

Town of Charlton

Finance Committee Meeting Minutes

Selectman's Meeting Room

May 24, 2017

Meeting came to order at 6:31

In attendance: Jerry Doble – Chairman, Hank Camosse, Doug Stepien & Maura O'Connor

Invited Guests: Robin Craver – Town Administrator

1. Motion by Hank Camosse to approve previous meeting minutes, 2nd by Doug Stepien – Approved unanimously.
2. Fire Reserve Transfer: Chief Cloutier has requested \$14,434.30 to cover operation of the department. (These were previous Advisories from March for unforeseen items: Ambulance 1,2 and Tanker Truck) Motion by Doug Stepien to accept the \$14,424.30 Reserve Fund Transfer, 2nd by Hank Camosse. Approved unanimously.
3. Public Safety Committee – Transfer from Town Account Salary to Public Safety Committee for \$3,000. For land appraisal for the land abutting Police Station. Motion by Doug Stepien to approve the transfer from Town Account Salary to Public Safety Committee, 2nd by Hank Camosse. Approved Unanimously.
4. Transfer from Treasurer Collector to Town Collector Salary of \$1,000 for office Supplies. Motion by Doug Stepien to accept the transfer of \$1,000 for office supplies, 2nd by Maura O'Connor. Approved Unanimously.
5. Transfer from Town Accountant Salary to Town Banking Services of \$12,000. Motion to accept by Doug Stepien, 2nd by Hank Camosse. Approved Unanimously.
6. Transfer from Asst. Town Clerk Salary to Town Clerk Salary of \$3,865.55 to meet increase in Town Clerk's hours. Motion to accept by Maura O'Connor, 2nd by Hank Camosse. Approved unanimously.
7. Request of \$10,000 from Reserve Fund to Public Safety Building Committee, for planning study and conceptual design – general fund. Motion to accept by Hank Camosse, 2nd by Doug Stepien. Approved unanimously.

8. Voting for Chairman and Vice Chairman for next year (Starting July 1, 2017) Motion by Doug Stepien to elect the slate as presented: Jerry Doble – Chairman, Hank Camosse – Vice Chairman, Maura O'Connor as Clerk. 2nd by Hank Camosse. Approved Unanimously.

9. As per Robin Craver – She is requesting an Auditor to come and audit the books – confirming books are accurate and in place.

10. Discussion by Finance Committee regarding the Finance Director – No decision has been made.

11. Discussion on FY18 upcoming items.

Motion to Adjourn by Jerry Doble, 2nd by Hank Camosse. Approved Unanimously.

Meeting adjourned at 7:14pm.

Voted: ___ / ___ / ___

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