

Meeting Minutes
Charlton Water and Sewer Commission
Date: November 23, 2015

Location: Selectmen's Meeting Room, Town Hall

Attendees:

<u>Members</u>	<u>Present</u>	<u>Members</u>	<u>Present</u>
Paul Gagner	Y	Robert Lemansky	Y
Joseph Spiewak	Y	Gabriel J. Berthiaume	N
Alex J. MacKenzie	N		

Mr. Gagner: Welcome everyone to another exciting meeting of the Charlton Water & Sewer Commission. Today is November 23, and it is 6:35 p.m. As usual we will start off with paying some bills. Mr. Spiewak read the warrants from Carol's report. **Mr. Spiewak: I make a motion to approve the following warrants: Ricoh USA Inc.: copier contract for the period 8/6/15 – 9/5/15): \$141.30; Ricoh USA Inc.: toner cartridges: \$118.71; Town of Charlton: case of paper: \$22.88; Carol A. Goodspeed: mileage reimbursement: \$36.16; total: \$319.05; Town of Charlton: cost of gasoline and diesel for the period 4/15/15 – 6/30/15: \$1,519.55; Parkson Corporation: Baldor VM7035T motor; \$1,532.00; freight charge: \$350.00; total: \$1,882.00; Lefort Electric Inc.: invoice #1315: 141 Muggett Hill Road: pump control changeout: \$520.00; and residential permit: \$40.00; 29 Sunset Drive: pump control changeout: \$520.00; and residential permit: \$40.00; total: \$1,120.00; Lefort Electric Inc.: invoice #1317; install two new lead wallpacks and sensors to control them; locate power source for same; and make it a constant feed, not on the time clock: \$1,314.31; Lefort Electric Inc.: invoice #1319; 132 Sunset Drive: pump control changeout; \$520.00; and residential permit: \$40.00; total: \$560.00; J. Taylor Paving Co.: as per quote: \$3,950.00; Big Ass Solutions: invoice #305117; multiple fan kits; mounting kits and assembly kits; and installation: \$14,565.00; shipping and handling: \$300.00; total: \$14,865.00; seconded by Mr. Lemansky. Mr. Lemansky asked that we hold back the Parkson Corporation warrant. **Vote: Unanimous.** Mr. Spiewak: **I make a motion that we approve the minutes of July 13, 2015 as written; seconded by Mr. Lemansky. Vote: Unanimous.****

6:43 p.m. Steve's office report. There is a letter in your packet. They made a verbal request to receive a written response to their inquiry. Gillespie Road has been installed and inspected. We established a vendor account for the Muggett Hill pump station. Bay Path: They said they had a 4,000 gallon grease trap. Steve said it was a 4,500 gallon grease trap, which we will have to witness. The main door is here. The Hycor unit: I talked to several contractors. Three are on the table and I am expecting two more. There was a range of \$\$ quotes: \$3,000; \$4,000 to \$8,350. The treatment plant package has been sent and should be received on Friday. Our permit expires on December 31. We submitted our application (100 pages). Waivers will happen on the submittal of the draft permit. The application will be done first. The permit is produced by DEP and the EPA. Mr. Lemansky: Will they request and add those dictates to us? They were forgiving last time in some areas. Next: Gillespie Road: The contractor will start working next week or the week after. Honey Farms: Difficulties with the owner of said property signing for a connection.

Mr. Lemansky to Steve: Gillespie Road was approved by Southbridge. This extension is being installed by Honey Farms. Who is the design engineer? Steve: McClure. Mr. Lemansky: Who on our behalf will be inspecting? Steve: If the commission decides to require oversight? Mr. Lemansky: I am not implying that the people who are there aren't going to do good work. We need another set of

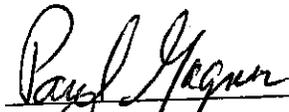
eyes to inspect it. It is a 3-4 day job. Steve: No more than a week. Paul: Who would do the asphalt? Steve: McClure. Mr. Lemansky suggested using Bertin Engineering. Mr. Gagner: We should talk to Bertin and see if they want to do it.

Mr. Lemansky: I make a motion that we have a company other than McClure Engineering do the inspection for the Charlton Water & Sewer Commission for that installation on Gillespie Road, and have Bertin Engineering oversee the work instead of McClure; seconded by Mr. Spiewak. Vote: Unanimous. Mr. Spiewak: Do we want to consider an alternative engineer if they can't do it? Mr. Lemansky recommended adding to the motion: 'Kenneth Hodgson'. Dennis from McClure knows him. Steve continued with his report: Parts were here before the last meeting. Mr. Lemansky: Scheduling of sewer pumps. Steve: Mr. Lefort is doing a lot of these. My personal goal is to install the 10 we have; and keep 10 on the shelf. Mr. Lemansky: Between now and the cold season, exchange 20 pumps.

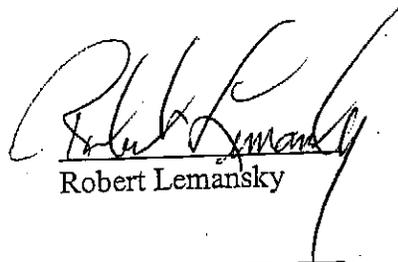
Steve continued: letters and phone calls – responses have been very good. Steve: Sewer rates. Mr. Spiewak: Do we have a rate study? Steve: We have to schedule a meeting and advertise it; and hopefully the new rates would be in place prior to the end of the September quarter. Mr. Lemansky: Let's schedule a hearing now between the 14th and the 28th. We should have a public meeting and make a decision on the 28th. Steve: You can post for more than one place. The Senior Center has more room.

Mr. Spiewak: I make a motion to adjourn; seconded by Mr. Lemansky. Vote: Unanimous.

Meeting adjourned at 7:07 p.m.

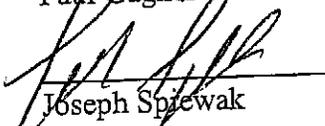

Paul Gagner

12/21/15
Date



Robert Lemansky

12/21/15
Date


Joseph Spiewak

12/21/15
Date

Gabriel J. Berthiaume

Date

Alex J. MacKenzie

Date