

**Town of Charlton**

Finance Committee Minutes

Town Hall - 37 Main St., Charlton, MA

Date: April 25, 2023, at 6:30pm

Minutes taken by: Jaclyn Bonner, Clerk

**Attendees:** Henry Camosse Jr.-Chairman, Kristin Kustigian - Vice Chair, Jason Julian, Ruth Beringer, Kristen Lemire

**Absent:** Mike Jacobs, Keith Johnson

**Guests:** Ashley Obrzut -Town Finance Director, Andrew Golas – Town Administrator

**Board of Selectmen:** Chairman – Stephen Koronis, Vice-Chairman – Patsy Rydlak, members – William Borowski and David Singer, Town Administrator – Andrew Golas and Student Selectperson – Harry Kennan. Absent: Clerk – Barbara Zurawski

**1. Call Meeting to order at time.**

The meeting was called to order by Hank Camosse at 6:28 P.M on Tuesday April 25, 2023.

**2. Approval of Minutes from Previous Meeting**

Motion to accept the minutes of April 05, 2023, was made by Kristin Kustigian and seconded by Jason Julian. Minutes approved by Hank Camosse Jr., Jason Julian, and Kristin Kustigian, Kristen Lemire and Ruth Beringer.

**3. Discussion on Proposed Budget and Warrant Articles**

Article 1 – Election

Article 2 – Town Reports

Article 3 – Litigation

Article 4 – Appropriation of Funds for Unpaid Bills of a Prior Fiscal Year

Article 5 – Inter/Intra Departmental Transfers for FY23

Article 6 – Capital Items and Related Contracts

**Motion by Mr. Borowski that the Board of Selectmen support Articles 1 – 6, seconded by Mr. Singer, unanimous. Motion by Ms. Kustigian that the Finance Committee support Articles 1 – 6, seconded by Ms. Lemire, unanimous.**

Article 7 – DCRSD – Shepherd Hill Feasibility Study. Motion by Mr. Borowski that the Board of Selectmen support Article 7, seconded by Ms. Rydlak. Mr. Singer asked if there is any requirement from Dudley's side and Mr. Golas stated that Dudley would have to pass their equivalent. Mr. Singer asked if Charlton passes this and Dudley fails it, what happens. Mr. Golas said it would sit in the operational budget unexpended. Ms. Orzbut said we can't spend it because in the motion it specifically says ARPA, it would just stay in ARPA. **Vote on motion: unanimous. Motion by Ms. Kustigian that the Finance Committee support Article 7, seconded by Mr. Julian, unanimous.**

Article 8 – Town Budget. Motion by Mr. Borowski that the Board of Selectmen support Article 8, seconded by Ms. Rydlak. Mr. Camosse asked if there was any feedback regarding the stipends. Chairman Koronis said he has heard some comments, nothing negative. Mr. Camosse asked if we were going to keep the budget as is if Dudley's vote doesn't pass? Mr. Singer said if it's something that simple, we could always amend the budget at town meeting and put the stipends back in. Mr. Golas said that a failed vote in Dudley wouldn't be the end of this. If they bring back a revised budget, we want to make sure we can cover that. Mr. Camosse would prefer not to amend the town budget at town meeting but would prefer we do it before then. Mr. Borowski would recommend we keep everything as is. **Vote on motion: unanimous. Motion by Mr. Julian that the Finance Committee support Article 8, seconded by Ms. Kustigian. Ms. Lemire pointed out that the spelling of Shepherd Hill is incorrect in the motion. Vote on motion: unanimous.**

Article 9 - Water Department Budget (Enterprise Fund)

Article 10 – Sewer Department Budget (Enterprise Fund)

Article 11 – Transfer of Funds to and from Stabilization Fund Account

Article 12 – Cemetery Perpetual Care

**Motion by Mr. Borowski that the Board of Selectmen endorse Articles 9 – 12, seconded by Ms. Rydlak, unanimous. Motion by Ms. Kustigian that the Finance Committee support Articles 9 – 12 as presented, seconded by Ms. Lemire, unanimous.**

Article 13 – Revolving Funds. Mr. Borowski asked if any changes were made to this and Ms. Orzbut said we removed the Daniels/Coburn one. **Motion by Mr. Borowski that the**

**Board of Selectmen support Article 13, seconded by Ms. Rydlak, unanimous. Motion by Ms. Kustigian that the Finance Committee support Article 13 as presented, seconded by Ms. Lemire.** Mr. Camosse said the Finance Committee made a recommendation to the Board of Selectmen to review the Building Inspector fees and asked if that was put on the board's agenda. Mr. Golas said that will be on the next agenda. Mr. Singer asked Mr. Golas to find out how much they make in those fees a year. **Vote on motion: unanimous.**

Article 14 – Municipal Charges Lien By-Law. **Motion by Mr. Borowski that the Board of Selectmen support Article 14 in its entirety, seconded by Ms. Rydlak, unanimous. Motion by Ms. Kustigian that the Finance Commission supports Article 14 as presented in the warrant, seconded by Mr. Julian, unanimous.**

Article 15 – Rescind Ch. 155 – License & Permits, Article II – Fingerprinting, Sec. 155-6 through 155-13. Motion by Mr. Borowski that the Board of Selectmen support Article 15, seconded by Ms. Rydlak, unanimous.

**Articles 15 – 19 are not applicable to the Finance Committee.**

Article 16 – Charlton General Bylaws Amendment – Ch. 160 – Peddling & Soliciting. Motion by Mr. Borowski to approve Article 16, seconded by Ms. Rydlak, unanimous.

Article 17 – Zoning Bylaw Amendment – Amend Section 2 of the Zoning Bylaw

Article 18 – Zoning Bylaw Amendment – Amend Section 6 of the Zoning Bylaw

Article 19 – Zoning Bylaw Amendment – Sidewalks in Village District Regulations

Article 17 – 19 are not applicable to the Board of Selectmen.

**4. Update from Finance Director / Town Manager**

NA

**5. Other Business – Unknown at the Time of this Posting**

NA

**6. Adjourn Meeting**

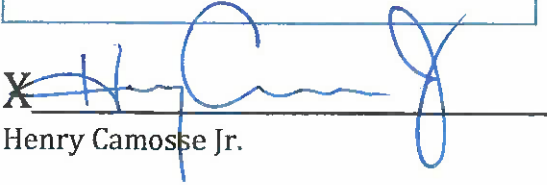
Motion to adjourn at 7:00 PM was made by Jason Julian and seconded by Kristin Kustigian.

Motion approved by Henry Camosse Jr.-Chairman, Kristin Kustigian - Vice Chair, Jason Julian, Ruth Beringer, and Kristen Lemire. The meeting is adjourned.

Town of Charlton Finance Committee Meeting Minutes

Voted: 7/12/2023

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X   
Henry Camosse Jr.


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X   
Keith Johnson

[Empty signature box]

X \_\_\_\_\_  
Jason Julian

[Empty signature box]

X   
Kristin Kustigian

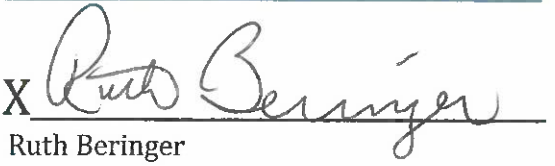
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X \_\_\_\_\_  
Kristen Lemire

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X \_\_\_\_\_  
Mike Jacobs

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X   
Ruth Beringer

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X \_\_\_\_\_  
Alternate