

Board of Trustees of the Charlton Public Library  
February 17, 2021, 6:30 P.M.  
Meeting Minutes

Present: Jordan Evans, Robert Hartwig, Frances Mower, Fiona Ryder, Stefan Sage, Karen Wall, Director, Sherri Westbury, guest.

Chairman Sage opened the meeting at 6:35 P.M.

Minutes of the January 20 meeting: F. Ryder moved approval, second F. Mower, unanimous. J. Evans abstained because she was absent from the 1-20 meeting.

The next meeting was set for March 17 at 6:30 P.M.

Meeting with Finance Committee: Director Wall reported that the meeting went smoothly with no particular opposition to the operating budget. Fin Com members appeared to understand the importance of capital requests to address roof, HVAC, and gutter issues.

Photography and filming policy: Trustees reviewed the current policy which allows for photography and video filming in the library as long as normal library operations are not interfered with and the privacy of patrons is respected. S. Sage was concerned that Trustees might still have some legal liability. K. Wall reviewed ALA recommendations and F. Mower cited a legal case (Kramer v. Board of Police) both of which appeared to be consistent with the current policy. In the end, trustees agreed that we should ask Town Counsel to review the current policy and to suggest any needed changes. Moved, R. Hartwig, Second, J. Evans, unanimous.

Trustees report for the Annual Town Meeting: F. Mower moved acceptance with minor edits, second J. Evans, unanimous

Director's report for the Annual Town Meeting: F. Ryder moved acceptance with minor edits, second F. Mower, unanimous.

Trustees reviewed the calendar which was discussed and updated at the previous meeting. No changes were proposed at this time.

Directors' reports: Circulation was again strong; there were no budgetary issues as we approach the second half of the fiscal year. Director Wall met with Selectperson Barbara Zurawski to discuss library issues. Ms Zurawski also inquired into the possibility of using the library as a site for Business Network meetings which typically take place at 7:00 A.M. on Thursdays, outside normal library hours. Nicole Messier volunteered to alter her schedule to make this possible.

Respectfully submitted,  
Robert J. Hartwig

Accepted 3/17/22

*Stefan Sage*  
Robert J. Hartwig