TOWN OF CHARLTON

Public Safety Building Capital Campaign Steering Committee
Meeting: Thursday, May 14, 2020 AT 6:00 PM
Zoom Meeting – in response to COVID-19 restrictions

Agenda

I. 6:00 PM: Call to Order
   a. Review minutes

II. Capital Campaign Overview (all aspects)
    a. Review website activity/donations
    b. Review tasks to be completed
       i. Thank you letters
       ii. Plan for Printing and Distribution of Documents
    c. Updates on Outreach and Public Awareness strategies
       i. Tee-shirts
       ii. Resident Art contest
       iii. Old Home Day parade and Table
       iv. Social Media engagement
       v. Video
       vi. Local Business Sponsorships/Promotions
    d. Updates on progress with major gift identification and prospects
       i. Review upcoming deadlines for Foundations
       ii. Review List of Business Donors/Residents

III. Other Business – unknown at time of posting

IV. Set date for next meeting

V. Adjourn

TBD Next Meeting - May 28, 2020 Zoom Meeting

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Charlton Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Charlton website, at www.townofcharlton.net For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner:
No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Charlton website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.