

## Charlton Fire Station Building Committee

Members:

Chairman Ralph Fiske	Present	Secretary Rob Barton	Present
Brian Ouellette	Present	Robin Craver	Absent
Joe Haebler	Present	Dave Ryan	Absent
John McGrath	Absent	Keith Cloutier	Present

Vertex Members: Kevin Heffernan

Tecton Members:

Ernest Nepomuceno, Jeff McElravy, and Dennis Ross

Also in attendance:

Gerry Doble, Finance Committee Member  
Lt. Dowd, Charlton Police  
Curt Meskus, Building Commissioner  
Chief Maxfield, Charlton Police  
Chief Knopf, Charlton Fire  
Curt Meskus, Building Commissioner

Meeting held April 1, 2019; meeting called to order at 1003

Motion to accept the minutes from the special meeting that was held on 3/25/19

Haebler

Second-Ouellette

Unanimous

Jeff McElravy reviewed the latest submittal plans, stating that no real changes to the site. Ralph asked about any site work being performed on the property, Jeff states he is finishing up the schedule and will be on the property soon.

Jeff gave an overview of some of the changes that occurred in this latest site plans, most of the changes occurred on the police side. Police re-worked the location of some of the spaces on the first and second floor, including moving the cell rooms further away from dispatch, closer to prisoner processing.

Question was asked regarding the location of the prisoner holding cells and the need for dispatch to check them. Chief Maxfield states he checked with Law Council and reported that live video conferencing suffices for prisoner checks.

Ernest Nepomuceno gave an update on the outside of the building, with some of the design options for the covering of the buildings. Much discussion occurred with the different ideas of coverings, including stone for the bottom of the building. Committee felt that the outside of the building should be focused on material that will not make the building look larger than it is, try to soften the building appearance and overall cost to the building.

Ernest states they are using several local building ideas for the options for the building.

Lt. Dowd asked Tecton about the size of the proposed police side of the building, wondering if it is adequate compared to Sutton and Palmer Police stations that they have recently toured. Jeff reports it

will be adequate and that the square footage of Sutton and Police stations include their lobby and dispatch area, which is considered separate and these calculations.

Ralph asked Tecton about the mechanical room and air handling equipment locations in the building. Jeff states there will be multiple air conditioning units for each side of the building.

Gerry Doble asked about heating options for the building, whether oil or propane will be used. Jeff states he will bring in his engineer to run an analysis and give us our options.

Rob Barton asked Tecton on the amount of work that still needs to be accomplished before the May town meeting. Jeff states he just needs the site work to be completed, that will determine any adjustment that needs to occur as far as site location and placement of the building. States they are just about ready to get estimates.

Kevin asked about Vertex preparing their own estimate, states he will check with the contract and determine if it was part of their scope.

Next meeting scheduled for April 8, 2018 at 10 am.

Motion to adjourn at 1133; Haebler  
Second Ouellette  
Unanimous