

TOWN CLERK

APR 05 2023

CHARLTON MASS

**Town of Charlton Activities Council
Meeting Minutes - Meeting Date 3/8/2023**

Meeting Start: 10:00AM.

Meeting End: 11:41AM

Board Members Present In-Person: B.Benoit, J.Butler, D.Konopacki, K.Fengler

Board Members Absent: S.Bacon.

Others present: C.Flowers, C.Saucier (BBF item only)

1 Blueberry Festival

-C.Flowers and C.Saucier (Country Bank) volunteered for procurement of shortcake materials, and field and other set-up, respectively.

-D.Konopacki to investigate use of N2O whipped cream dispenser.

-B.Benoit to procure portapotties, and order blueberries and biscuits; will look into First Student shuttle; to secure fire for day prior, and to ask landscaping to not come that weekend.

-K.Fengler to handle vendors, post application on FB, advertise on FB, get volunteers to make sauce. Will Cornerstone re: baking contest.

-J.Butler to procure permits

-Motion (K.Fengler), second (D.Konopacki): CAC to host a Blueberry Festival on 7/30/23; all assent.

2 Review and approval of minutes of 2/11/22 meeting. All approve. Treasurer Report for end 2022 and 1/1/23 to present were reviewed.

3 Old Business

-music door has been replaced, JButler will follow up with email inquiries re: caac facility use, PPP performance of "Soup du Jour" dates were revised, B.Benoit will look into TVCharlton MOU.

4 CAAC Management

Part-time secretarial/managerial help is needed to run the CAAC facility, bookkeeping, scheduling, housekeeping, maintenance, shopping/restocking, activities, etc; needs are time consuming. Council to pursue possibility of a part-time hire.

5 Homeschool

Homeschool art classes will follow same policy as other classes; JButler to contact inquirer.

Motion to Adjourn (BB), seconded (KF). All assent.

Next Meeting: Wed 04/05/2023, 10AM, CAAC farmhouse

Minutes respectfully submitted by Kristin Mier-Fengler, this 5th day of April 2023.

