



TOWN OF CHARLTON
37 MAIN STREET
CHARLTON, MA. 01507
508-248-2210

BOARD OF HEALTH

April 7, 2020

Members Present:

Matthew Gagner, Chairman

Kathleen Walker, Vice Chairman

Jon Sanborn, Member

Also Present:

Andrew Golas-Town Administrator

James Philbrook-Health Director

- Chairman Matt Gagner called the meeting to order at 6:05 p.m.
- Matt started out by talking about numbers of COVID-19 cases in the state. He also mentioned the funding that we applied for.
- James Philbrook, Health Director confirmed that we have gotten a check for \$8000.00 for Charlton, a second check for \$8000.00 and then another check for \$36,000.00 for the region which will be allocated to several towns for Public Health Nurse. The \$8000.00 checks are for overtime and supplies.
- Karl Storz had one confirmed case last week. Matt had mentioned that Jim had called them and INCOM a few weeks ago to find out what the plan would be for social distancing. They replied that due to the call from the BOH, they put an action plan together. As a result of this action plan when this case was discovered they were able to close off an entire portion of the building and isolate this one case, which most likely has prevented many people from being exposed. There is no way to prove this, but they took it very seriously after they got this call and put a written procedure together. With that said, it is bad that they had one case, but it could have been a lot worse.
- Jim feels that the employees are being treated properly, the place is clean and safe due to their appropriate actions led to only a handful of employees being effected as opposed to hundreds. Jim is grateful that they took it seriously and is thankful that the Board allowed him to move forward to take cation to encourage them to take the appropriate action. Jim went in and did an onsite inspection back at the beginning of all this and the company treated Jim like he was an employee and walked him through everything they were doing. Jim felt very comfortable that they are clean and deserve to

be open and they are essential since they make certain medical tools that are needed at this time.

- Discussion about if it is okay to provide public with the number of cases. The state has left it up to the municipalities. All are on board to keep posting the number as it lets people know what is going on.
- Kathleen asked if Jim had any masks available. He explained that we don't have any N95, but we have a limited supply of surgical masks and cotton masks that the Charlton Sewing company has made. If anyone asks for one and we have one, he will certainly not turn them away.
- Kathleen also had heard that the National Guard was going into Overlook. Matt understanding is that they are doing COVID-19 to the entire staff. All staff came back negative and at this point there are no patients with COVID-19.
- Playgrounds are closed as well as some parks such as the disc golfing at Buffumville.
- Jon Sanborn, member, asked about guidelines for stores and how many people are in them at a time. Jim said that DPH is coming out with stricter guidelines and Jim will forward when he gets them. We don't have a grocery store in Charlton, but Mass pike farmers market will be allowed to open.
- Andrew left for Board of Selectmen meeting.
- Kim's extra hours have been approved and Kim will be starting to work with the Public Health Nurse, Cheryl Rawinsky on Thursday. Kim and Andrea are working on the PHEP grant for PPE.
- The department is working diligently to keep the website with up to date information, Jim is working diligently to get as much funding as possible, he is in meeting after meeting, the girls got out the certificates of appreciation to everyone that has donated. Charlton will oversee the distribution of regional funds. Both Andrea and Kim are able to work effectively at home and Cheryl is working tirelessly. All day to day business is getting taken care of in a timely manner.
- Matt knows we sent out thank you letters and certificates to the businesses that have donated and he wanted to see where we are in getting something in the newspapers to thank them as well. Jim has given the T&G Matt's number to get an interview. Kathleen will email her friends at Stonebridge press and give them Matt's contact information as well.
- Kathleen made motion to adjourn, Jon second all in favor 6:43 p.m.

A handwritten signature in black ink, appearing to read "Jim", located at the bottom right of the page.