



TOWN OF CHARLTON
Minutes of Special Selectmen's Meeting
Wednesday – March 7, 2012 @ 6:30pm



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Submitted by MCT

Date 4/16/14

Received by KL

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The Board of Selectmen met with the Finance Committee to start the process of reviewing department budgets.

- Town Accountant's Budget

a. Hours reduced last year, change in appropriations for next year's salary account and move it to expense lines. Not having the Federal Single Audit, the audit budget can be reduced by \$3500.

- Fire Department

a. Increase in wages – more call fire fighters. Added "call personnel" hired about 6-8 new fire fights in the volunteer force. \$64,000 increase, Only \$24,000 is contractual. Chief can control how call firefighters are utilized.

b. Training and special services increase by \$40,000 (\$9,800 to \$50,000). There is a required 27,483 requirement by the state. Fire Department has been borrowing money from Salary account or doing training in house. Working with a regional dive team and technical rescue team which require more training. Need to have live fire training (newly budgeted). Chief feels that when people come in to teach classes, it is more valuable. Also, have been doing a lot of officer training (officer development). Utilizes regionalized training and online training. New required training has come to be implemented (added classes). Chief Cloutier stated that they are able to treat patients differently and with a wider range of treatments which means we can treat more and bill for more (working the patient to a higher level of assistance). They want to give the patient the best care they can give which means an increase in equipment and training.

c. If the Chief had to choose one of the increases "training is paramount." Training is priority.

d. Expense account – apparatus are getting old and need to catch back up. Increase of \$32,000.

- Discussion on the revenue page of the working budget, there is a discrepancy with the meals tax income. For 2012, the state told us to use \$168,000. The correct place to put this income is for "local receipts."

- Highway Department

a. Contractually obligated for certain promotions. Other positions are level funded but there are uncertainties with union negotiations. The overtime for last year (\$6,000) was not nearly enough money. Asking for \$10,000 this year.

b. "Obligated to improve private roads." Not covered by Chapter 90. Increase by \$75,000.

c. Anticipated increase in cost for heating oil and electric (new building). Not sure how to quantify how much energy is going to be used. Mrs. Craver stated that our office pays for all of the heating oil in one municipal building account. It is not a problem to consolidate Highway's expense into the general municipal building fund.

d. Selectmen authorized the deficit spending for the Snow and Ice Account

e. Spent \$49,000 on the storm in October alone (getting back \$62,000 from the government). We are currently down to \$146,000 (before the recent storm and sand/salt delivery)

f. Slight saving in uniforms.

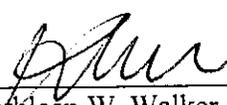
g. Gas Tank – Mrs. Craver stated that we are out of gasoline and diesel at the compromised tank and have a rented tank now. Currently, we are putting together specifications for the new tank and are looking to get the money from Stabilization at the next Town Meeting. Mrs. Craver stated that she hopes to have more information on the tank at the next meeting.

Both Boards will meet in two weeks for more budget discussions.

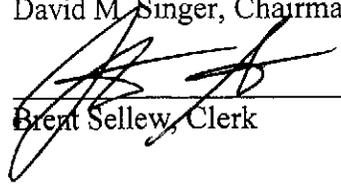
Mary C. Devlin
Administrative Assistant

Accepted by:

David M. Singer, Chairman



Kathleen W. Walker, Vice-Chairperson



Brent Sellew, Clerk

Peter J. Boria, Member



Frederick C. Swensen, Member