



TOWN OF CHARLTON
Minutes of February 13, 2017
Water/Sewer Commission
Town Hall @ 6:30pm

Submitted by _____

Date _____

Received by _____

Date _____

Present: Vice Chairman Gabe Berthiaume, Joe Spiewak, and Rob Lemansky. Also present is Steve Wandland, Water/Sewer Administrator and Norma Dietrich, Water/Sewer Administrative Assistant.

I. Open Meeting/Warrants/Minutes: Mr. Berthiaume opens meeting at 6:33pm. Mr. Berthiaume wishes Mr. Gagner a get well soon and our prayers and thoughts are with you. **Mr. Spiewak makes motion to approve warrants/minutes, seconded by Mr. Lemansky. Passes unanimously.**

II. Administrators Report:

Saturday, February 4th power outages, Vine Street Pump Station & MTA 6W relay failed.

Meeting at the plant with Veolia discussions on several items.

Superintendent job description was sent to commissioners January 24th to review – Mr. Spiewak suggests the commission send their job description updates/suggestions to Mr. Wandland, Mr. Wandland will update job description and resend to commission to review. Mr. Berthiaume asks Mr. Wandland to add this to next meeting agenda (water superintendent or water/sewer superintendent).

Mr. Paicos project summary was sent to commissioners January 24th to review.

TOS meter readings have been received - Expect to start billing in next 3 weeks

Conversations with legal about Treehouse Brewery letter – Mr. Lemansky called this afternoon with a couple revisions in reference to fees section. Those revisions were made. Mr. Berthiaume suggests adding the wording total facility discharge. Mr. Wandland will make corrections in the morning and resend to the commission and attorney. **Mr. Lemansky made a motion to approve signing letter with the exception of adding the total facility discharge of 7500gal wording, seconded by Mr. Spiewak. Passes unanimously.**

Norma continues assimilating information and training very well. I am very glad she is here.

Debt summary for sewer (sewer loans): \$800,000/year - 2021 then \$142,000 - 2031 according to the town Treasurer.

III. Appointments:

7:00 PM to 7:30 PM: BETA Bob Mackie & Kendra White - Meeting Cancelled by BETA.
Mr. Berthiaume asks Mr. Wandland to reach out to BETA to ask them for update.

IV. Old Business:

N. Sturbridge Rd Pressure test status: No update at this time per Mr. Lemansky

Master Water Plan: N/A – BETA cancelled appointment tonight

Tuesday, March 21, 2017 at 6:30pm, BOS & EDC (Economic Development Committee) Selectman's meeting Room, will the W & S Commission join them:

V. New Business:

Status of the water pump station land on Rt. 169: Mr. Lemansky dropped off plan to owners. Owner is enthusiastic, said plan is vague – easement will need to be added in.

RT 20 Water line Easter end RT 20 resurfacing: Mrs. Craver says Mr. Wandland is correct, the projected date is 2018. Mrs. Craver suggests looking at waterline seriously so we have no repeats like 169. Mrs. Craver has had conversations with town manager. According to matrix Mrs. Craver sent to W&S commission, this was low priority on W&S commissions list.

Budget 2018: Mr. Wandland is putting together numbers for 2018 budget, looking for suggestions and assistance from commission. Mrs. Robin Craver offers to meet with Mr. Wandland to go over numbers for 2018 budget. Mr. Berthiaume asks if we can use the money from Exxon for the superintendent salary. Mrs. Craver says yes they can. Mr. Spiewak asks about abatements for those who have paid betterments. Mrs. Craver says she would like to have a simple application process. Letters will be sent to customers asking if they would like to be reimbursed for betterments for those who have paid out. Mrs. Craver's office will handle process and keep it simple.

E/M Contact person, plan review, signing authority water: Mr. Berthiaume asks Mr. Wandland to add to next agenda.

Permission to order ten more grinder pump systems: We are down to 4 grinder pumps. **Mr. Lemansky makes motion to approve ordering ten more grinder pump systems, seconded by Mr. Spiewak. Passes unanimously.**

VI. Next Meeting:

February 27, 2017 at Treatment Plant 6:30 to 8:30 PM

VII. Adjourn/Executive Session:

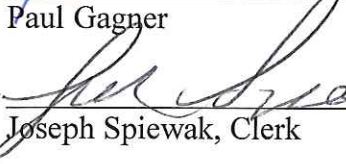
Mr. Lemansky makes motion to go into Executive Session at 7:55pm, seconded by Mr. Spiewak. Executive Session under M.G.L. c. 30A, Sec. 21, #3 – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and #6, to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. The Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and that the board will reconvene to open session for the purpose of adjourning. Roll call vote taken: Mr. Lemansky – aye, Mr. Berthiaume – aye, Mr. Spiewak – aye.

Submitted by:
Norma Dietrich
Administrative Assistant

Accepted by:



Paul Gagner



Joseph Spiewak, Clerk

Alex MacKenzie, Chairman



Rob Lemansky

Gabriel Berthiaume, Vice Chairman

