

 **COPY**



TOWN OF CHARLTON
Minutes of Regular Selectmen's Meeting
Tuesday – June 12, 2012

Submitted by MCD
Date 6/27/12
Received by det
Date 6-27-12

Present: Chairman – Peter J. Boria, Clerk – Brent Sellew and Member Kathleen W. Walker. Also present: Town Administrator - Robin L. Craver. Absent: Vice-Chairman – Frederick C. Swensen and Member – David M. Singer.

NOTE: Some matters may have been taken out of agenda order but were typed up in agenda order for ease of locating information when necessary.

I. Call to Order:

Chairman Boria called the meeting to order at 6:34pm with the pledge to the flag.

II. Consent Agenda:

1. Minutes of Regular Meeting – May 29, 2012. **Motion by Ms. Walker to approve the minutes of May 29, 2012, seconded by Mr. Sellew, motion carries unanimously.**

III. Community Relations, Announcements and Open Forum:

- Chairman Boria read the announcements
- Ms. Walker stated that she had the honor of being invited to attend the Charlton Garden Club's 75th anniversary at the Library. She said she was there to accept a tree that they wanted to give to the town to plant at the North End of the common.
- Mr. Sellew provided an alert to the citizens in town. There was a call today on a sighting of a mother bear and her cub. Don't make any contact with the Bears. Don't fill bird feeders and keep an eye on your pets when they are outside. If you see the bear, contact the Police Department and let them know where you see them.
- Don Koniepacki from Denfield Road in Charlton came forward. He is a member of the Activities Council as well as President of Pasture Prime Players. He gave a brief update on the Charlie Brown production being held at the center.
- Jeanette Casey came forward to remind everyone that flag day is Thursday. If you have any flags that you need burned, there is a box at the Grange for drop off.

IV. Appointments/Resignations:

1. Re-appointments for terms expiring June 30, 2012. Chairman Boria stated that one of our members asked to hold this until we have a full board at the next meeting.

V. Scheduled Appointments:

6:40pm – Charlton Firefighter Association. Terri Gough is here to announce the annual fundraiser for fireworks. The fund raising drive will begin on Monday, June 18, 2012 and will operate Monday through Friday during the hours of 9am to 8:30pm for a duration of four to five weeks. Mr. Sellew urged the citizens to help out with this. It's a great concert and wonderful fireworks. Ms. Walker stated for clarification that this is during Old Home Day Weekend.

6:45pm – Public Safety Recognition. Chief Pervier has asked to be placed on the agenda to discuss an event he attended on May 30, 2012 at the Tri-Community Exchange Club,

Annual Public Safety Recognition Night to recognize our respective personnel for their actions and/or achievements that were above and beyond the call of duty during 2011. Carl Krantz from 9 Main St. came forward. He explained that the Exchange Club is the largest service club in America. The Exchange Club recognized both the Fire and Police Departments. He read the award that is being given to the town to recognize these departments. Chief Pervier thanked the Tri Community Exchange Club for recognizing Sgt. Keith Cloutier and Ralph (Bud) Harris from the Fire Department. Representative Durant was also in attendance to present the Board with a citation that he read. Mr. Sellew stated that he was new in office to and saw how all our trained personnel worked together and get into action and he was very impressed. He also thanked the people in Charlton. So many came out to help out with blocking roads and helping others in need.

VI. New Business:

1. Interior plumbing for Municipal Hook Ups, Town Hall & Library. Mrs. Craver stated that Curtis Meskus, Building Commissioner stated that as part of the project to hook the Town Hall and Library to the available Municipal Water, he developed a set of specifications and solicited quotes from 4 plumbing contractors for the work. Three contractors responded. Mr. Meskus is recommending the Board award the work to W.G. Beaumier for both the Town Hall in an amount not to exceed \$8,400.00 and the Library in an amount not to exceed \$6,900.00. Mrs. Craver would agree with Mr. Meskus and recommend the Board award the work as recommended. **Motion by Ms. Walker to approve the recommendation of Mr. Meskus and Mrs. Craver, seconded by Mr. Sellew, motion carries unanimously.**

VII. Old Business:

VIII. Town Administrator Report: Mrs. Craver reviewed her report.

IX. Other Business:

X. Adjourn/Executive Session:

Motion by Mr. Sellew that the Board enter into executive session at 7:07pm under M.G.L. c. 30A, Sec. 21, #1 – to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual or to discuss the discipline or dismissal of, or complaints or charges brought against a public officer, employee, staff member or individual, #3 – to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares, seconded by Ms. Walker. The Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and that the Board will reconvene to open session for the purpose of adjourning. Roll call vote taken: Ms. Walker – aye, Mr. Sellew – aye and Chairman Boria – aye.

