



# Charlton Cemetery Department

*Agenda for Commissioners meeting Monday, January 25<sup>th</sup>, 2021*

- *Due to restrictions with COVID-19 and space requirements for groups of people, this meeting will be held at the Cemetery Department Garage located at Westridge Cemetery, instead of lower level meeting room adjacent to the Cemetery Department office.*

**Call to order: 1:00p.m.**

- Motion to accept minutes from December 28<sup>th</sup> meeting.
- Signing of deeds or other documentation as required by the Commission.
- Monthly burial count.
- Review of prior months expenses.

**Old Business:**

- Review updated 5 year capital plan

**New Business:**

- Review draft 2020 annual report.
- Discussion of part-time help.

**Open forum for discussion**

**Announcement of next meeting**

**Adjourn / Executive Session**