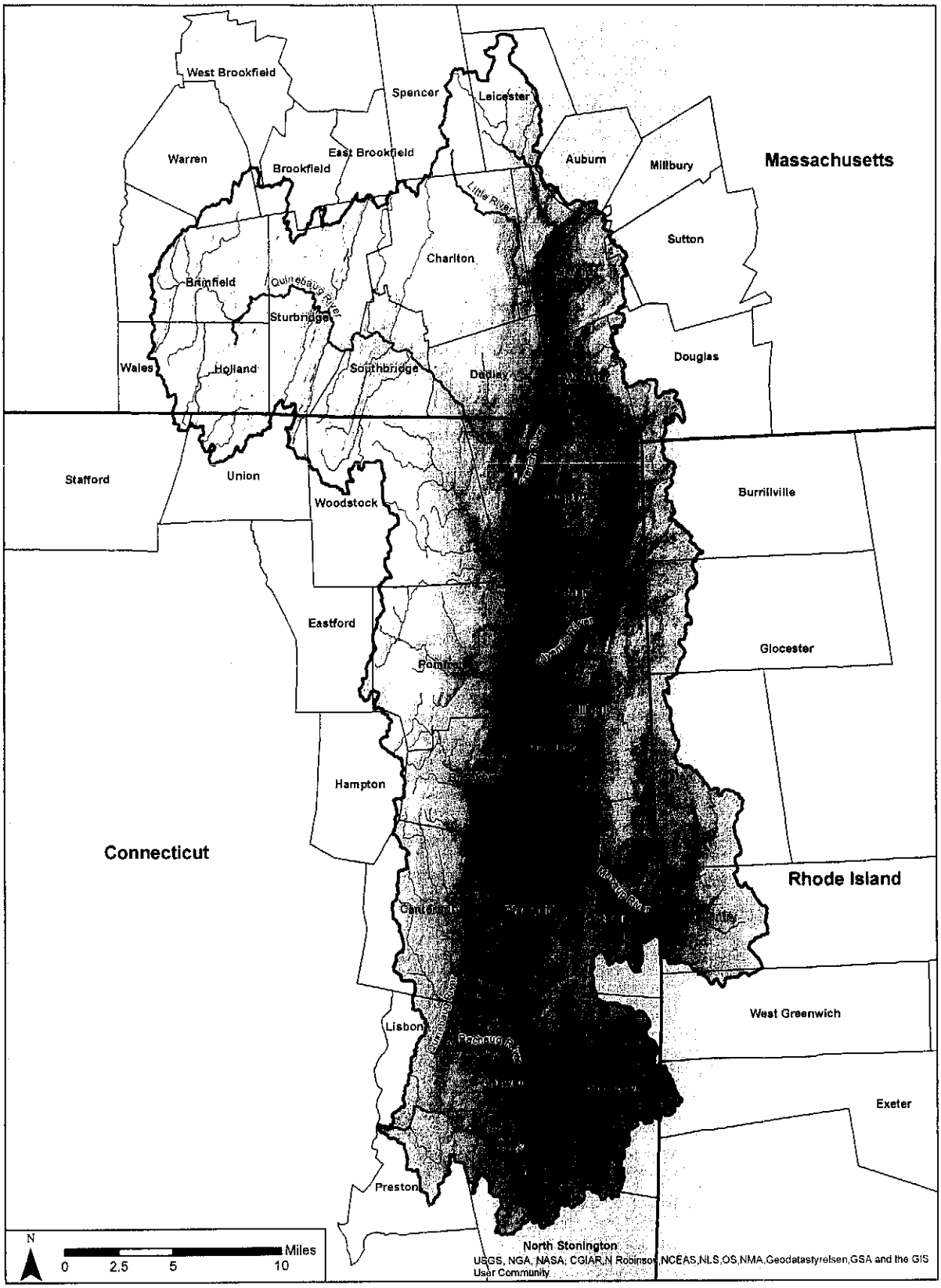
MARILYN HILLIARD

Digitally signed by MARILYN HILLIARD
DN: c=US, o=U.S. Government, ou=Department of Homeland Security, ou=FEMA, ou=People, cn=MARILYN HILLIARD, 0.9.2342.19200300.100.1.1=0505196419.FEMA.1
Date: 2015.11.20 10:05:54 -05'00'

