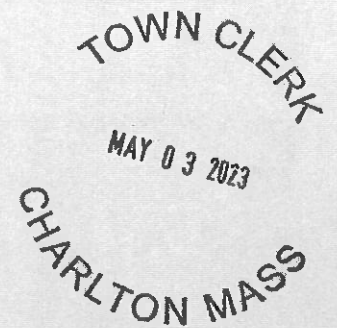


**Town of Charlton Activities Council
Meeting Minutes - Meeting Date 4/5/2023**



Meeting Start: 10:06AM. Meeting End: 10:50AM
Board Members Present In-Person: S.Bacon, B.Benoit, K.Fengler
Board Members Absent: J.Butler, D.Konopacki Others present: none

1 Review of Minutes and Financial Report. All approve.

2 Old Business - Lower Barn bathroom has been turned on for the spring/summer. Potential candidates for Alternate Board Members were discussed.

3 Blueberry Festival

-Need to obtain Animal Adventures check in advance for payment at time of event.

Motion: B.Benoit to book full/largest program offered for \$810, which requires 2 handlers. S.Bacon seconds; all approve.

-Waiting to hear back from Rec Commission re: use of lower field parking

-Determination of volunteer slots

- Will investigate options for a single company to provide tents, tables/chairs, and bounce house.

4 Facility Scheduling

-Need to come up with an improved system. To discuss further when more board members are present.

5 Update on Parking Lines, etc

The Town Highway Dept will paint parking space lines when weather and time permit.

6 Possibility of Archery Activity

An instructor is available to offer Beginner Archery classes in the back field, directly behind the lower barn. To discuss further at a future meeting.

7 Conflict of Interest

All are reminded to perform online Conflict of Interest training, if they haven't already.

Motion to Adjourn (BB), seconded (SB). All assent.

Next Meeting: Wed 05/03/2023, 10AM, CAAC farmhouse

Minutes respectfully submitted by Kristin Mier-Fengler this 3rd day of May 2023.

A handwritten signature in black ink, appearing to read "Kristin Mier-Fengler".