

**Minutes**  
**Charlton Public Safety Building Capital Campaign Steering Committee Meeting**  
**Thursday, February 27, 2020**  
**6 PM**  
**Meeting Room, Lower Level off of Veteran's Office**  
**37 Main Street**

Committee members in attendance: Steve Coleman, Lois Sugrue, Monique Lemaire, Alli Jenkins, Karen Spiewak,

Committee member absent: Noreen Johnson Smith

Also in attendance: John Grondalski – Finance Committee Liaison

Meeting was called to order at 6:00PM

Minutes from the 2/13/20 meeting were approved unanimously

Task list was reviewed and updated.

- Steve spoke with Jeff/IT; worked on webpage layout. All forms are up and live. Steve will talk with Jeff about optimizing webpage for cellphone.
- Discussion about Charlton's tax rate and how it compared to other surrounding towns was brought up by Lois.
- Publicity/event/marketing/outreach ideas were discussed.
  - Steve will ask the Leo's to assist with movie night
  - Karen will reach out to videographer
  - Steve mentioned a tee shirt company that has offered to do a fund raiser
  - Karen will reach out to Charlton PTO (presentation)
  - Alli will reach out to the Overlook (to schedule a presentation)
  - Steve was going to visit Ted's
  - Old Home Day (have a table; possible Jail n Bail fund raiser)
- Steve was asked to place the following new as needed volunteers on the web page Betsy Peppel, Glenn Ellis and Karen Levine

Meeting was adjourned at 7:27PM