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TOWN OF CHARLTON

Minutes of Regular Selectmen's Meeting
Tuesday – July 19, 2016 at 6:30pm

Present: Chairman – Joseph J. Szafarowicz, Vice-Chairman – John P. McGrath and Member - Cynthia B. Cooper. Also present: Town Administrator - Robin L. Craver. Absent: Clerk – David M. Singer and Member – Frederick C. Swensen.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

1. Chairman Szafarowicz called the meeting to order at 6:34pm with the pledge to the flag.
2. Chairman Szafarowicz reminded everyone to treat each other courteously and be acknowledged by the Chair before speaking. Those in attendance are requested to turn off cell phones or put them on vibrate so as not to disrupt the proceedings and remove hats, if any.

II. Consent Agenda:

1. Minutes of Regular Selectmen's Meeting – June 21, 2016. **Motion by Mr. McGrath to accept the June 21, 2016 meeting minutes, seconded by Mrs. Cooper, motion passes with two ayes and Mr. McGrath abstaining.**
2. Minutes of Special Selectmen's Meeting – June 28, 2016. **Motion by Mr. McGrath to accept the June 28, 2016 meeting minutes, seconded by Mrs. Cooper, motion passes.**
3. Minutes of Special Selectmen's Meeting – July 12, 2016. **Motion by Mr. McGrath to accept the July 12, 2016 meeting minutes, seconded by Mrs. Cooper, motion passes.**

III. Community Relations, Announcements and Open Forum:

- Chairman Szafarowicz read the announcements.
- Chief Pervier came forward and said he was asked to talk about the Pokemon Go virtual reality game. He has done some research on it and we haven't really had any problems with it yet per se. Law Enforcement have seen some people going into cemeteries during ceremonies and other town property. People are walking aimlessly across streets without paying attention. The game doesn't allow you to violate the law. Some businesses welcome players, others don't. He recommended if there is a problem with a business, they should post a notice. He stated that every community is different. He asked that all players comply with the law. Todd Girard – Conservation/Recreation Commission and Daniel Hutchins – Recreation Commission were also present. Mr. Hutchins asked if there are certain times that people are not allowed to be in front of the Library front steps or town hall. He knows that Charlton does not have a curfew. Chairman Szafarowicz asked Chief Pervier to address that. Chief Pervier said some areas have been allowed access. He said he would defer to the Library Trustees to post at the Library. No one should be in the cemeteries after dark. He said people do have the right to venture out. Common sense should prevail as well as respect for others and people's property. Mr. McGrath stated that there is a lot of construction going on out there and he would ask people to please watch where they are going. Chief Pervier said because people are distracted, there have been numerous accidents. He advocated that due to all the incidents with the

police shootings, that everyone should get along. We should not be out there rioting and rebelling. Chairman Szafarowicz thanked them for coming forward.

- Stefan Sage came forward about the Pokemon game. He is a Library Trustee and they have a really good feeling about the game. It is getting the kids to come in and if any of them leave with a library book, they feel good. He would encourage more residents to use the Library. He said they do have restrictions as far as skateboarding and biking on the property. He said they won't restrict them on the property when the Library is not open.

IV. Appointments/Resignations:

1. Re-appointments for terms expiring on June 30, 2016. Mrs. Craver stated that the following are requests for re-appointments for terms that expired on June 30, 2016 that are made by the Board. She would recommend the board make the appointments.

CMRPC delegate	Rich Cayer	expiration date 6/30/17
Conservation Commission	Edward Nowak	expiration date 6/30/19
Dam Monitor (South Char)	Jonathan Brooks	expiration date 6/30/17
Lakes & Ponds Committee	Stanley Lewandowski	expiration date 6/30/17
Lakes & Ponds Committee	Frank Zappulla	expiration date 6/30/17
Lakes & Ponds Committee	Jackie Nowak	expiration date 6/30/17
Lakes & Ponds Committee	Andy McMahon	expiration date 6/30/17

She would also ask the Board to re-appoint Special Municipal Employees every year with a term expiration date of June 30, 2017. The appointments are for the positions, not the person in them.

Call Assistant Fire Chief
Board of Assessors
Plumbing Inspector

Once these appointments are made, the appointment list will be updated and we will announce the openings left to fill. **Motion by Mr. McGrath to re-appoint through June 30, 2017 the CMRPC through the Lakes and Ponds Commission as well as June 30, 2019 for the Conservation Commission, seconded by Mrs. Cooper, motion passes. Motion by Mr. McGrath to re-appoint the Special Municipal Employees through June 30, 2017 which are the Call Assistant Fire Chief, Board of Assessors and Plumbing Inspector, seconded by Mrs. Cooper, motion passes.**

V. Scheduled Appointments:

VI. New Business:

1. Site Plan Application – SunConnect. Mrs. Craver stated that the Planning Board has provided you with a site plan application submitted by Bertin Engineering on behalf of SunConnect to revise the array lay-out for a previously approved 1.3 Megawatt commercial ground mounted solar array and associated utility connection on approximately 3.9acres of an 87.4 site located at 44 Old Worcester Road owned by Charlton Orchards Group, LLC. Said property is zoned Agricultural. The Board is asked to review the site plan application and provide comments, if any to the Planning Board no later than Wednesday, August 3, 2016. Chairman Szafarowicz stated that he would make the same comments that Mr. Singer would make by ensuring it looks nice and taking all precautions.

