

**Town of Charlton**  
Finance Committee Minutes  
Zoom Meeting

Date: April 1, 2020 Meeting came to order at 6:30pm  
Minutes taken by: Ashley Obrzut, Clerk

**Attendees:** Henry Camosse- Chairman, Joe Spiewak, John Grondalski, Jason Julian, Keith Johnson

**Absent:**, Maura O'Connor, Carol Brodeur, Cory Hanson

**Guests:** Donna Foglio- Town Finance Director, Andrew Golas-Town Administrator

**1. Call meeting to order at time**

- a. Henry Camosse call the meeting to order at 6:32pm

**2. Approval of Minutes from February 26, 2020**

- a. Keith Johnson made a motion to accept the minutes from February 26<sup>th</sup> meeting. Joe Spiewak second this motion. All in favor. Motion passes unanimously.

**3. Latest Draft Budget Review**

- a. Review of figures from the latest budget from the Finance Director
- b. Two departments asked for increase in hours that we were able to fund and also a floater employee for a couple different departments to share rather than funding a person for each department asking. Also included the new figures for the pay equity changes. This has gone through the personal board but it needs to be passed through the board of selectmen also.
- c. We did not fund the total amount the Dudley-Charlton asked for, since we are supposed to be in year 3 of the 3 year override we agreed to. But we were able to fund a portion of what they asked for because we received more funding from the state this year for other items. If we receive more revenues the schools get a portion of that revenue towards their new minimum contribution amount. If we are able to create more special revenue funds then the schools wouldn't be able to use those revenues. (More receipts reserved accounts and appropriate these monies to specific things)

**4. Other Agenda Items not known at the time of this posting**

- a. Andrew Goals gave an update on the Town's plan for the next month. We will be closed to the public until May 4<sup>th</sup> with most people working remotely. Things are going great and we are still able to function at 100%.
- b. We will be reimbursed for costs related to the COVID-19 Virus, we are unsure of the exact amount now. We are not having an issue with funding to receive PPE but there is a shortage in the market. We have had a few donations of items but we are on the search for PPE.

- c. Our Fire and Police staff are changing shifts without coming in contact with the previous shifts and they are able to clean in between shifts as well. If one of our members gets sick, we could choose to put them up in a hotel so they didn't go home to infect their families, that would be a cost on the town (if they were infected on the job). Andrew is looking into how this would work with BOH.
- d. We will need more funding for a couple of our Board of Health members. Our Director is retired and has a cap on what he can make but the board voted to be able to lift that restriction (per the retirement board as well). And they also need to increase the hours for one of their part time staff members as well.
- e. Donna suggesting that Finance Committee do a transfer from the reserve account to cover any account that is over budget for any expenses of COVID-19 so that the free cash won't be hit for the deficit. We don't know the time frame for reimbursement from the state for any expenses.
- f. There is some legislation for changing due dates for RE and MVE taxes. But it would push the dates closer to the next and might be harder for taxpayers to be able to pay both so close. Also, would be a hit to our local receipts for FY20. Also, there could be a bill out there for waiving interest and fees for paying late.

#### **5. Adjourn Meeting**

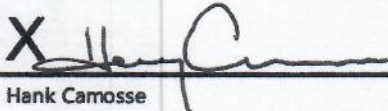
- a. John Grondaliski made a motion to adjourn meeting at 7:34pm. Jason Julian second this motion. All in Favor. Meeting adjourns at 7:34pm

**Next Meeting – April 8 2020 6PM Zoom Meeting**

Town of Charlton Finance Committee Meeting Minutes

4/1/2020

Voted:

X 

Hank Camosse

X APPROVED

Joe Spiewak

X APPROVED

John Grondalski

X APPROVED

Jason Julian

X APPROVED

Keith Johnson

X APPROVED

Carol Brodeur

X absent

Mara O'Connor

X absent

Cory Hanson