



TOWN OF CHARLTON
Minutes of January 23, 2017
Water/Sewer Commission
Water Treatment Plant @ 6:30pm

Submitted by _____

Date _____

Received by _____

Date _____

Present: Gabriel Berthiaume, Paul Gagner, Rob Lemansky. Also present Steven Wandland, Water/Sewer Administrator and Norma Dietrich, Water/Sewer Administrative Assistant.

I. Open Meeting/Warrants/Minutes: Vice Chairman, Gabriel Berthiaume opened the meeting at 6:45pm. **Mr. Lemansky made a motion to approve the warrants seconded by Mr. Gagner. Motion passes unanimously.**

Mr. Lemansky made motion to approve minutes from January 9, 2017 seconded by Mr. Gagner. Motion passes unanimously.

II. Administrators Report:

1. ID badge pictures were taken, now waiting on badges Tuesday, January 10, 2017
2. EJP was at the plant on January 11th for meter reader cross training
3. The EJP meter reads have been done, the manuals still need to be done, and waiting on the TOS water reads to be sent to us.
4. The plant now has the generator alarmed through SCADA, both switch gears were tested.
5. Norma is assimilating information and training very well. I am glad she is here.

III. Appointments:

7:00 PM to 7:30 PM Veolia Monthly Operations Report December. Monthly report is provided to each board member for review. Keith Labbe, Project Manager with Veolia goes over monthly report page by page with the board.

7:30 PM to 8:00 PM Chris McClure Engineers - McClure's cancelled appointment

IV. Old Business:

1. N. Sturbridge Rd Pressure test status: Mr. Lemansky states no new updates. He is still working on this.
2. Letter to Brewery: A copy of the letter to brewery is given to the board. Letter is reviewed and all agree that letter looks pretty good. Mr. Lemansky suggests adding verbiage to include not limited to metals. Mr. Berthiaume suggests adding verbiage regarding brewery has contract with licensed septiage hauler and facility that would accept it in the event the backup system fails. Mr. Lemansky and Mr. Wandland will work on updating the wording of the letter tomorrow morning. Once this is completed, the letter will be sent to attorney to review.

3. Water Master Plan: Currently on hold at this time. Cost is our driving force for consecutive water system. Town Administrator, Robin Craver, is in the audience and reminds the board of the Selectmen's meeting January 24, 2017. The Water & Sewer Commission is on their agenda for 7pm. Robin welcomes W&S to discuss the water master plan during this meeting. She says she sent the W&S commission a matrix to review. BETA will be at Selectmen's meeting tomorrow to answer any questions you may have. Robin also talked to BETA and they will not hold the town to the signed contract if the town wishes to cancel.

V. New Business:

1. Meters have been read, still need to do the manual reads, need TOS (Town of Southbridge) water reads
2. Tuesday, March 21, 2017 at 6:30pm, BOS & EDC Selectman's meeting Room, will the W & S Commission join them? Joe Szafarowicz, Chairman of Board of Selectman is in audience. Mr. Szafarowicz welcomes the W & S commission to join BOS for this meeting.

VI. Other Business:

Plant Build Out: Mr. Lemansky asked Mr. Wandland to ask our accountant the account balance for the outstanding loan we have for our plant build out. How much was paid and how much owed.

Agenda for next Meeting: Mr. Berthiaume asks Mr. Wandland to add to next agenda to discuss W&S Superintendent.

Mr. Lemansky asks Mr. Wandland to check with our accountant regarding the new mass law – Mass Modernization Act. Mr. Lemansky states payroll needs to come to the commission for a vote. Currently Mr. Gagner is signing payroll.

VII. Next Meeting:

February 13, 2017 at Town Hall 6:30 to 8:30 PM

VIII. Adjourn/Executive Session:

Motion by Mr. Lemansky to adjourn at 8:40pm, Seconded by Mr. Gagner.

Submitted by:
Norma Dietrich
Administrative Assistant

Accepted by:

Paul Gagner

Joseph Spiewak, Clerk

Alex MacKenzie, Chairman

Rob Lemansky

Gabriel Berthiaume, Vice Chairman