

11(17) - 4/26/23  
4-26-23 JS



TOWN OF CHARLTON  
Minutes of Regular Selectmen's Meeting  
Tuesday, March 28, 2023, 6:30pm  
Selectmen's Meeting Room/Meeting Room 1  
Town Hall, 37 Main St., Charlton, MA  
ZOOM Webinar: <https://us02web.zoom.us/j/87489442885>;  
Passcode: 061416; Phone Access +1-646-558-8656

Present: Chairman – Stephen Koronis, Vice-Chairman – Patsy Rydlak, Clerk – Barbara Zurawski, Town Administrator – Andrew Golas and Student Selectperson – Harry Kennan. Absent: Members – David M. Singer and William Borowski.

I. Call to Order:

Chairman Koronis called the meeting to order at 6:30pm with the pledge of allegiance and asked for all to take a moment of silence for the victims in Nashville.

II. Consent Agenda / Warrant Approval as Needed

- a. Minutes of Regular Meeting – March 15, 2023 – 6:30pm. **Motion by Ms. Rydlak to approve the March 15, 2023 minutes, seconded by Ms. Zurawski, unanimous.**

III. Community Relations, Announcements and Open Forum

- Selectman Zurawski read the announcements.

IV. Appointments/Resignation:

- 1. Appointment – Assistant Treasurer/Collector. Mr. Golas stated that attached is a request from Lynn Dyer, Human Resource Director recommending the board appoint Melissa Iozzo as the Assistant Treasurer/Collector effective Wednesday, March 29, 2023. Eight applications were received with interviews offered to four candidates. Ms. Iozzo is the most qualified candidate and he would recommend the board make the appointment. **Motion by Ms. Rydlak to appoint Melissa Iozza as Assistant Treasurer/Collector, seconded by Ms. Zurawski, unanimous.**
- 2. Appointments – Conservation Commission – Two (2) Alternates. Mr. Golas stated that attached are two Talent Bank Forms from Erica White and Alan Leone seeking to be appointed to the Conservation Commission. The Conservation Commission is recommending the Board appoint both as Alternates to the Commission. Per the Acts of 2018, Chapter 353, the Board of Selectmen may appoint two (2) alternate members of the Conservation Commission to serve staggered terms not to exceed three (3) years. He would recommend the Board make the appointments with Ms. White's term expiring June 30, 2026 and Mr. Leone's term expiring June 30, 2025. **Motion by Ms. Rydlak to appoint Erica White and Alan Leone to the Conservation Commission as Alternates, seconded by Ms. Zurawski, unanimous.**

V. Scheduled Appointments:

**6:45pm** – Pole Hearing – North Sturbridge Road. Mr. Golas stated that attached is a request from National Grid and Verizon New England, Inc. requesting permission to install 12 JO Poles on North Sturbridge Road. Also attached is the notice that was sent to the abutters. This request has been forwarded and approved by both the Police Chief and DPW Superintendent. No comments or concerns have been received. He would

recommend the board approve the request. Chairman Koronis opened the hearing by reading the public hearing notice. Eric Fontaine from Control Point came forward. He is here representing National Grid and explained what the request is for. A resident came forward and Mr. Fontaine explained the project to him. **Motion by Ms. Rydlak to close the public hearing, seconded by Ms. Zurawski, unanimous. Motion by Ms. Rydlak to approve the 12 poles on North Sturbridge Rd., seconded by Ms. Zurawski, unanimous.**

#### VI. New Business:

1. Nomination of Inspector of Animals. Mr. Golas stated that attached is notification by the Division of Animal Health that the Inspector of Animals and the Alternate Inspector of Animals term will expire April 30, 2023. The board is asked to make the appointment of Emily Sears as the Inspector of Animals and Kathleen Flynn and Edward Hart as the Assistant Inspector of Animals. The term of these appointments will run from May 1, 2023 until April 30, 2024. Police Chief Dowd is recommending the appointments as well. Once the appointments are made, we will notify the Division of Animal Health who will make the official appointments. He would recommend the board make the appointments.