Marilyn Hilliard
Risk Analysis Branch Chief
Mitigation Division
FEMA Region I

Attachment: Watershed Map

cc: **Kerry Bogdan,** FEMA Region I
Eric Carlson, State Hazard Mitigation Officer/NFIP Coordinator, Massachusetts Department of Conservation and Recreation



MAP SYMBOLOGY

- Quinebaug Watershed
- States
- Communities
- Rivers
- Streams

NATIONAL FLOOD INSURANCE PROGRAM

QUINEBAUG WATERSHED

HUC-8 Code
01100001

FEMA

NATIONAL FLOOD INSURANCE PROGRAM

Discovery Community Profile

QUINEBAUG WATERSHED

HUC-8 Code 01100001

FEMA

Charlton, Town of

Effective Date: [illegible]	NFIP Status:	Participation:	
CID: 250068	Current Map Date:	Status:	
	NFIP Reg Level:	ID:	

LOMCs:	38	CAC Date:	August 3, 2001
CRS:	Non-participating community	CAV Date:	February 11, 2004

Demographics *(U.S. Census Year 2010 Data Collection, 2006-2010 5-Year American Community Survey)*

Total Population (Year 2010):	12,981	Population Increase from (2000 to 2010) (%):	15.3
Median Age:	41.2	Language Other than English (%):	6.4
65 Years and Over (%):	11.7		

Industry *(U.S. Census 2006-2010 5-Year American Community Survey)*

Population in Labor Force:	7,120	Top Industry:	2,123
Median Income (Household):	$49,195	Educational services, health care and social assistance	

Disasters *(No Declared Disasters, FEMA as Incident's Delayed)*

Distaster Types:	Sever Winter Storms, Snowstorms, Hurricanes, Severe Storms, Flooding
Most Recent Disaster:	Severe Winter Storm, Snowstorm, and Flooding
Most Recent Disaster Date:	January 26-28, 2015; Declared on April 13, 2015

National Flood Insurance Program *(NFIP Community Information System)*

Total Premiums:	$36,239	No. of BCX Claims:	0
Total Coverage:	$9,266,500	No. of Variances:	None in system
Number of Policies:	38	No. of Rep. Losses:	None in system

Levees and Flood Control Structures *(USACE National Levee Database)*

None

Environmentally Sensitive, Tribal & Coastal Areas *(Fish & Wildlife Service, NHESP, MassDEP, DCR, FEMA)*

Endangered/Critical Species:	Multiple in Charlton - Visit the NHESP website for more details
Wetland/Shorelines:	Multiple - Visit http://www.townofcharlton.net/conservationcom.htm
Tribal Communities:	None
Coastal Areas:	None

Mitigation and Grants *(FEMA Hazard Mitigation Grants Data.gov)*

Approved HMPs:	Massachusetts State Hazard Mitigation Plan - 2013 Central Massachusetts Region-wide Pre-Disaster Mitigation Plan - 2012
Statewide Grants:	Status unknown
County Grants:	None

U.S. Department of Homeland Security
FEMA Region I
99 High Street, 6th Floor
Boston, MA 02110

FEMA

Quinebaug Watershed Discovery Meeting FAQ

What is Risk MAP and the Discovery Process?

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The Discovery process commences at the beginning of a Risk MAP project and assists in identifying the scope of the watershed study. The Discovery Meeting is part of the Discovery process, and the information exchanged between FEMA and communities within the Quinebaug Watershed during Discovery will improve our understanding of your watershed's flood hazard mapping and mitigation planning. **This information will help FEMA to prioritize which areas within the watershed will receive restudy, so feedback from the local communities is important to identify local needs for consideration.**

What is the purpose of a Discovery Meeting?

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At the Discovery Meeting, we will review the flood risk data we have gathered to date and will discuss your community's flooding history, flood risk concerns and mitigation. Any data or information that you can provide will aid in this discussion and will help to inform the final Discovery Map and Discovery Report, as well as prioritization for any restudies.

Who should attend a Discovery Meeting?

In addition to inviting community leaders, emergency managers, and local planners to the Discovery Meeting, FEMA will invite other stakeholders with a vested interest in the Quinebaug Watershed's resources, floodplains, and flood risk. This may include representatives from State, Federal, regional, and local agencies and associations. Together, we will discuss the study that will be conducted in the Quinebaug Watershed, any data and information you have to provide, and the importance of mitigation planning and community outreach.