VII. Old Business:

1. Reverse 911 recommendations. Mrs. Craver stated that at the Board's June 7, 2016 meeting, Chief Pervier had asked the board to consider the re-instatement of the Reverse 911 system and to make

it permanent due to an incident that put the residents in danger. She had recommended the board consider the request and to ask the Finance Committee to make it a permanent part of the budget. The Board authorized her and Chief Pervier to work together to bring in competing bids and to bring them back to the board. Three quotes were received: Emergency Communications Network (Code Red) - $6,309.00 each year for three (3) years; Everbridge - $9,612.00 first year, $8,900.00 subsequent years (quote does not include all options; and Blackboard Connect, Inc. - $6,300.00 – 1 year term (not a contractual price). It is their recommendation that the board vote to award the bid to Emergency Communications Network (Code Red) in the amount of $6,309.00 each year for three (3) years and to ask the Finance Committee to make it a permanent part of the budget. **Motion by Mr. McGrath that we accept the bid from Emergency Communication Network (Code Red) in the amount of $6,309.00 each year for three (3) years and to ask the Finance Committee to make it a permanent part of the budget, seconded by Mrs. Cooper.** Chairman Szafarowicz asked what neighbors of ours use Code Red and was told Oxford, Dudley and Sturbridge. He asked Chief Pervier if he had any experience working with Code Red. Mrs. Craver stated that we are working with Oxford, Sturbridge and Southbridge on Regional Dispatch and this would be an added plus with us having the same Reverse 911. Chief Pervier said he has met several times with them and the Chief's in the communities and they like the service. As we move forward trying to regionalize, having this system in place would foster an emergency call center. He feels it's a good system. Mrs. Cooper asked where the money would come from. Mrs. Craver said she would discuss this with the Finance Committee and if they approve it, she will ask them for a Reserve Fund Transfer. If the Finance Committee is not comfortable with this, the board could hold off until Town Meeting. Chief Pervier would like to see it move forward. **Mr. McGrath amended his motion to include pending Finance Committee approval. Mrs. Cooper amended her second. Vote on motion: motion passes.**

2. Fire Chief grant. Mrs. Craver stated that the Fire Chief received a call and had to leave the meeting. She would recommend the Board hold this in case he makes it back and if not, we can add it to the next agenda. Mrs. Cooper asked if there is a time line for this grant. Mrs. Craver said she is not speaking for the chief but her understanding is that he put this grant in for nine officers. She had recommended that if this is a possibility to change it to four along with the four already approved. He wanted to discuss the number with the board.

VIII Committee Reports: Mr. McGrath stated that they had a Municipal Building Committee meeting and it's progressing.

IX BOS Policy Review:

X. Town Administrator Report: Mrs. Craver reviewed her report. She stated that there was an article in the paper regarding Dudley and Webster making comments about the Oxford/Sturbridge/Southbridge/Charlton Regional Dispatch. The team (four managers) took a look at that and there is a letter being sent to them hoping that they will participate in that grant. All four managers have signed it.

XII Other Business:

XIII Next Meeting Announcement:
Next Regular Selectmen's Meeting – August 2, 2016

XIV Adjourn/Executive Session: **Motion by Mr. McGrath to enter into executive session at 7:17pm under M.G.L. c. 30A, Sec. 21, #1 – to discuss the reputation, character, physical condition or**

mental health, rather than professional competence of an individual or discuss the discipline or dismissal of, or complaints or charges against a public officer, employee, staff member or individual and #3 – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, seconded by Mrs. Cooper. The Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and the board will reconvene to open session for the purpose of adjourning. **Roll call vote taken: Mr. McGrath – aye, Mrs. Cooper – aye and Chairman Szafarowicz –aye.**

Motion by Mr. McGrath to adjourn at 8:41pm, seconded by Mrs. Cooper, motion passes.

Submitted by:
Mary C. Devlin
Administrative Assistant

Accepted by:

Joseph J. Szafarowicz, Chairman

John P. McGrath, Vice-Chairperson

David M. Singer, Clerk (absent)

Cynthia B. Cooper, Member

Frederick C. Swensen, Member (absent)

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TO: Board of Selectmen

FROM: Robin L. Craver, Town Administrator

DATE: July 12, 2016

SUBJECT: Town Administrator's Report – for Selectmen's meeting of 7/19/16

Local Aid – We have been informed by Senator Gobi that the FY17 Budget Conference Committee released their report on local aid. Charlton will receive an additional $57,429 in local aid.

Fire Station Building Committee – As directed by the Board at your Goals & Objectives meeting, we have sent emails to all past members of the Fire Station Building Committee to see if they are interested in being on the committee again. We will post on cable as well.

The Commonwealth of Massachusetts

MASSACHUSETTS SENATE

SENATOR ANNE M. GOBI
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BOARD OF SELECTMEN
CHARLTON, MASS

Chair
JOINT COMMITTEE ON
ENVIRONMENT, NATURAL RESOURCES
AND AGRICULTURE

Vice Chair
JOINT COMMITTEE ON
ECONOMIC DEVELOPMENT
AND EMERGING TECHNOLOGIES

June 30, 2016

Robin Craver, Town Administrator
37 Main Street
Charlton, MA 01507

Dear Ms. Craver,

The FY17 Budget Conference Committee released their report today and I would like to update you on that status of local aid. Overall this year's budget increases Chapter 70 funding by $116,131,419 and Unrestricted General Government Aid (UGGA) by $42,131,271. Additionally I was able to successfully pass an amendment to increase Regional School Transportation Reimbursements to $61,021,000.

Charlton will receive $1,392,991 in UGGA funding and $21,633 in Chapter 70 funding. The Dudley-Charlton Regional School District will receive $24,151,183 in Chapter 70 funding.

Thank you for the hard work that you do and if you have any questions, please feel free to contact me.

Sincerely,

Anne M. Gobi
State Senator

CC: Charlton Board of Selectmen