

TOWN OF CHARLTON

Public Safety Building Capital Campaign Steering Committee Meeting: Thursday, April 16, 2020 AT 6:00 PM Zoom Meeting – in response to COVID-19 restrictions

Agenda

- I. 6:00 PM: Call to Order
 - a. Review minutes
- II. Capital Campaign Overview (all aspects)
 - a. Review website activity
 - b. Review tasks to be completed
 - i. Plan for Printing and Distribution of Documents
 - ii. Thank you letters
 - c. Review Outreach and Public Awareness strategies
 - i. Tee-shirts
 - ii. Flower pots
 - iii. Police and Fire Trucks in Windows / Post Pictures online
 - iv. Student Art contest
 - v. Old Home Day parade
 - vi. First Responders / COVID Fundraising
 - vii. Local Business Sponsorships/Promotions
 - d. Review progress on major gifts identification and prospects
 - i. Review List of Foundations and Due Dates
 - ii. Review List of Business Donors/Residents
- III. Other Business – unknown at time of posting
- IV. Set date for next meeting
- V. Adjourn

Next Meeting April 23, 2020 Zoom Meeting

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Charlton Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on

the Town of Charlton website, at www.townofcharlton.net For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner:

Time: Apr 16, 2020 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/92302470130>

Meeting ID: 923 0247 0130

One tap mobile

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Find your local number: <https://zoom.us/u/ageDyADaA>

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Charlton website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.