What is requested from meeting attendees?

We encourage relevant floodplain management staff to attend Discovery Meetings. The partnership and exchange of data between FEMA and communities is vital to our success in identifying flood risks and needs that may exist. If there are any data related to your community's flood risk that you would like to discuss and/or have taken into consideration when reviewing your flood risk, please bring it to the meeting.

U.S. Department of Homeland Security
FEMA Region I
99 High Street, 6th Floor
Boston, MA 02110

FEMA

Quinebaug Discovery Meeting Agenda

Tuesday, December 1, 2015

9:00 a.m.-11:00 a.m.
Northeastern CT Council of Governments,
125 Putnam Pike, Killingly, CT 06241

1:00 p.m.-3:00 p.m.
Southbridge Town Hall, 41 Elm Street,
Southbridge, MA 01550

I. Introductions

II. Overview of the Quinebaug Discovery process

III. Map review and discussion

IV. Adjournment

Quinebaug Watershed Communities

Stafford, CT
Eastford, CT
Killingly, CT
Pomfret, CT
Putnam, CT
Thompson, CT
Union, CT
Woodstock, CT
Brooklyn, CT
Canterbury, CT
Danielson, CT
Griswold, CT
Hampton, CT
Jewett City, CT
Lisbon, CT
North Stonington, CT
Plainfield, CT
Preston, CT
Sterling, CT
Voluntown, CT
Auburn, MA
Brimfield, MA
Brookfield, MA
Charlton, MA
Dudley, MA
East Brookfield, MA
Leicester, MA
Millbury, MA
Southbridge, MA
Spencer, MA
Sturbridge, MA
Warren, MA
Webster, MA
Wales, MA
Douglas, MA
Oxford, MA
Sutton, MA
West Brookfield, MA
Holland, MA
Burrillville, RI
Foster, RI
Glocester, RI
Coventry, RI
Exeter, RI
West Greenwich, RI

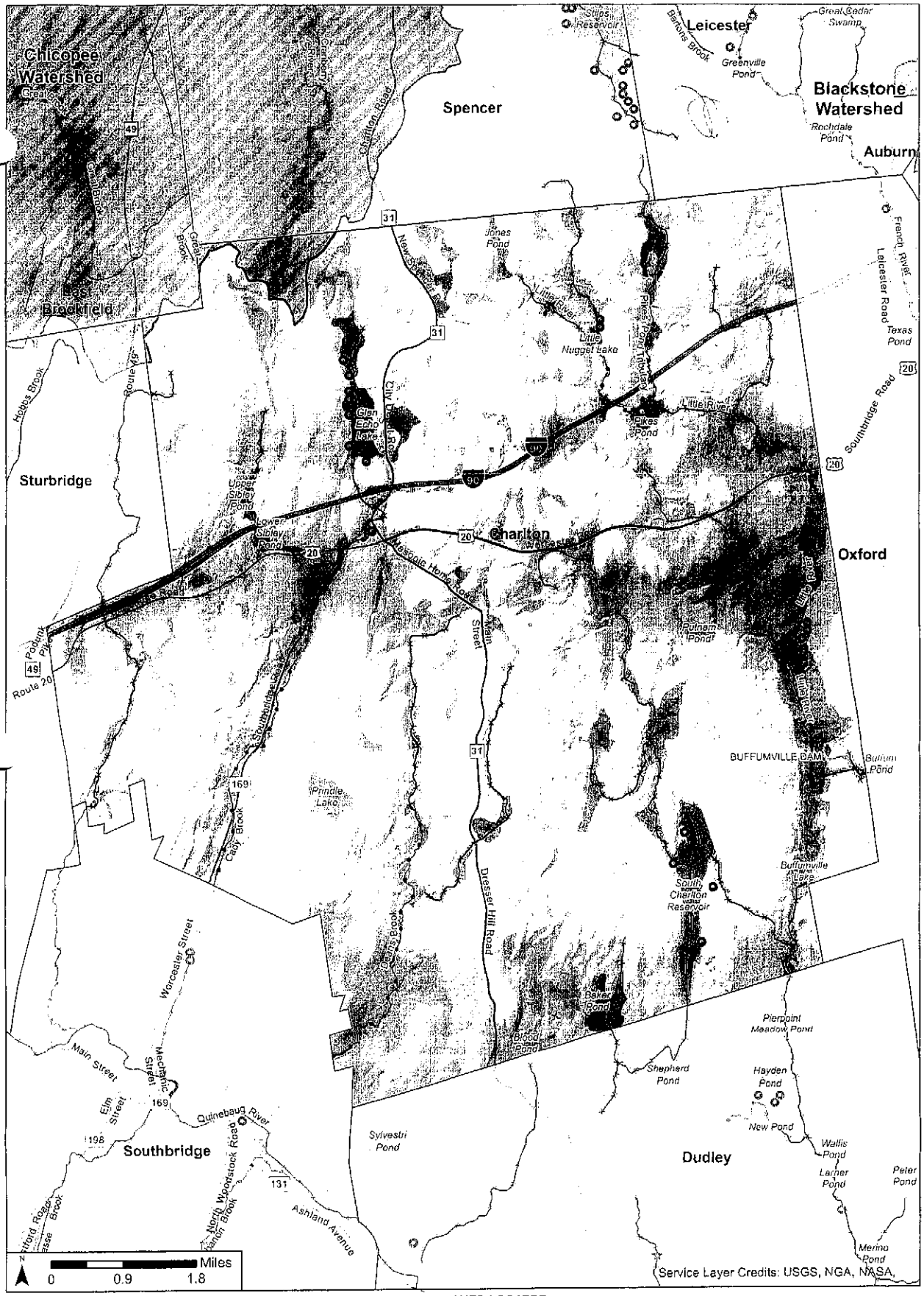
TOWN OF CHARLTON
OFFICE OF THE TOWN ADMINISTRATOR
37 Main Street
Charlton, MA 01507
WWW.TOWNOF CHARLTON.NET
Phone: (508) 248-2206
Fax: (508) 248-2374

