



# Charlton Civilian Traffic Commission

## Meeting

## Agenda

Day	Thursday
Date	Feb. 15, 2018
Time	2:00 PM
Location	Charlton Police Department
Contact	Mike McGrath
Phone	508-248-2312
Date Posted	Feb. 12, 2018

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### **Civilian Traffic Commission Page on Town Website**

<http://www.townofcharlton.net/civiliantrafficcom.htm>

### **Commission Description on Town Web Page:**

"The Civilian Traffic Commission is a committee that operates solely on an advisory basis to the Town Administrator and Board of Selectmen. The commission is in place to filter traffic-related complaints and concerns, consider options for mitigation, and then relay those to the proper authorities.

The Commission consists of five members, plus one alternate member. One of the sustaining members is the Chief of Police. Remaining members must be either Charlton residents or town employees.

Meetings are currently scheduled on the third Thursday of the month, from 2:00 to 3:00pm, at the Charlton Police Station."

### **New Business**

### **Old Business**

Review any decisions from December / January commission meetings to make them official



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December decisions:
Commissioner Chair – Mike McGrath
Recording Secretary – David Smolski
Meeting dates – 2PM, 3 <sup>rd</sup> Thursday of the month
Using technology if a committee member can't attend in person (example – Skype)
Communication
Leverage commission's Facebook group to respond to specific complaints outside of normal course of police enforcement
Discuss as group before posting response; automatic response to acknowledge topics
Prioritization – Members to raise areas to be addressed and prioritized for future meetings
January decisions:
Motion to accept December meeting minutes
Mike McGrath to invite Charlton Highway Commission to February meeting
Sean Baxter to secure speed trailer for use
Communication – Need for multiple communication channels to reach community
Communication- Forward approved meeting minutes to Mary Devlin or Kara Hmielski to be published on Town of Charlton website
February meeting – Leave date as 2/15, at 2PM, at Charlton PD