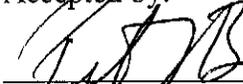
Motion by to adjourn by Mr. Sellew at 8:20pm, seconded by Ms. Walker, motion carries unanimously.

XI. Next Meeting Announcement:

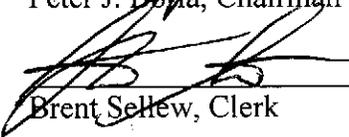
- Regular Selectmen's Meeting – June 26, 2012 – 6:30pm

Submitted by:
Mary C. Devlin
Administrative Assistant

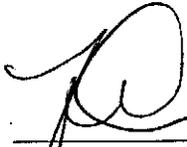
Accepted by:



Peter J. Borja, Chairman



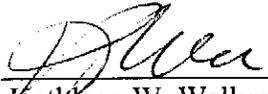
Brent Sellew, Clerk



Frederick C. Swensen, Vice-Chairperson (absent)



David M. Singer, Member (absent)



Kathleen W. Walker, Member



**TOWN OF CHARLTON
OFFICE OF THE TOWN ADMINISTRATOR
37 Main Street
Charlton, MA 01507
WWW.TOWNOF CHARLTON.NET**

Phone: (508) 248-2206

Fax: (508) 248-2374

MEMORANDUM

TO: Board of Selectmen

FROM: Robin L. Craver, Town Administrator 

DATE: June 6, 2012

SUBJECT: Town Administrator's Report – for Selectmen's meeting of 6/12/12

Streaming the meetings: At the Board's last meeting, it was asked to set up a meeting with the Cable Committee regarding streaming the meetings. We are still working on a date that they will be able to meet and are also inviting the Technology Committee to the discussion.

Taping of the Board's 5/29/12 meeting: We have been notified by our Cable Access Coordinator that due to a glitch in the system, the Board's meeting of 5/29/12 was not recorded.

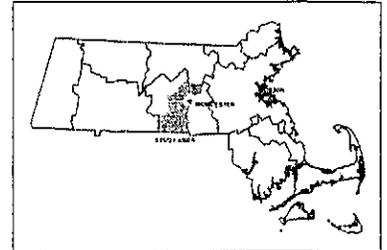
Regional Prioritization Project: As you know, we joined a group of 13 towns for an economic development grant project with CMRPC to define regional priority protection areas, priority development areas, and significant priority transportation improvements. Town Planner Alan Gordon has agreed to be the lead on the project and hosted the first meeting of the sub working groups. This subgroup meeting of administrators and planners from Charlton, Sturbridge, Southbridge, Oxford, Dudley and Webster confirmed data that CMRPC compiled from each Town. The Board is invited to attend a meeting scheduled for Wednesday, June 20, 2012 at the Planning Board meeting at 7:15pm to further discuss priorities for the Town of Charlton relative to this project and have input in defining priority protection areas, priority development areas, and significant priority transportation improvements.

Town Common changes: The Highway Department began last week to install a new walkway as approved by the last October Town Meeting. The work includes removal of the overgrown shrubs and a new concrete walkway that meets ADA requirements. As you know, the ATM voted to approve the grant match for ADA upgrades to the Town Hall which will include installation of an elevator and new entrance on the left side of the building. The new walkway will direct pedestrian traffic to the new entrance. Kudos to the Highway Department for their assistance in this project.

CENTRAL THIRTEEN PRIORITIZATION PROJECT

The Central Massachusetts region has seen success in economic development and job creation over the last thirty years. Looking forward, the region's public and private sector leaders recognize the need for shared approaches to infrastructure investments and land use decisions to ensure the vitality of the region's economy and quality of life.