December 7, 2015

Notice of Public Hearing

The Charlton Board of Selectmen will hold a public hearing on Tuesday, January 5, 2016 at 6:45pm to accept oral or written comments concerning the municipal aggregation documents that have been on file in the Town Clerk's office on December 1, 2015 and the Charlton Public Library on December 2, 2015. Notification of these plans was also placed on Charlton Cable Access Channel and the Town of Charlton website at www.townofcharlton.net.

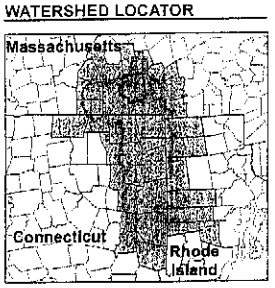
Anyone wishing to be heard on this matter should appear on the date and time specified, or submit concerns in writing.



MAP SYMBOLOGY

- Quinebaug Watershed
- Neighboring Watersheds
- Communities
- Major Roads
- Interstate
- U.S. Highway
- State Route
- Effective Flood Zones
  - Approximate 100 Year
  - Detailed 100 Year
  - 500 Year
- Effective Stream Study Status (CNMS)
  - Validated Detailed
  - Requires Assessment Detailed
  - Potential Detailed Study
  - Approximate Study
- Dams
- Levees
- USGS Gages
- LOMC Locations
- Lake/Pond
- Swamp/Marsh

WATERSHED LOCATOR



NATIONAL FLOOD INSURANCE PROGRAM

Discovery Map

QUINEBAUG WATERSHED

Charlton
Massachusetts

HUC-8 Code
01100001

FEMA

Risk MAP Discovery

To work closely with communities to better understand local flood risk, mitigation efforts, and other topics and spark watershed-wide discussions about increasing resilience to flooding. The Discovery process of FEMA's Risk MAP program helps communities identify areas at risk for flooding and solutions for reducing that risk.