**Motion by Ms. Rydlak to appoint Emily Sears as the Inspector of Animals and Kathleen Flynn and Ed Hart as Assistant Inspector of Animals, seconded by Ms. Zurawski, unanimous.**

2. Request for proclamation to declare May 7<sup>th</sup> – 13<sup>th</sup> as children's Mental Health Week. Mr. Golas stated that attached is a request from Irelsa Oliveras, a Family Support Specialist for the Parent/Professional Advocacy League asking for the Board's support in recognizing the importance of Children's Mental Health Acceptance, Advocacy and Action by proclaiming May 7 – 13, 2023 as Children's Mental Health Week. He would recommend the board approve the request. **Motion by Ms. Rydlak to recognize the importance of children's mental health acceptance, advocacy and action by proclaiming May 7 – 13, 2023 as Children's Mental Health Week, seconded by Ms. Zurawski, unanimous.**

3. Request to declare Cemetery vehicle as surplus. Mr. Golas stated that attached is a request from the Cemetery Commission asking the Board to declare the 2005 Ford F350 4X4 dump with 8' Fisher snowplow as a surplus vehicle. The vehicle has 61,076 miles and is in running and driving condition but would need considerable repair work to pass state inspection and be road worthy. He would recommend the board approve the request. **Motion by Ms. Rydlak to approve the request, seconded by Ms. Zurawski, unanimous.**

4. Scholarship questions for 2023. Mr. Golas stated that each year, the Town of Charlton is charged with awarding students the following scholarships:

**Nehemiah B. Stone Scholarship** which was given to the Town to be used for scholarships for graduating seniors of Shepherd Hill Regional High School and Bay Path Vocational High School who reside within the boundaries of what was formerly School District #2 in the Town of Charlton.

**Jesse Smith Educational Fund** which was given to the Town with the general intent and purpose to assist in providing educational advantages for the children of Districts Three and Four in Charlton, and **Edwin Philips Cooking Fund** which was accepted by the Town in 1915 with the general intent and purpose to assist in teaching the art of cooking and domestic science.

The **M. Wayne Colby Scholarship** is awarded by the family.

In order to qualify for these scholarships, the Board of Selectmen chooses a question in essay form to be completed by students who are interested in applying for one or more of these scholarships. With the assistance and recommendation of the Schools, the Board of Selectmen can choose the most qualified recipients. After reviewing past questions, he would recommend the Board consider the following question for the Nehemiah B. Stone Scholarship, Jesse Smith Educational Fund and M. Wayne Colby Scholarship:

*"If you were to run for public office, what three issues would your campaign be based on and why?"*

For the Edwin Phillips Cooking Fund, he would recommend the following:

*“What role models in your life influenced you to continue in the food service industry and where do you see yourself in five years?”*

Once the questions are chosen by the board, the office will forward to the schools. The applications are due back in our office by May 1, 2023 and will be brought to the Board for awarding at a future meeting. **Motion by Ms. Zurawski to adopt those two questions, seconded by Ms. Rydlak, unanimous.**

VII. Old Business:

1. Annual Town Meeting – review Draft Budget - Mr. Golas stated that this is being held until the board meets with the Finance Committee. The school would like to meet with the Board next Tuesday. Chairman Koronis would prefer to meet with Fin Com first and the board agrees.

VIII. BOS Committee Reports

IX. BOS Policy Review

Mr. Golas stated that enclosed for the board’s review are the following policies along with recommended changes, if any, to each: Confidentiality Agreement, Contributing Sick Leave for Seriously Ill Employees, C.O.R.I. – Criminal Offender Registry Information and Correspondence Policy. **Motion by Ms. Rydlak to accept the changes, seconded by Ms. Zurawski, unanimous.**

XI. Student Selectperson Report – Mr. Kennan reviewed his report. (attached)

XII. Town Administrator Report – Mr. Golas reviewed his report. (attached)

XIII. Other Business (unknown at time of posting)

XIV. Next Meeting Announcement:

BOS Regular Meeting – April 11, 2023 – 6:30pm – Meeting Room 1

XV. Adjourn/Executive Session – **Motion by Ms. Rydlak to enter executive session at 7:59pm under M.G.L. c. 30A, Sec. 21(a), #1 – to discuss the reputation, character, physical condition or mental health, rather than professional competence of an individual or discuss the discipline or dismissal of, or complaints or charges against a public officer, employee, staff member or individual (Police) and to reconvene to open session for any other business, if needed, and to adjourn, seconded by Ms. Zurawski. Roll call vote: Ms. Zurawski – aye, Ms. Rydlak – aye and Chairman Koronis – aye.**

Submitted by:

Mary C. Devlin

Executive Assistant

Accepted by:

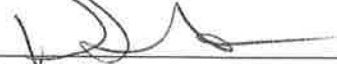


Stephen G. Koronis, Chairman




Patsy Rydlak, Vice-Chairman

Barbara Zurawski, Clerk



David M. Singer, Member (absent)



William Borowski, Member (absent)

## Shepherd Hill - Student Representative Report

Harry Kennan

March 28, 2023

This Friday, March 31st will be the **last day of the third quarter** at Shepherd Hill—all grades close on that day and all assignments must be made up by the middle of the following week. The fourth and final quarter will continue through mid-June. In addition, Friday, April 7th will be an early-release day for all grades due to Good Friday.

