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# MINUTES OF

**BOARD OF ASSESSORS MEETING**  
37 Main Street, Charlton, MA 01507  
March 3, 2020

*Note: all documents discussed at meetings are to be considered an integral part of the minutes and will be available through the Assessor's office.*

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Present: Nancy E. Landry, Ted. George, Deb. Ceccarini, Director of Assessing  
Absent: Richard Vaughan

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**Meeting Called to Order** - Board of Assessors meeting was called to order at 6:00 p.m.

The regular scheduled Board of Assessors meeting set for Tuesday, December 19, 2019, was cancelled due to weather-related issues closing the town hall early.

## **Acceptance of Meeting Minutes**

Motion was made by Nancy Landry, seconded by Ted George to acceptance the meeting minutes of September 26, 2019. Vote was unanimous.

Motion was made by Nancy Landry, seconded by Ted George to acceptance the meeting minutes of December 3, 2019. Vote was unanimous.

Motion was made by Nancy Landry, seconded by Ted George to acceptance the meeting minutes of January 21, 2020. Vote was unanimous.

## **Old Business**

### Solar Update

A solar appeal ATB hearing is scheduled for March 19. One of the solar appeal's is willing to meet with the Board of Assessors. Deb stated that their claims on the on the real estate (land value) as well as the personal property, is a reasonable solution. Deb will follow-up and schedule a meeting with the Board of Assessors, with all parties, when it comes time to agree on a resolution.

## **New Business**

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Finance Committee - The Board of Assessors will be meeting with the Finance Committee on March 19 for the purpose of review/discussion of the Assessors 2021 budget. Deb will confirm the time with the Board of Assessors.

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### Abatements/Exemptions

Withdrawal- Boucher Rd., Ch.61a

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Motion was made by Nancy Landry and seconded by Ted George to approve the removal of 9 acres out of 61A status for the property located at Lot 9, Parcel 40-B 8.18. Vote was unanimous.

#### Gunther Rollback

Motion was made by Nancy Landry and seconded by Ted George to deny the Rollback, and will stand at no reimbursement to Gunter on the 79 acres withdrawn.

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#### BOA Certification

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Mrs. Landry asked Mr. George, Board member, if he has or intends to complete the DOR requirements of completing the basic course of training/examination. Mr. George stated that he has not completed the course and examination.

Ms. Ceccarini stated that both the Board of Assessors office, with a copy to the Board of Selectmen received a warning notice of impending disqualification as an Assessor from Massachusetts Department of Revenue, Division of Local Services. Mr. George will need to have completed it by the end of April.

Mr. George was informed that he has until May 5, 2020, to meet this requirement. If he does not, it will result in him being disqualified and the Department of Revenue will not accept official documents with his signature. Mr. George is putting the Board of Assessors reputation in jeopardy.

Mrs. Landry requested this item be placed on the next meeting's agenda to revisit for March 17.

Open Meeting Law - agenda item to be tabled to the next Assessor's meeting scheduled for March 17.

#### Update on Position Vacancy/Description

Job description for Director of Assessing: Town Administrator has included "In transition" to ensure the office has someone in the position earlier than July 1 to work with Deb prior to her departure. In addition, adding the data collection/cyclical inspections.

Motion was made by Nancy Landry and seconded by Ted George to accept the job description additions as presented to the Board of Assessors for the Director of Assessing job description. Vote was unanimous.

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#### Board of Assessors Annual Report 2019

Motion was made by Nancy Landry and seconded by Ted George to accept the Board of Assessors Annual Report of 2019. Vote was unanimous.


#### Adjournment

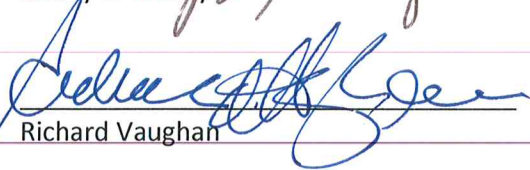
Motion was made by Nancy Landry seconded by Ted George to adjourn

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the meeting at 6:45 p.m. Motion was unanimous.

Date approved: \_\_\_\_\_

  
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Nancy E. Landry

  
\_\_\_\_\_  
Richard Vaughan

\_\_\_\_\_  
Ted George

a.

2. Other Agenda Items

3. Adjourn Meeting

4. \*\*and any unknown business that may be necessary to come before the Board.

5.

6. *Next Meeting information if applicable*

7. March 17, 2020

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