During Discovery, FEMA partners with:

- Community and Tribal officials, including leaders, floodplain administrators, engineers, watershed control representatives, planners, emergency managers, and GIS specialists
- Federal, State, and regional, non-profit organizations concerned with flooding or land use
- Other locally identified stakeholders

Once communities provide FEMA with local flood risk and other data, FEMA schedules a Discovery Meeting to:

- Review and validate the flood risk data gathered to date
- Discuss the community or Tribal's flooding history, development plans, flood mapping needs, and flood risk concerns
- Review stormwater, floodplain management, and other community activities that relate to flood risk
- Discuss the vision for the watershed's future, as well as the importance of mitigation planning and community outreach

Learn More

[illegible]

www.floodsmart.gov

http://www.fema.gov/hazard-mitigation-assistance

http://www.fema.gov/national-flood-insurance-program/community-rating-system

http://www.fema.gov/regional-interagency-steering-committee-and-regional-advisory-council

http://www.ready.gov/hurricanes

FEMA B-778

http://www.fema.gov/rm-main
1-877-FEMA-MAP

Risk MAP Discovery

Capturing a More Complete Picture of Your Watershed

FEMA B-778 November 2012

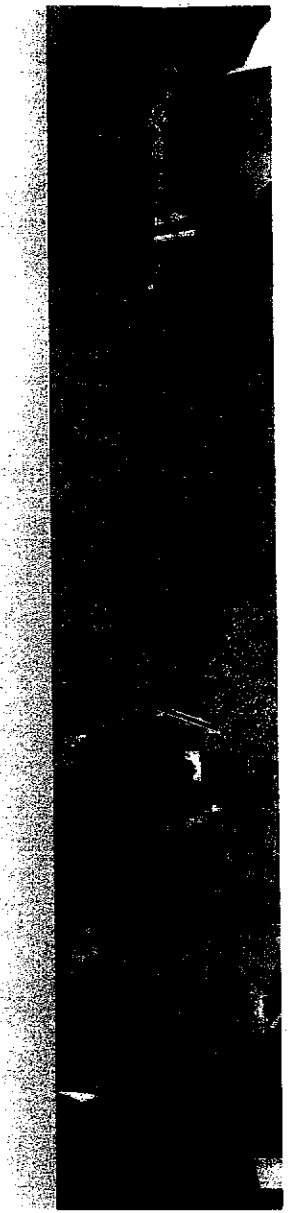
Risk

Discovery and Risk MAP

The FEMA Risk Mapping, Assessment, and Planning, or Risk MAP, program helps communities identify, assess, and reduce their flood risk. Through Risk MAP, FEMA provides information to enhance local mitigation plans, improve community outreach, and increase local resilience to floods.

During Discovery, FEMA:

- Gathers information about local flood risk and flood hazards
- Reviews mitigation plans to understand local mitigation capabilities, hazard risk assessments, and current or future mitigation activities
- Supports communities within the watershed to develop a vision for the watershed's future
- Collects information from communities about their flooding history, development plans, daily operations, and stormwater and floodplain management activities
- Uses all information gathered to determine which areas of the watershed require mapping, risk assessment, or mitigation planning assistance through a Risk MAP project



Local and National Flood Data Tell the Story

The data that FEMA has available at the national and regional levels only tells part of the story. For a holistic picture of a community's flood risk, FEMA relies heavily on information and data provided by the community itself.

Data FEMA Requests from Communities

FEMA works with communities to collect and review*:

- Areas of nuisance flooding
- Historical local flooding mitigation activities and grant projects, ongoing and planned
- Comprehensive plans
- Local development and floodplain management plans
- Stormwater management activities
- Community ordinances
- Infrastructure information, especially for levees and new bridges, dams, culverts, and road improvements
- Building footprints or parcel data
- Boundary, hydrography, and transportation layers
- Elevation data
- Flood study needs
- Regional watershed plans
- Details of the current flood risk communication process

Data Available to FEMA at the National/Regional Level

FEMA can access and review:

- FEMA-approved mitigation plans
- Previous flood studies
- Numbers of flood insurance policies
- Letters of Map Change
- Average Annualized Loss (AAL) information
- Census data
- National levee and dam inventories*
- Related data from other Federal and State agencies

Why Is this Important?

Because flood hazards change over time, this effort provides a great opportunity to take a comprehensive look at the components and activities that contribute to your community's and your watershed's flood risk. In addition to providing another perspective, participating in this process will increase your understanding of your flood risk and help you identify proactive steps you can take to protect your community from losses to life and property that often accompany flooding.

* Communities may also have additional data that may help explain their flood risk or hazard. FEMA asks communities to share whatever data they have to provide as complete a picture as possible.