TOWN OF CHARLTON

Public Safety Building Capital Campaign Steering Committee
Meeting: Thursday, May 28, 2020 AT 6:00 PM
Zoom Meeting – in response to COVID-19 restrictions

Agenda

I. 6:00 PM: Call to Order
   a. Review minutes

II. Capital Campaign Overview (all aspects)
    a. Review website modifications
    b. Review Turnover Report (donations received) and confirm thank you letters sent
    c. Update Status of Printing and Distribution of Documents
    d. Updates on Outreach and Public Awareness strategies
       i. Resident Art Contest Update
       ii. Tee-shirt Printing/Orders
       iii. Update on status of Old Home Day Events
       iv. Social Media Postings and Picture Frames
       v. Video to Promote Public Awareness of Project and Need
    e. Updates on progress with major gift identification and prospects
       i. Updates on Contacts to Local Businesses for Sponsorship
       ii. Review List of Resident Prospective Donors
       iii. Review upcoming deadlines for Foundations

III. Other Business – unknown at time of posting

IV. Set date for next meeting

V. Adjourn

TBD Next Meeting – June 11, 2020 Zoom Meeting

Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Charlton Board of Selectmen will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Charlton website, at www.townofcharlton.net For this meeting, members of the public who wish to listen/watch the meeting may do so in the following manner:
Time: May 28, 2020 06:00 PM Eastern Time (US and Canada)

Topic: Public Safety Capital Committee
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Join Zoom Meeting
https://us02web.zoom.us/j/89735829898?pwd=QTVRRmxRNjhjcitOcjJDZUZjT29uZz09

Meeting ID: 897 3582 9898
Password: 206470
One tap mobile
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+13017158592,89735829898# US (Germantown)

Dial by your location
  +1 646 558 8656 US (New York)
  +1 301 715 8592 US (Germantown)
  +1 312 626 6799 US (Chicago)
  +1 669 900 9128 US (San Jose)
  +1 253 215 8782 US (Tacoma)
  +1 346 248 7799 US (Houston)
Meeting ID: 897 3582 9898
Find your local number: https://us02web.zoom.us/u/kp5hMLMkY

No in-person attendance of members of the public will be permitted, but every effort will be
made to ensure that the public can adequately access the proceedings in real time, via
technological means. In the event that we are unable to do so, despite best efforts, we will post
on the Town of Charlton website an audio or video recording, transcript, or other comprehensive
record of proceedings as soon as possible after the meeting.