**Prom tickets** will go on sale beginning Monday, April 10th; they are \$90 per person, and prom will be held at the DCU Center in Worcester on Saturday, May 20th.

**The Shepherd Hill Show Choirs** each won a **gold medal** at their competition in Warwick over the weekend! Their next competition in Waltham on April 1st will be their last for the year, so we wish them luck going into that.

The **first meeting of the Chess Club** was held on Thursday, March 23rd; I was not in attendance but from what I heard it went quite well.

**NHS Induction** of new members will be held on Thursday, April 6th; we look forward to bringing the new inductees into the fold and celebrating their success.


Two students will be traveling to Boston on Friday, March 31st to participate in **Student Government Day** at the Massachusetts State House.



# Town of Charlton

## OFFICE OF THE TOWN ADMINISTRATOR

Andrew M. Golas, Town Administrator

TO: Board of Selectmen  
FROM: Andrew Golas, Town Administrator   
DATE: March 27, 2023  
SUBJECT: Town Administrator's Report – for Selectmen's meeting of 3/28/2023

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**Real Estate Community Forum** - I wanted to recognize the members of the EDC along with expressing a thank you to those who were able to attend the first Real Estate Community Forum held at the Overlook on Friday. We had about 30 attendees including representatives from the Board of Selectmen, Mass Office of Business Development and Senator Fattman's Office. We had a good discussion about pinch points in local development, identified some areas that are held as higher priorities when considering development, and provided some context into local government processes. We did hear that the ease and expediency of permitting was a significant consideration by developers in selecting a place to do business. We hope to conduct additional workshops in the future with other targeted business groups.

TOWN OF CHARLTON



BOARD OF SELECTMEN

37 Main Street

Charlton, MA 01507

WWW.TOWNOFCHARLTON.NET

Phone: (508) 248-2206

Fax: (508) 248-2374

March 21, 2023

PUBLIC HEARING NOTICE

The Charlton Board of Selectmen will hold a public hearing on Tuesday, **March 28, 2023** at **6:45pm** in Meeting Room 1, 37 Main Street, Charlton, MA 01507 and by Zoom:

<https://us02web.zoom.us/j/87489442885>; Passcode: 061416; Phone Access +1-646-558-8656, to act on a request from National Grid and Verizon New England, Inc. requesting permission to locate poles, wires and fixtures including the necessary sustaining and protecting fixtures, along and across the following public way:

**North Sturbridge Road:** National Grid to install 12 JO Poles on North Sturbridge Road beginning at a point approximately 370' feet northeast of the centerline of the intersection of Putnam Rd. & Podunk Rd. and continuing approximately 2,068 feet in a northeast direction. Installation of new P90-50, P89-50, P88-50, P87-50, P86-50, P85-50, P83-50, P82-50, P81-50, P80-50, P79-50 & P75-50 starting approximately 108' northeast of existing P91 North Sturbridge Road.

National Grid is also asking for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Anyone wishing to be heard on this matter should appear on the date and time, specified or submit concerns in writing.



PID: 14-B-1.5  
 Book# / Page#: 60860 , 130  
 Lands of Ashley Kaszowski  
 305 N Sturbridge Road, Charlton MA 01507

PID: 14-B-1  
 Book# / Page#: N/A  
 Lands of Kenneth Kaszowski  
 53 Sturbridge Road, Charlton MA 01507

PID: 14-B-1.1  
 Book# / Page#: 45431 , 132  
 Lands of Louis Wloch Jr  
 6 Putnam Road, Sturbridge MA 01566

North Sturbridge Road







New  
 P89-50  
 (EOP=-15')

New  
 P90-50  
 (CL=-15')

P90

PETITION SKETCH  
 CITY OF CHARLTON  
 WORCESTER COUNTY

Legend

-  Proposed JO Pole
-  Existing JO Pole
-  Center Line
-  Street
-  Property Line
-  Push Brace



Designer: Alexander Mutz  
 ControlPoint Technologies, Inc  
 200 Ledgewood Place, Rockland, MA 02370  
 781-423-3068



Petition Sketch for Pole 90-50 & Pole 89-50  
 North Sturbridge Road  
 Charlton MA  
 VPR# 25636124

Sheet  
 1 of 1

Not To Scale  
 Distances are  
 Approximate

Drawn By:  
 RJH






DATE  
 07/20/2021

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



PETITION SKETCH  
CITY OF CHARLTON  
WORCESTER COUNTY

Legend

-  Proposed JO Pole
-  Existing JO Pole
-  Center Line
-  Street
-  Property Line

