

**CAAC aka Town of Charlton Activities Council - Meeting Minutes**  
**Meeting Date 1/22/2022**

Meeting Start: 9:00am

Meeting End: 10:05am

Board Members Present In-Person: B.Benoit, J.Butler, K.Mier-Fengler

Board Members Present (remote Zoom): D.Konopacki

Board Members Absent: S.Bacon

1. Review and approval of minutes of 11/13/21 meeting. All approve.
2. Review Treasurer Report of 1/22/22.
3. Old Business: and action item updates **Some items tabled until next meeting**
  - DK to print photos for JB to make collage.(outstanding)
  - DK and SB to collaborate re: HVAC (tbd)
  - DK and SB to collaborate re: shelving in lower barn (outstanding)
  - DK to pursue AED (received a quote for \$2,200, good through 5/22; to discuss further; BB will see if town can provide AED)
  - SB to move piano (complete)
  - Action: KF to print 1-sided minutes for JB (complete)
  - Action: KF to advertise farmhouse for event rentals; \$75/day. (Complete/ongoing)
  - **Action: JB** to locate/update and make available farmhouse Rental Agreement (outstanding)
  - MOU updates will be discussed at Jan 2022 meeting. **Action: JB** to provide MOUs for review.(outstanding)
  - Heat/Air Plumbing Action: DK to handle evening emergencies (call home phone first, then cell); JB will handle during daylight.(ongoing)
  - Theater use: party interested in use for Feb 22 is no longer interested.
  - Current Theater use: PPP needs to remove stored materials from behind stage; DK indicated PPP has no board members currently able to do physical labor. (Outstanding)
4. New Business: **2022 Blueberry Festival**
  - Determined we will go forward with having a 2022 Blueberry Festival (*motion:BB, 2nd:JB, all assent*)
  - Determined what we want/don't want to provide, some TBD depending on ownership.
  - Assignment of responsibilities.
  - Determined vendor fees: crafts \$25, food \$40.(*motion KF, 2nd: BB, all assent*)
  - **Action: KF** to generate ownership/to-do list; see if Cornerstone would host/run baking contest; coordination of vendors.
  - **Action: DK** to investigate/procure music possibilities. budget \$1,200. (*motion:KF,second: BB, all assent*); will coordinate all performances and related set-up, procure Maggie t/Clown.
  - **Action: BB** to contact FayMtnFarm re: pies, blueberries,produce sales.
  - **Action: JB** procure permits

MOU: Discussion of rent increase to Lee Irish Dance. Increase to \$250/month starting in May 2022; to \$300 April 2023. (*motion:JB, second:kf, all assent*).

*Motion to Adjourn (KF), seconded (BB). All assent.*

Next Meeting: Sat 02/05/2022, 9am.

Minutes respectfully submitted by Kristin Mier-Fengler, this 5th day of February 2022.

