

Charlton Fire Station Building Committee

Members:

Chairman Ralph Fiske	Present	Secretary Rob Barton	Present
Brian Ouellette	Present	Robin Craver	Absent
Joe Haebler	Present	Dave Ryan	Present
John McGrath	Absent	Keith Cloutier	Present

Also in attendance:

Vertex- Kevin

Tecton- Jeff and Rebecca

Chief Maxfield – Charlton Police

Chief Knopf – Charlton Fire

Lt. Dowd – Charlton Police

Peter Boria

Meeting held on 4/8/19, called to order at 1005

Motion to accept the minutes from the 4/1/19 meeting as printed

Haebler

Second by Ouellette

Ralph discussed the need to have committee members present at the group presentations.

Unanimous

Rebecca gave an overview on the site work going on. States the wetlands have been flagged last week, along with Phase 1 and traffic study is underway. Rebecca also reported the boundaries have been flagged.

Ralph asked about the status of the plot plan. Rebecca states there was a proposal given to the town for their engineer to do the work since they are on the site anyway. Rebecca states they are waiting to hear from Robin.

Joe asked Rebecca about any test bores that have been completed. Rebecca states none yet, finalized the sub-contract and they should be beginning in a week or so.

Jeff states that some material has started going to the estimator already and will continue to go to them as they get the information.

Ralph asked Peter Boria about the water/sewer connection possibilities. Peter states he has sent some of the information needed to Tecton engineers already. Discussion was had regarding the best option of either connecting more up the hill towards the current police station or down the hill towards the secondary entrance to Masonic Home. Peter reports that there will be ledge present in either direction.

Jeff reported some possible wetlands in the upper left portion of the map that was no visible on the original wetland plans.

Jeff started by handing out the new proposals to the committee members. Showed an option of turning the building with an attempt to gain more visibility by individuals passing by on Masonic Home Road. Jeff along with the committee felt that there was no gain by twisting the building and was going back to the original plan.

Peter asked about connecting the lower PD lot with the new public safety building, Jeff states he will wait for his civil engineer to give his opinion before deciding if it is an option.

Reviewed the new plans, the FD eliminated the bay toilet however it is not showing up on the plans yet. Jeff stated they moved the conference room on the FD side to give access to a window option. Rob asked about an outside door for the communication room, to allow personnel to gain access to the communication room without going through the dispatch room. Jeff states they can add a room as a secondary entrance to the room.

Jeff talked about an option on the PD side of moving the evidence lab across hallway from the evidence room. PD is concerned about the movement of evidence from a secure area to an unsecure area, passing through the hallway, back to the secure area. PD is requesting it to go back to the original plan.

Discussion about the second floor FF area for both PD and FD. Chief Maxfield concerned that the PD side was shrinking, much discussion about the square footage numbers being different but Jeff reports the foot print is the same just room sized moved around. Chief Maxfield concerned that the bunk room on the PD size is only 76 square feet, even though it will be seldom used, he would like the ability to get a bunk bed and a cot in there. Jeff reported that there was no discussion regarding the desire to have three beds in the room at one time. Chief Maxfield states he would rather have no future space built in, but have the space built out such as the future space between the locker rooms as well as the covered porch area.

Question was raised about the size of the fitness room for the PD, PD reports they have 1000 square foot fitness room with the room full of equipment that they plan on bringing over to the new building so any reduction in space will result in some equipment not able to be moved over.

Question was raised to Keith about the possibility of not moving all of the equipment if the fitness room size was less than 1000 square ft., Keith states that it would be a possibility if the fitness room space was reduced to give more space to other areas on the second floor.

Keith asked about the need for technology in the rooms and whether that would be included in the proposal. Jeff states that computers and such is not included in the cost of the building. Kevin states that there needs to be a discussion between Fire/PD/and himself to discuss the needs.

Jeff gave us an overview of what is covered in the high level budget and new fitness equipment and computer technology is not carried over.

Motion to adjourn at 1100
Haebler
Second by Ouellette
Unanimous.