North Sturbridge Road

New  
P87-50  
(CL--15)

PID: 14-B-2  
Book# / Page#: 56517, 284  
Lands of Dustin Macomber  
307 N Sturbridge Road, Charlton MA 01507

PID: 14-B-1.2  
Book# / Page#: N/A  
Lands of Jeffrey Kaszowski  
309 N Sturbridge Road, Charlton MA 01507

New  
P88-50  
(CL--14)

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



PID: 14-B-2.1  
Book# / Page#: 59692, 116  
Lands of Johna Arelio  
299 N Sturbridge Road, Charlton MA 01507



Designer: Alexander Mutz  
ControlPoint Technologies, Inc  
200 Ledgeswood Place, Rockland, MA 02370  
781-423-3068

**nationalgrid**

Petition Sketch for Pole 88-50 & Pole 87-50  
North Sturbridge Road  
Charlton, MA  
WR# 25636124

SHEET  
1 OF 1

Not To Scale Distances are Approximate	Drawn By: R.JH	Sketch # 25636124-3	DATE 07/20/2021
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North Sturbridge Road

PID: 14-A-2.1  
Book# / Page#: 23417, 292  
Lands of Tobias Parent  
298 N Sturbridge Road, Charlton MA 01507

PID: 14-B-5  
Book# / Page#: N/A  
Lands of Dawn Egeland  
293 N Sturbridge Road, Charlton MA 01507






PID: 14-A-2.2  
Book# / Page#: 23992, 150  
Lands of Joanne Audette  
302 N Sturbridge Road, Charlton MA 01507

PID: 14-B-2.2  
Book# / Page#: 49063, 7  
Lands of Xuanfu Wu  
295 N Sturbridge Road, Charlton MA 01507

PID: 14-B-2.1  
Book# / Page#: 59692, 116  
Lands of Johna Arelio  
299 N Sturbridge Road, Charlton MA 01507

**PETITION SKETCH**  
CITY OF CHARLTON  
WORCESTER COUNTY

**Legend**

-  Proposed JO Pole
-  Existing JO Pole
-  Center Line
-  Street
-  Property Line

New  
P86-50  
(CL=-137)

New  
P85-50  
(CL=-21)

P86

P85

-156

-117

-115



Designer: Alexander Mutz  
ControlPoint Technologies, Inc  
200 Ledgewood Place, Rockland, MA 02370  
781-423-3068



Petition Sketch for Pole 86-50 & Pole 85-50  
North Sturbridge Road  
Charlton, MA  
WR# 25636124

sheet  
1 of 1

Net To Scale Distances are Approximate	Drawn By: R/JH	Sketch # 25636124-4	DATE 07/20/2021
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The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



North Sturbridge Road






PID: 14-A-3.2  
Book# / Page#: 57698 , 243  
Lands of Thomas Ouellette  
290 N Sturbridge Road, Charlton MA 01507

PID: 14-B-6  
Book# / Page#: 59263 , 102  
Lands of Ralph F Fiske Family Trust  
291 N Sturbridge Road, Charlton MA 01507

PID: 14-B-5  
Book# / Page#: N/A  
Lands of Dawn Egeland  
293 N Sturbridge Road, Charlton MA 01507

PETITION SKETCH  
CITY OF CHARLTON  
WORCESTER COUNTY

Legend

-  Proposed JO Pole
-  Existing JO Pole
-  Center Line
-  Street
-  Property Line

New  
PB2-50  
(CL=16')

P83

New  
PB3-50  
(CL=16')

P84



Designer: Alexander Mutz  
ControlPoint Technologies, Inc  
200 Ledgewood Place, Rockland, MA 02370  
781-423-3068

nationalgrid

Petition Sketch for Pole 83-50 & Pole 82-50  
North Sturbridge Road  
Charlton MA  
WR#: 25636124

SHEET  
1 OF 1

Not To Scale  
Distances are  
Approximate

Drawn By:  
R.JH

Sketch #  
25636124-5



DATE  
07/20/2021

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



**PETITION SKETCH  
CITY OF CHARLTON  
WORCESTER COUNTY**

**Legend**

-  Proposed JO Pole
-  Existing JO Pole
- Center Line
- Street
- Property Line

PID: 14-A-3.1  
Book# / Page#: 59401, 16  
Lands of Michael Richard  
325 Podunk Road, East Brookfield MA 01515

PID: 14-A-3  
Book# / Page#: N/A  
Lands of Brian Bean  
PO Box 428, East Brookfield MA 01515

PID: 14-A-3.3  
Book# / Page#: 56413, 243  
Lands of Carmine Dicenso  
284 N Sturbridge Road, Charlton MA 01507

PID: 14-B-8  
Book# / Page#: 54289, 316  
Lands of Robert Dillenback  
285 N Sturbridge Road, Charlton MA 01507

PID: 14-B-6  
Book# / Page#: 59263, 102  
Lands of Ralph F Fiske Family Trust  
291 N Sturbridge Road, Charlton MA 01507

The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.