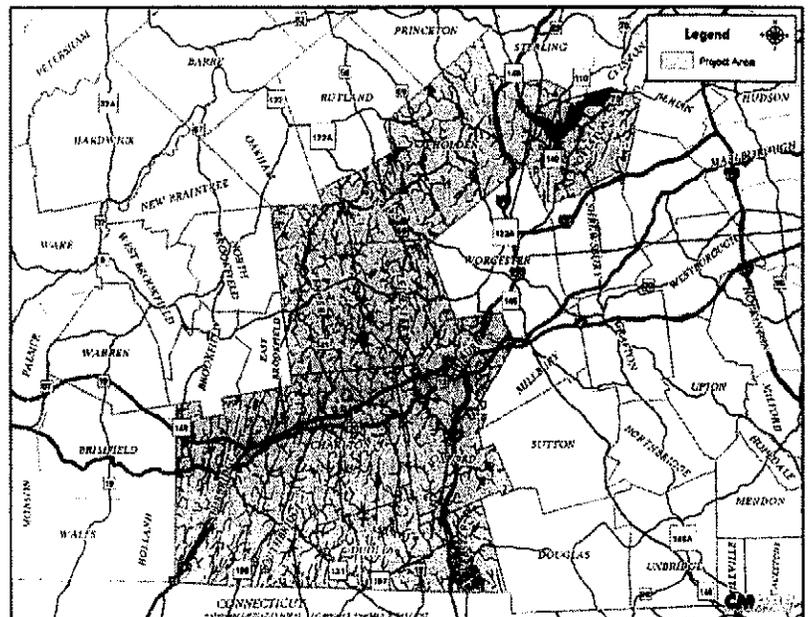
Building on the success of the recently-completed 495/MetroWest Development Compact Plan, CMRPC is embarking on a collaborative effort focused on 13 communities in the central part of the region. Our objective is to create a shared framework for identifying regional and local priorities for growth, development, higher education and land preservation, as well as transportation and other infrastructure investments. This planning effort will be conducted in a cooperative effort with local and regional participants, including Mass Audubon, and will engage the public, private, and non-profit sectors to form the framework for public involvement in future land use decisions and infrastructure investment within these communities. By continuing to identify local priorities for development and preservation, we can articulate a set of larger regional priorities to build into the over-arching identity of the Central Massachusetts region.



CMRPC will work with the region's stakeholders to define priority protection areas, priority development areas, and significant priority transportation improvements. Our goal is to list and map locally-identified and regionally-significant preservation and development areas and critical infrastructure needs, in a manner that is consistent with existing policies, master plans and guidelines, as well as the state's Sustainable Development Principles.

The project is guided by six fundamental principles:

- Continued new growth will likely require major transportation and other infrastructure upgrades, beyond what is needed to keep existing systems in good repair;
- New commercial and residential growth must occur in a manner that is respectful of open space resources, transportation networks, and water resources in the region;
- Land use and transportation decisions must take into account the principles established by the Global Warming Solutions Act, GreenDOT, and the transportation reorganization statute;
- Workforce housing must continue to be produced and preserved within the region;
- Sustainable new growth will involve the creation and maintenance of an effective public transit system; and
- Coordinated planning and implementation efforts between jurisdictions are necessary.



Central Thirteen Prioritization Project Area

The project is slated to be completed by December 31, 2012.

Visit the project webpage: www.cmrpc.org/Central_PP

Craver, Robin

From: Gordon, Alan
Sent: Tuesday, June 05, 2012 3:40 PM
To: Craver, Robin; McGrath, John; Cloutier, Keith
Subject: Regional Prioritization Project

Hi All,

Just a quick e-mail that we had the first working meeting this morning for the regional prioritization project being managed by Vera Kollios from the Central Mass. Regional Planning Commission (CMRPC). We had a subgroup meeting of planners from Charlton, Sturbridge, Southbridge, Oxford and Dudley, with Webster invited but no one showing-up to represent them.

The goal of this meeting was for the planners to confirm with Vera data that she had compiled from each Town's planning studies and maps regarding areas in each Town which have been prioritized for economic development, areas prioritized in the comprehensive planning process for open space natural preservation or active/passive usage of open space and third, the current utility infrastructure situation in each town. I confirmed to Vera that her initial review is accurate and added a few locations that she hadn't identified in her first go-around, while planners from the other four communities did the same for their towns.

The next step is to repeat this process at upcoming meetings of each Town's Planning Board. As such, I scheduled Vera for the Wednesday, June 20 Charlton Planning Board agenda at 7:15 p.m. Robin, please feel free to let the Select Board members know that they're welcome to join us at the project session. Vera will then take the information from both sessions and prepare a final draft set of maps and data for all 13 Towns in the project area, for a third and final meeting of all 13 towns sometime in the Fall at CMRPC's office in Worcester.

Look forward to round two with Vera on this map/data compilation effort on June 20th.

-Alan