**North Sturbridge Road**

New P80-50 (CL--13)

P81

New P81-50 (CL--16)

P82

P82

-128'

-111'

-80'



Designer: Alexander Mutz  
ControlPoint Technologies Inc  
200 Ledgewood Place, Rockland, MA 02370  
781-423-3068



Petition Sketch for Pole 81-50 & Pole 80-50  
North Sturbridge Road  
Charlton, MA  
WR# 25636124

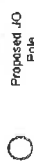
Not To Scale Distances are Approximate	Drawn By: RJH	Sketch # 25636124-6	DATE 07/20/2021
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sheet  
1 of 1



PETITION SKETCH  
CITY OF CHARLTON  
WORCESTER COUNTY

Legend



Proposed JO Pole



Existing JO Pole

Center Line

Street

Property Line

PID: 020.0\_0175\_0002.0  
Book# / Page#: 56413 , 243  
Lands of Carmine & Elizabeth Dicenso  
284 N Sturbridge Road, Charlton MA 01507

PID: 020.0\_0175\_0008.1  
Book# / Page#: 39976 , 211  
Lands of John & Louise Stockman  
272 N Sturbridge Road, Charlton MA 01507

PID: 14-A-3.3  
Book# / Page#: 56413 , 243  
Lands of Carmine Dicenso  
284 N Sturbridge Road, Charlton MA 01507

PID: 14-A-3  
Book# / Page#: N/A  
Lands of Brian Bean  
PO Box 428, East Brookfield MA 01515

PID: 14-B-6  
Book# / Page#: 59263 , 102  
Lands of Ralph F Fiske Family Trust  
291 N Sturbridge Road, Charlton MA 01507

PID: 14-B-8  
Book# / Page#: 54289 , 316  
Lands of Robert Dillenback  
285 N Sturbridge Road, Charlton MA 01507

PID: 14-B-9  
Book# / Page#: 59930 , 43  
Lands of Marvin Diaz  
279 N Sturbridge Road, Charlton MA 01507

New  
P79-50  
(CL=-12')



P79



New  
P80-50  
(CL=-13')



-128'

-128'

-125'

P81

North Sturbridge Road

Designer: Alexander Mutz  
ControlPoint Technologies, Inc  
200 Ledgewood Place, Rockland, MA 02370  
781-423-3088

Petition Sketch for Pole 79-50  
North Sturbridge Road  
Charlton, MA  
WR# 25636124

Not To Scale Distances are Approximate	Drawn By: RJH	Sketch # 25636124-7	DATE 07/20/2021
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The exact location of said facilities to be established by and upon the installation and erection of the facilities thereof.



PETITION SKETCH  
CITY OF CHARLTON  
WORCESTER COUNTY

Legend

- Proposed JO Pole
- Existing JO Pole
- Center Line
- Street
- Property Line

PID: 1-A-2  
Book# / Page#: N/A  
Lands of Reeve George E  
0 N Sturbridge Road, Charlton MA 01507

PID: 14-B-11.2  
Book# / Page#: 60958, 174  
Lands of Guevara Jose A, JR  
283 N Sturbridge Road, Charlton MA  
01507

PID: 14-B-11.1  
Book# / Page#: 61393, 112  
Lands of Sturbridge Road Solar Farm LLC  
0 N Sturbridge Road, Charlton MA 01507

PID: 14-B-12  
Book# / Page#: 33831, 260  
Lands of Wielgorecki Mariusz  
257 N Sturbridge Road, Charlton MA 01507

New  
P75-50  
(CL = 13')



**ControlPoint**  
TECHNOLOGIES  
Designer Alexander Matz  
ControlPoint Technologies, Inc  
200 Ledgewood Place, Rockland, MA 02370  
781-423-3068

**nationalgrid**

Petition Sketch for Pole 75-50  
North Sturbridge Road  
Charlton MA  
WR# 25636124-8

Not To Scale Distances are Approximate	Drawn By: ASM	Sketch # 25636124-8	DATE 12/16/2022
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The exact location of said  
facilities to be established  
by and upon the installation  
and erection of the facilities  
thereof.